



Regular Board Meeting

Members Present: Carol Woodward – President, David Caccamise, Sylvester Cleary, Amy Drozdziel, Mervin Fry, Michael LoManto, Michelle Merritt

Absent: None

Administration: Renee Garrett – Superintendent, Lindsay Marcinelli – Elementary Principal

District Clerk: June Prince

Other: Jessica Bock, Nathaniel Bock, Andrea Caccamise, Max Caccamise, Tom Dempsey, James Hart, Lynne Kokocinski, Matthew Wisniewski

1. Call to Order

Carol Woodward opened the meeting in the high school library at 5:30 pm.

2. Pledge to the Flag

3. Presentations

Mr. Wisniewski, Mr. Dempsey and their Technology Club students: Nathaniel Bock, Max Caccamise, and Lucas Young gave a presentation regarding the Great Pumpkin Trebuchet Competition. It was noted that their trebuchet was designed very efficiently and that they scored very well. They described the redesigns of a plate, new release pin bracket, throwing arm and the widening stance of frame that they are currently working on. Our students are designing the parts and have utilized our 3-D printer to help determine the best changes. They were able to join forces with P-Tech to provide the plasma cutting and intend on using them again.

Technology Club
Presentation

4. Approval of Agenda

Michael LoManto made the motion, seconded by David Caccamise to approve the agenda.

Agenda Approved

All voted yes.

5. Public Comment (Please limit comments to five minutes per person)

6. Supervisory Reports

Lindsay Marcinelli thanked the Board for coming to Open House and that everyone really liked the new additions. She also thanked the Forestville Fire Department for all they do for us and their Fire Prevention activities with the students on October 4 that was held in conjunction with the Go Home Early Drill. Homemade baked goods and cards were taken to them to show our appreciation. She also reported that the Parent/Teacher Conferences are coming up and that the majority of the teachers have already had an APPR observation.



James Hart reported that Phase 1 of the Capital Project has been completed and it came in under budget from the original cost reports and estimates. Phase 2 will include elementary univents, elementary generator and the renovation of Science Lab #312. We are only awarding the base bids at this time with the possibility of making a Phase 3 to cover alternates at a later time. The bids went to Allgaier – general contractor, Ahlstrom Schaeffer – electrical, and JW Danforth – HVAC. Jim is currently working on the Smart Schools Bond Act with Mike Murphy regarding the building access control system and another Capital Project is scheduled for the May 2020 Budget vote.

Written reports were received from Athletics, Buildings/Grounds, and the Transportation Departments.

7. Board Reports

Board Reports

A. President

Carol Woodward stated that Board Self-Evaluations have been handed out and are due back to Dave and Carol at December Board meeting.

The NYSSBA convention was reported on from Mervin Fry, Michael LoManto and Sylvester Cleary:

Seminars and highlights: The law seminar reinforced that we have made good decisions even though they were tough decisions. Other focus items included, technology, vaping and marijuana use, and being prepared with immediate responses prior to difficult public situations arising, changes in education from 1830's to present regarding the movement toward students taking ownership of their own education instead of the previous passive approach. (Our students are able to help other students with technology due to their education and experiences at Forestville.)

Other notations: Mrs. Garrett's knowledge of rules and regulations are appreciated, voting delegation went well, Sylvester Cleary presided over a session regarding culture and diversity. Renee Garrett presented on Farm to School. The convention will be held for the next two years in New York City.

Carol Woodward distributed snacks with related sayings in honor of Board Appreciation week.

B. Committees

CCSBA - The next CCSBA meeting is November 18 at the Clarion in Dunkirk regarding Child Care Services in Chautauqua County. Sylvester said CCSBA is working on some surprises for next year. Carol suggested roundtable sessions that would be pertinent to our area.

Michelle Merritt reported the Athletic Committee met and discussed the promotion of sports in our schools. They intend to reach out to Youth Rec regarding their success and have some ideas to include other sports like volleyball and gymnastics. They feel we are losing sports students around middle school age. They intend to promote coaches through social media. The committee appreciated the fact that high school student athletes came to the elementary building to give high fives to the elementary students. The next meeting is February 27.



Sylvester Cleary reported that he had sent a letter on behalf of the Legislative Committee to George Borrello and is trying to extend the good relationship we had with Cathy Young. Mr. Borrello recently came to school for a photo shoot with some of our students to promote the Farm to School program. Sylvester has also touched base with the new executive director at NYSSBA. The next meeting is February 27.

Mervin Fry reported on the following policies:

The Temporary Personnel policy is staying the same, so no changes have been proposed. The Immunization policy reflects the religious exemption being removed. The Meal Charging policy reflects the reduced cost for breakfast and lunch to be a zero charge to the student. The Purchasing policy will allow us to piggyback onto government contracts that have gone through the bidding process already. The Student Voter Registration policy allows 16 year old students to pre-register. The next meeting is December 19.

