



Regular Board Meeting

Members Present: David Caccamise, Sylvester Cleary, Amy Drozdziel, Mervin Fry, Michael LoManto, Michelle Merritt, Carol Woodward

Absent: None

Administration: Renee Garrett – Superintendent, Daniel Grande – MS/HS Principal, Lindsay Marcinelli – Elementary Principal, Jennifer Fitzgerald – District Treasurer

District Clerk: June Prince

Other: Ashley Campbell, Jay Hagen, Scott Hazelton, Michael Murphy, Jim Prince, Nick Weith, Mark Woolley, Ann Woolley, Lynanne Woolley

1. Call to Order

Carol Woodward opened the meeting in the high school library at 5:30 pm.

2. Pledge to the Flag

3. Presentations

Renee Garrett introduced the new Shared Nutrition Education Integrator, Nicholas Weith.

New Employees Introduced

Daniel Grande introduced the new Instrumental Music Teacher, Jay Hagen.

4. Approval of Agenda

Michael LoManto made the motion, seconded by Mervin Fry to approve the agenda.

Agenda Approved

All voted yes.

5. Public Comment (Please limit comments to five minutes per person)

None

6. Supervisory Reports

Supervisory Reports

Lindsay Marcinelli reported that the first grades had been busy with their annual turkey tie offs and Veterans' Day tributes. She also stated that Parent Teacher Conferences are almost finished.

Daniel Grande reported that Mateo Mendez, Fabricio Logan, and Emily Merrill all did a fantastic job with our Music Program during the transition between music teachers. He announced that the National Honor Society inducted 13 new members and explained that in



addition to our hornet awards, there are three new initiatives supporting character development: Forestville's Finest - students are being written up for positive behaviors with certificates sent home, Middle School Assemblies focusing on improving student behavior, and "a compliment a day keeps the negativity away."

Scott Hazelton gave a presentation on our Fall and Winter athletics which included numbers of participants, recognized several student athletes and named those that are continuing on with sports at the collegiate level. He also stated that we have raised over \$30,000 over the past ten years with our Spike Out Cancer events.

Written reports were received from Technology and Transportation Departments.

7. Board Reports

Board Reports

A. President

Carol Woodward reminded the Board that their Self-Evaluations are due. She also reminded them of the following dates:

CCSBA Meeting – December 16 at 5:30 at the Chautauqua Harbor Hotel.

January Board workshop January 18, 2020 9am – noon High School library and to give her any suggestions. There will also be a Special Meeting immediately prior to the workshop with anticipated action on the construction bids for the 2019-20 Capital Outlay Project.

June Prince was honored for her 25 years of service to the District. The retirement dinner has been rescheduled to January 3, 2020.

B. Committees

Sylvester Cleary reported that the CCSBA will be working on legislative priorities and they are encouraging representatives to come to the meetings. He said the presentation on social media was well received and their website has been revamped. Sylvester also stated the Commissioner's roundtable met with Betty Rosa and talked about several subjects which included teacher diversity and school safety.

The following committee meetings are scheduled for December 19:

Policy 3:30 pm
Audit 4:30 pm
Staff Recognition 5:30 pm

C. Superintendent

Renee Garrett reported that she has been working with Ashley Campbell on a local governments record retention grant, "Local Grants Record Management Improvement Fund," to maintain and digitize our records. It is for \$150,000 and she is working on



involving another district to partner with. Mrs. Garrett also passed out copies of the OnBoard articles that featured our Farm to School program.

8. Discussion Items

Discussions took place regarding the holiday cards. It was decided to meet at the bus garage at 7:30 am on Wednesday December 18 to distribute them.

There was no further discussion regarding the policies on the agenda for second readings and adoption: 5410, 5660, 7470, 7511.

9. Old Business

None

10. New Business Consent Agenda

Sylvester Cleary made the motion, seconded by Amy Drozdziel, upon recommendation of the Superintendent to approve agenda items 10A-D.

A. Meeting Minutes

November Minutes
Approved

- 1) Approve the Board of Education Regular Meeting Minutes of November 7, 2019.

B. Financial Items

- 1) Treasurer's Report – August, September, October 2019 for all funds.
- 2) Warrant Summary Report and Claims Auditor Report - November
- 3) Extra-Curricular Report - October
- 4) Purchases

Treasurer's Reports
August, September,
October 2019
Approved

Warrant Summary
and Claims Auditor
Report Approved
November 2019

Purchases Approved

Rockler Woodworking and Hardware Smart Schools Bond Act
(2 Lasers, CNC and Accessories) \$31,737.02

- 5) Accept the Tax Collector's Report with the amount of \$229,452.06 plus \$4,588.96 in interest to be returned to the Treasurers of Chautauqua County and Cattaraugus Counties for payment.
- 6) The Board of Education keep the limit of \$20,000 for the 2020 year for Senior Citizen Exemptions and Exemptions for the Disabled.

