



Regular Board Meeting

Members Present: David Caccamise, Sylvester Cleary, Amy Drozdziel, Mervin Fry, Michael LoManto, Michelle Merritt, Carol Woodward

Absent: None

Administration Present: Renee Garrett – Superintendent, Daniel Grande – MS/HS Principal, Jennifer Fitzgerald – District Treasurer

Absent: Lindsay Marcinelli

Interim District Clerk: Ashley Campbell

Other: Shelley Brautigam, Sarah Chambers, Adrienne Grubb, Hillary Hadley, Lakyn Hadley, Ann Huyck, Heather Juul, Joshua Juul, Sandra Muck, Michael Murphy, Joan Snyder, Richard Snyder

1. Call to Order

Carol Woodward opened the meeting in the high school library at 5:30 pm.

2. Pledge to the Flag

3. Appoint Clerk of the Meeting

Carol Woodward appointed Ashley Campbell as Clerk of the Meeting.

4. Presentations

Sandra Muck gave her Claims Auditor Report and noted an informative conference she had attended with Carlie Polisoto and Karen McCarthy.

Claims Auditor
Presentation

Daniel Grande introduced the new Special Education Teacher, Shelley Brautigam.

New Employees
Introduced

Renee Garrett introduced the acting Elementary Principal, Sarah Chambers.

Daniel Grande introduced student Adrienne Grubb to showcase her artwork.

Student Artwork
Presented

5. Approval of Agenda

Sylvester Cleary made the motion, seconded by David Caccamise to approve the agenda.

Agenda Approved

All voted yes.



6. Public Comment (Please limit comments to five minutes per person)

None

7. Supervisory Reports

Supervisory
Reports

Daniel Grande reported that the character development initiative has been received well by the students. They are still in the beginning stage that involves the identification of harassment and bullying. Their upcoming focus will be redirecting students to better themselves. Artwork and music have been successful enablers in their goal to spread kindness. He also recognized the MS/HS Band and Chorus members for spreading holiday cheer to the clients at the Chautauqua Nursing and Rehabilitation Center and the County Resource Centers in Dunkirk on December 18.

Written reports were received from the Athletics, Technology, and Transportation departments.

8. Board Reports

Board Reports

A. President

Carol Woodward reminded the Board of the following dates:

January Board Workshop on January 18, 2020 9am – noon in the High School Library and to give her any suggestions. There will also be a Special Meeting immediately prior to the workshop with anticipated action on the construction bids for the 2019-20 Capital Outlay Project, as well as action on the contract for the new Secretary to the Superintendent and District Clerk.

Budget Workshop on January 30, 2020 at 5:30pm in the High School Library.

BOCES Annual Meeting Date on April 1, 2020.

BOCES Component Vote Date on April 21, 2020 at 5:30pm in the High School Library.

B. Committees

Sylvester Cleary reported that he and Amy Drozdziel, District Liaison, attended the CCSBA Legislative Committee Meeting on January 6. They voted on changing the Legislative Breakfast to a Legislative Dinner. Their objective is to make their meetings more of a social affair to increase interest and the number of attendees. At the December 6 meeting of the Commissioner's Round Table, teacher adversity and school safety threats were discussed. They are hoping to fill the news media with positive articles and pictures.



Mervin Fry reported that there are two proposed policies on the agenda. Policy 6121- Sexual Harassment has proposed changes, and Policy 5231- Crowdfunding is new to the district. Crowdfunding occurs when a teacher makes a website aware of their classroom needs, and the website can then accept donations from the public to supply those needs.

Michael LoManto reported that a lot of material was reviewed at the Audit Committee meeting. Jennifer Fitzgerald confirmed that the State Comptroller's audit results have been released in a draft format. The next meeting will be April 23, 2020.

David Caccamise reported that the Staff Recognition Committee has narrowed down their gift ideas. The next meeting will be April 23, 2020.

C. Superintendent

Renee Garrett stated that Governor Cuomo has released his State of the State Address. She reported that she attended the Elementary Faculty Meeting on January 8 and that Phase II of the Capital Project and the 2020-2021 Capital Outlay Project were discussed. Teachers will have more preparation of their classrooms for the summer break. She commended Ashley Campbell for her fantastic work as the Interim District Clerk.