C. Superintendent

Renee reported that the time period for the next Farm to School Grant that she has been working on has been extended for two weeks. She is considering the following for our Farm to School program: Hiring a two year Farm to School Coordinator, purchasing equipment to improve the apple and potato preservation process, and making Terry Brown 12 months.

8. Discussion Items

Christmas Cards were discussed.

Policies on the agenda for first readings: 5410, 5660, 7470, 7511 had no additional discussion.

9. Old Business

None

10. New Business Consent Agenda

Mervin Fry made the motion, seconded by Amy Drozdziel, upon recommendation of the Superintendent to approve agenda items 10A-D.

A. Meeting Minutes

- 1) Approve the Board of Education Regular Meeting Minutes of October 3, 2019.

October Minutes Approved

B. Financial Items

- 1) Treasurer's Report – July 2019
- 2) Warrant Summary Report and Claims Auditor Report – October 2019

July Treasurer Report Approved

Warrant Summary and Claims Auditor Report Approved October 2019



- 3) Extra-Curricular Reports July, August and September 2019

Extra-Curricular
Reports July,
August, September
Approved

- 4) Blanket Purchase Order

Blanket Purchase
Order Approved

Gustavus Adolphus Children's Home tuition \$36,664.00

C. Personnel

- 1) Appoint Amy Borden, who is permanently certified in Social Studies 7-12, to the non-probationary position of long term substitute for the Social Studies position that is encumbered by an absent teacher, Mrs. Rachel Elersic-Henry. This appointment is retroactive to September 3, 2019 and is anticipated to end on June 30, 2020. Miss Borden will be hired on Step A of FTA contractual rate, which will be pro-rated.

A. Borden Appointed
as Long Term Sub
Effective 9/3/2019 –
6/30/2020

- 2) Appoint Daniel Egan to a 10 month part time bus driver position for 5 hours per day effective October 21, 2019 at an hourly rate of \$16.35. The probationary period will be for a period of 120 work days beginning on October 21, 2019 through an anticipated end date of May 11, 2020.

D. Egan Appointed
10 Month Part Time
Bus Driver Effective
10/21/2019

- 3) Appoint Nicholas Weith as a Shared Nutrition Education Integrator for a period beginning November 20, 2019 and ending June 30, 2020. The Forestville Central School District's share of Mr. Weith's compensation will be \$37,939. The Superintendent will negotiate an agreement with the Pine Valley Central School District regarding the terms of Mr. Weith's shared service to the districts.

N. Weith Appointed
as Shared Nutrition
Educator Effective
11/20/19-6/30/2020

- 4) Approve the following change in work hours for the Transportation personnel:

Transportation
Department Work
Hours Approved

Bonnie Harris	7.50 hours effective 10/7/2019
Mary Gunther	4.00 hours effective 10/7/2019
Lenora White	4.75 hours effective 10/7/2019

- 5) Appoint Renee Garrett as Deputy Purchasing Agent for the 2019-20 school year.

Deputy Purchasing
Agent Appointed

- 6) Approve the following 2019-20 educational conferences, workshops and seminars:

Conferences,
Workshops and
Seminars Approved

Alison Barrick	10/07/2019
Anne Borrello	10/08/2019
Kristin Britz	12/02/2019
	02/11/2020
	05/07/2020
Sheila Fiebelkorn	10/10/2019
Scot Greenough	10/23/2019



Scott Hazelton	10/21/2019
Ann Huyck	03/03/2020
Laura LeBaron	10/04/2019
Kristen Marvin	11/13/2019
Amanda Oddo-Tonelli	10/24/2019
	12/05/2019
	03/12/2020
Brandi Pettit	11/21/2019
	11/22/2019
Melissa Press	10/02/2019
	10/10/2019
	10/25/2019
Frank Prinzi	11/06/2019
Heidi SanGeorge	11/22/2019
Emily Scott	12/05/2019

- 7) Remove the following coaches for the 2019-20 school year.

Jon Feniello	JV Boys Basketball Coach
James Bunge	Modified Boys Basketball Coach
Lisa Szumigala	Varsity Girls Basketball Head Coach
James Bunge	Modified Girls Basketball Coach

Coaches 2019-20
Removed

- 8) Approve the following coaches for the 2019-20 school year. Salaries will be determined by the FTA contract:

Jon Feniello	Varsity Boys Basketball Head Coach
James Bunge	JV Boys Basketball Coach
Lisa Szumigala	Co-JV Girls Basketball Coach
Laurie Becker	Co-JV Girls Basketball Coach (changed to Co)
Lisa Szumigala	Co-Modified Girls Basketball Coach effective November 1, 2019
Laurie Becker	Co-Modified Girls Basketball Coach effective November 1, 2019