Tax Collector Report
Accepted

Senior Citizen &
Disabled Exemptions
Approved

C. Personnel

- 1) Approve the establishment of the appointment date for the motion

J. Hagen Appointed
as 1.0 FTE Music
Teacher Effective
11/25/2019



originally made on October 3, 2019, regarding Peter Jay Hagen, also known as Jay Peter Hagen, to a probationary position of Music Teacher as November 25, 2019. His salary will be pro-rated using this date. The probationary period dates will be November 25, 2019 through the tentative and conditional ending date of November 24, 2023.

- 2) Appoint Shelley Brautigam, who holds a conditional initial certification in Students With Disabilities – Grades 7-12 Generalist to a 1.0 FTE probationary position in the Special Education tenure area effective November 20, 2019. Salary for the 2019-20 school year will be Step C of FTA contractual rate plus 15 blocks of 3 graduate hours plus a Masters, and will be pro-rated. The probationary period will begin on November 20, 2019 and conclude on November 19, 2023. The probationary period expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) or the four (4) preceding years; and if the teacher receives an ineffective composite or overall rating the final year of the probationary period the teacher shall not be eligible for tenure at that time.

S. Brautigam
Appointed 1.0 FTE
Special Education
Teacher Effective
11/20/2019

- 3) Accept with regrets, the retirement resignation of June Prince, Secretary to the Superintendent and District Clerk effective January 4, 2020. Mrs. Prince has been employed by the District for 25 years.

J. Prince
Resignation
Accepted Effective
1/4/2020

- 4) Appoint Kristin Irwin as a probationary full time 12 month managerial confidential position of Secretary to the Superintendent effective February 3, 2020 pending successful contract negotiations. The probationary period for civil service purposes will be one year beginning February 3, 2020 through February 2, 2021.

K. Irwin Appointed
Secretary to
Superintendent
Effective 2/3/2020

- 5) Increase the salary of Amy Borden, long term substitute Social Studies teacher effective November 20, 2019 to step B of FTA contractual rate, as she has completed one full year of continuous service. The salary will be pro-rated.

A. Borden Salary
Change to Step B
Effective 11/20/2019

- 6) Approve the Superintendent's request, pursuant to section 9c of her contract for 11 consecutive vacation days to be taken July 16 – July 30, 2020.

R. Garrett Vacation
Days Approved 7/16-
7/30/2020

- 7) The Forestville Board of Education hereby appoints Sarah Chambers, as the Acting Elementary School Principal for the Principal position that is encumbered by an absent administrator of the Forestville Central School District, effective December 16, 2019 and continuing until May 11, 2020, unless sooner terminated or extended. Ms Chambers will be paid at a per diem rate of \$275.00, not to exceed \$11,000. The Board hereby authorizes the Superintendent to execute the Employment Agreement with the Acting Elementary Principal.

S. Chambers
Appointed Acting
Elementary Principal
Effective 12/16/2019



8) Approve the agreement with Nicholas Weith for the shared Nutrition Education Integrator, for the time period November 20, 2019 – June 30, 2020.

N. Weith Contract
Approved 11/20/19-
6/30/2020

9) Authorize the Superintendent to execute a Memorandum of Agreement with June Prince regarding her retirement.

J. Prince Retirement
MOA Approved

10) Authorize the Superintendent to execute a Memorandum of Agreement with the Forestville Administrators Association regarding the language of child rearing/child bearing leave.

FAA MOA Approved

11) Approve the following 2019-20 educational conferences, workshops and seminars:

Conferences,
Workshops and
Seminars Approved

Allison Barrick	2/3/2020
	5/18/2020
Michele Dolce	11/13/2019
Brianne Hazelton	10/30/2019
Simone Klubek	11/21/2019
	11/22/2019
Allison Kwilos	9/27/2019
Laura LeBaron	12/6/2019
Emily Marsh	11/15/2019
Amanda Oddo-Tonelli	11/21/2019
	11/22/2019
Lisa Szumigala	12/3/2019

12) Remove from the substitute list:

Substitutes
Removed

Ann Hagmier
Heidi Zimar – food service helper
Sylvia Domenico – clerical and teacher aid school monitor
Patricia Philpot
Mary Beth Einhouse

13) Approve the following substitute:

Substitutes
Approved

Connor Dolce – uncertified teacher
June Prince – uncertified teacher, floater monitor aide, clerical, food service helper effective January 4, 2020