9. Discussion Items

Discussions took place regarding a Senior Exit Interview date. They will take place on March 16, 2020.

There was no discussion regarding the policies on the agenda for first readings: 5231, 6121.

10. Old Business

None

11. New Business Consent Agenda

Michael LoManto made the motion, seconded by Amy Drozdziel, upon recommendation of the Superintendent to approve agenda items 11A-D.

A. Meeting Minutes

- 1) Approve the Board of Education Regular Meeting Minutes of December 12, 2019.

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| December Minutes Approved |
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B. Financial Items

- 1) Treasurer's Report – November 2019 for all funds.
- 2) Warrant Summary Report and Claims Auditor Report - December
- 3) Extra-Curricular Report – November

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| Treasurer's Reports November 2019 Approved |
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| Warrant Summary & Claims Auditor Report – Dec 2019 Approved |
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| Extra-Curricular Report November 2019 Approved |
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4) Purchases

B&W Supply – 18Farm to School Grant (Serving Line) – \$27,768.93

Purchases
Approved

5) Budget Transfers

| Transfer From: | | Transfer To: | | Amount | Reason |
|----------------|------------------|----------------|--|-------------|------------|
| 9010-800-00-40 | State Retirement | 8060-400-00-40 | Contractual and Other - Civic Activities | \$35,921.25 | SRO Salary |

Budget Transfers
Approved

6) Acceptance and Expenditure of Grant-In-Aid

Grant-In-Aid
(National School Lunch Program) &
Expenditure
Accepted

WHEREAS, on or about May 6, 2019, the District received said the 2018 National School Lunch Program (NSLP) Equipment Assistance Grant in the amount of Fifteen Thousand, Four hundred, Eighty-Four dollars (\$15,484) from the US Department of Agriculture; and

WHEREAS, the grant funding is intended to provide new cafeteria equipment in the District's schools; and

WHEREAS, on or about May 6, 2019, the District received said grant funding from the New York State Senate; and

WHEREAS, pursuant to New York Education Law Section 1718(2), a board of education may incur liability in excess of the amount appropriated where grants-in-aid are received from the state government for specific purposes; and

WHEREAS, the Superintendent has recommended that the grant funding be appropriately allocated and used to provide new cafeteria equipment; and

NOW THEREFORE, BE IT RESOLVED THAT the Board of Education of the District hereby accepts the Fifteen Thousand, Four hundred, Eighty-Four dollars (\$15,484) grant-in-aid and increases its 2019-2020 budget in an amount equivalent to such grant-in-aid; and

BE IT FURTHER RESOLVED that the Board of Education of the District hereby authorizes and directs the Superintendent to take all actions necessary to expend such funding to provide new cafeteria equipment.

7) Acceptance and Expenditure of Grant-In-Aid

Grant-In-Aid
(Farm to School)
& Expenditure
Accepted

WHEREAS, by letter dated December 19, 2018, the office of Governor Cuomo

advised the Forestville Central School District (the "District") that we have been approved, in the amount of Ninety-Nine Thousand Two Hundred and Thirty-Five dollars (\$99,235); for the 2018 Farm to School Grant, a two-year period to of the contract start date and



WHEREAS, the grant funding is intended to develop and strengthen connections between farms and schools, while assisting Kindergarten through Grade 12 schools in procuring and serving healthy, locally grown foods in school meals in the District's schools; and

WHEREAS, on or about quarterly, the District will receive said grant funding from the New York State Governor; and

WHEREAS, pursuant to New York Education Law Section 1718(2), a board of education may incur liability in excess of the amount appropriated where grants-in-aid are received from the state government for specific purposes; and

WHEREAS, the Superintendent has recommended that the grant funding be appropriately allocated and used for develop and strengthen connections between farms and schools; and

NOW THEREFORE, BE IT RESOLVED THAT the Board of Education of the District hereby accepts the Ninety-Nine Thousand Two Hundred and Thirty-Five dollars (\$99,235) grant-in-aid; and

BE IT FURTHER RESOLVED that the Board of Education of the District hereby authorizes and directs the Superintendent to take all actions necessary to expend such funding to for develop and strengthen connections between farms and schools.