Coaches 2019-20
Approved

- 9) Approve the following adjustment to Graduate hours:

Greg Greenough -2 blocks of 3 at 1.0 FTE retroactive to 2017-18
(45 total hours)

Graduate Hours
Approved

- 10) Approve the following substitute:

Kristen Carver nurse

Substitute Approved

- 11) Approve the following volunteers for 2019-20:

Stephanie Accardo
Robert Bradigan
Isabelle Butcher
Michael Christian

Volunteers Approved



Robert Croft
Christopher DeMarie
Nora Gilman
Denise Gozdziaik
Stephanie Gozdziaik
Sara Jagoda
Karen Kaminski
Mindy Waugh Lucas
Peter Lucas
Molly Merrill
Emily Mierzwa
Jessica Mitchell
Ashley Odebralski
Betty Palmer
Chelsea Raczka
Breanna Rohauer
Manuel Sanchez
Andrea Spengler
Toni Zepka-Waite

D. Other

- 1) Approve the following IEP Recommendations #1374, 1450, 1556. 6261, 6450, 6509, 6617, 6619, 6649, 6672, 6682, 6699, 6701, 6715, 6734, 6738, 6759, 6760, 7132, 7133

IEP
Recommendations

- 2) Establish three add on runs to existing in-district runs for the 2019-20 school year.

Bus Runs Approved

- 3) The following Policies (1st reading) were reviewed by the Policy Committee and are being recommended to the Board of Education for approval on December 12, 2019. Policy #'s

1st Reading Policies
5410, 5660, 7470,
7511

5410 – Purchasing
5660 – Meal Charging and Prohibition Against Meal Shaming
7470 – Student Voter Registration and Pre-Registration
7511 – Immunization of Students

- 4) Authorize the Superintendent to enter into a contract with Johnson Controls Fire Protection LP for fire inspections effective October 1, 2019 – September 30, 2020:

Johnson Controls
Fire Protection LP
Contract Approved
10/1/19-9/30/20

MS/HS & Elementary Ansul Kitchen Hood \$ 320.00
MS/HS Stage Sprinkler System \$ 270.00

- 5) Authorize the Superintendent to enter into a contract with Johnson Controls for Tyco Simplex Grinnell fire alarm monitoring service effective October 1, 2019 – September 30, 2024.

Johnson Controls
Tyco Simplex
Grinnell Contract
Approved 10/1/19-
9/30/24



MS/HS \$580.00
Elementary \$580.00

- 6) Authorize the Superintendent to enter into a contract with Penn Power Systems for emergency generator planned maintenance and inspections effective July 1, 2019 – June 30, 2020.

Penn Power
Systems Contract
Approved 7/1/19-
6/30/20

- 7) Accept the bids as recommended by Young and Wright Architectural for the Capital Improvement Project 2018- Phase 2 for HVAC, electrical and general trades contracts.

Bids for Capital
Improvement Project
2018 Phase 2
Accepted

- 8) Approve the District's response to the audit performed by Johnson Mackowiak and Associates LLP for the period July 1, 2018 – June 30, 2019.

Response to Audit
7/1/2018-6/30/2019
Approved

- 9) Accept the following donation:

Donation Accepted

Donors choose Kwilos Classroom supplies \$184.95

- 10) Surplus the following items:

Surplus Items

2011 Microbird 20 passenger bus (#119) 134,257 miles
2012 Microbird 20 passenger bus (#124) with 112,130 miles
40 one arm desks
88 blue folding chairs
80 brown folding chairs
24 Communities Social Studies ISBN: 0021465584 1997
22 Science Scott Foresman ISBN: 139780328306923
23 Dictionaries ISBN: 9780877796756

All voted yes.

11. Additional Personnel Item

Sylvester Cleary made the motion, seconded by Michelle Merritt, upon recommendation of the Superintendent to approve Sarah LoManto as the 2019-20 Senior Class effective October 29, 2019. Salary will be determined by the FTA contract and will be pro-rated.

Extra-Curricular
Advisor Approved

Yes: David Caccamise, Sylvester Cleary, Amy Drozdziel, Mervin Fry, Michelle Merritt, Carol Woodward
Abstained: Michael LoManto
No: None

It was carried.

12. Proposed Executive Session



David Caccamise made the motion, seconded by Mervin Fry to enter into executive session to discuss the employment history of particular persons or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal or particular persons at 6:38 pm. Legal Counsel was invited in via phone.

All vote yes.

Sylvester Cleary made the motion, seconded by Michael LoManto to return to regular session at 7:38 pm

All voted yes.

13. Adjournment

Michael LoManto made the motion, seconded by David Caccamise to adjourn the meeting at 7:38 pm.

All voted yes.

14. Correspondence/Information

CCSBA meeting – November 18

June Prince
District Clerk