14) Approve the following volunteers for 2019-20:

Volunteers Approved

Rebecca Burgess
Brynn Castellano
Debbie Gibbens



Julie Hebner
Kristopher Kozlowski
Mathew Mierzwa
Shannon Moore
Christy Muck
Jennifer Newkirk
Betty Palmer
Nicole Pike
Sarah Smith

15) Approve the following unpaid interns for the 2019-20 school year:

Brooke Ostrye Softball
Lynanne Woolley Girls Basketball

Sports Interns
Approved

D. Other

1) Approve the following IEP Recommendations #1494, 6348, 6386, 6540, 6630, 6648, 6652, 6666, 6700, 6712, 6732, 6761, 6762, 6763, 7098, 7105

IEP
Recommendations

2) The following Policies (2nd reading) were reviewed by the Policy Committee and are being recommended to the Board of Education

2nd Reading and
Adoption of Policies
5410, 5660, 7470,
7511

Policy #'s

5410 – Purchasing
5660 – Meal Charging and Prohibition Against Meal Shaming
7470 – Student Voter Registration and Pre-Registration
7511 – Immunization of Students

3) Adopt the 2020-21 Budget calendar as submitted.

2020-21 Budget
Calendar Adopted

4) Adopt the 2019-20 Board of Education Guidebook.

2019-20 Board of
Education
Guidebook Adopted

5) Approve Forestville combining with Silver Creek (Host School) for the 2019-20 Girls Varsity Basketball for Section 6.

Combined Girls
Varsity Basketball
Section 6 Approved

6) Approve the Superintendent to enter into an agreement with Silver Creek Central School to share Girls Varsity Basketball for the 2019-20 school year.

Share Girls Varsity
Basketball 2019-20
with Silver Creek
Approved

7) Approve Forestville combining with Silver Creek for the 2019-20 Varsity and 7,8,9 Football for Section 6.

Combined Varsity
and 7,8,9 Football
Section 6 Approved

8) Accept the following donation:

Donation Accepted



Donors choose

Kwilos flexible seating

\$202.42

All voted yes.

11. Additional Other Items:

David Caccamise made the motion, seconded by Michelle Merritt, upon recommendation of the Superintendent approve the following resolution to Participation in the Omnia Partners:

Omnia Partners Participation Approved

WHEREAS; the Forestville Central School District pursuant to the authority granted in Omnia Partners New York State statute desires to participate in the Omnia Partners. Said Partners is sponsored by the Association of Business Officials International; the National Association of Counties; the National Institute of Governmental Purchasing; the National League of Cities; and the United States Conference of Mayors.

WHEREAS; the Forestville Central School District desires to participate for the purpose of fulfilling and executing its respective public governmental purposes; goals, objectives, programs and functions;

WHEREAS; the Forestville Central School District has reviewed the benefits of participating in this program and based on the review has concluded the program will provide the best value to taxpayers of the Forestville Central School District through the anticipated savings to be realized.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Board of the Forestville Central School District is authorized to participate in the Omnia Partners and that the Superintendent or designee is authorized to register for the Omnia Partners program on behalf of the Forestville Central School District.

This resolution shall take effect immediately.

ADOPTED AND APPROVED this 12th day of December, 2019

Votes were taken individually:

- David Caccamise – yes
- Sylvester Cleary – yes
- Amy Drozdziel – yes
- Mervin Fry – yes
- Michael LoManto – yes
- Michelle Merritt – yes
- Carol Woodward – yes

The motions was carried.

David Caccamise made the motion, seconded by Amy Drozdziel, upon recommendation of the Superintendent, approve the Senior trip for the Class of 2020 to Orlando, Florida, May 2-4, 2020 with Sarah LoManto and Laurie Becker

Class of 2020 to Orlando Florida 5/2- 4/2020 and Chaperones Approved
--



as the chaperones.

Yes: David Caccamise, Sylvester Cleary, Amy Drozdziel, Mervin Fry, Michelle Merritt, Carol Woodward

Abstained: Michael LoManto

No: None

The motion was carried.

12. Proposed Executive Session

Mervin Fry made the motion, seconded by Michelle Merritt to enter into Executive Session to discuss the employment history of particular persons or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of particular persons at 6:28 pm.

All voted yes.

Daniel Grande and Lindsay Marcinelli were invited into executive session.

Sylvester Cleary made the motion, seconded by Michael LoManto to return to regular session at 7:46 pm.

All voted yes.

13. Adjournment

David Caccamise made the motion, seconded by Amy Drozdziel to adjourn the meeting at 7:46 pm.

All voted yes.

14. Correspondence/Information

CCSBA

June Prince
District Clerk