C. Personnel

- 1) Accept the resignation of Brandi Pettit as Physical Education and Health Education Teacher, and Assistant Varsity Track Coach effective January 21, 2020.
- 2) Appoint Julia Christian, who has successfully completed her 120 day probationary period, to a permanent 12-month Cleaner position effective December 20, 2019.
- 3) Appoint William Moss III, who has successfully completed his 120 day probationary period, to a permanent 10-month Part Time Mechanic I position effective December 17, 2019.
- 4) The Board authorizes and directs Board President, Carol Woodward, to execute the attached employment agreement between the Board and Renee Garrett, Superintendent of Schools for the period of July 1, 2019 – June 30, 2024.
- 5) Approve the amended agreement with Nicholas Weith for the Shared Nutrition Education Integrator, for the time period November 20, 2019 – June 30, 2020.

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| B. Petit Resignation Accepted Effective 1/21/2020 |
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| J. Christian Appointed Permanent Cleaner Effective 12/20/19 |
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| W. Moss III Appointed Permanent Part Time Mechanic Effective 12/17/19 |
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| R. Garrett Contract Approved Through 6/30/24 |
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| N. Weith Amended Contract Approved 11/20/19 – 6/30/2020 |
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- 6) Approve the following change in work hours for the Transportation personnel:

Daniel Egan 2.25 hours effective 1/7/2020

Transportation
Department Work
Hours Approved

- 7) Approve the following 2019-2020 educational conferences, workshops and seminars:

Brianne Hazelton 12/10/19
Heather Kaczor 12/16/19

Conferences,
Workshops and
Seminars Approved

- 8) Appoint Ashley Campbell as Interim Clerk of the Board effective January 4, 2020 – February 6, 2020, with no additional stipend.

A. Campbell
Appointed Interim
Clerk of the Board
Effective 1/4/2020 –
2/6/2020

- 9) Approve the following coach for the 2019-2020 school year. Salary will be determined by the FTA Contract.

Jon Feniello Modified Boys Basketball

Coaches 2019-
2020
Approved

- 10) Approve the following substitutes:

Anita Stewart -- Cleaner effective 12/19/19

Substitutes
Approved

- 11) Approve the following volunteers for 2019-2020:

Jessica Bock
Kelly Duliba
Julie Gibson
Lynsey Johnson
Kathryn Moore
Juanita Parsell
Joan Snyder
Beverly Strauser
James Bunge—Modified Boys Basketball

Volunteers
Approved

- 12) Approve the following rate of pay:
Faculty Auditor \$100

Rate of Pay
Approved

- 13) Appoint June Prince as the 2019-2020 faculty auditor.

J. Prince Appointed
as Faculty Auditor
2019-2020

D. Other

- 1) Approve the following IEP Recommendations #1285, 1437, 1511, 6306, 6428, 6599, 6619, 6763, 6766,

IEP
Recommendations
Approved

- 2) Establish a Special Board of Education Meeting on April 21, 2020 at 5:30pm in the High School Library to vote on the E2CCB BOCES Budget and Election.

BOE Special
Meeting Set for
4/21/2020

- 3) The following Policies (1st reading) were reviewed by the Policy

1st Reading of
Policies 5231 &
6121



Committee and are being recommended to the Board of Education for approval on February 6, 2020. Policy #'s
5231 — Crowdfunding
6121 — Sexual Harassment in the Workplace

- 4) Approve the Superintendent entering into a one-year contract with Earth Works for snow removal services beginning September 1, 2019 – June 30, 2020. The contract amount will be \$17,299.86.

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| Earth Works Contract Snow Removal 2019- 2020 Approved |
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- 5) Accept the following donation:

Donors Choose Kwilos Flexible Seating \$357.65

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| Donation Accepted |
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12. Proposed Executive Session

David Caccamise made the motion, seconded by Mervin Fry to enter into Executive Session to discuss the employment history of particular persons or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of particular persons at 6:19 pm.

All voted yes.

Mervin Fry made the motion, seconded by David Caccamise to return to regular session at 7:24 pm.

All voted yes.

13. Adjournment

Michelle Merritt made the motion, seconded by Amy Drozdziel to adjourn the meeting at 7:24 pm.

All voted yes.

14. Correspondence/Information

BOCES—Annual Meeting & Component Vote Dates
Club Advisor Report

Ashley Campbell
Interim District Clerk

