



**Regular Board Meeting**

Members Present: Sylvester Cleary, Amy Drozdziel, Mervin Fry, Michael LoManto, Michelle Merritt, Carol Woodward David Caccamise arrived 6:30 pm

Absent: None

Administration: Renee Garrett – Superintendent, Daniel Grande – M/HSPprincipal, Lindsay Marcinelli – Elementary Principal, Jennifer Fitzgerald – District Treasurer

District Clerk: June Prince

Other: Laura LeBaron, Michael Murphy, Denise Veloski and John Perry – Johnson Mackowiak

**1. Call to Order**

Carol Woodward opened the meeting in the high school library at 5:30 pm.

**2. Pledge to the Flag**

**3. Presentations**

Daniel Grande introduced new Special Education teacher, Laura LeBaron

Denise Veloski, CPA from Johnson Mackowiak and Associates presented the 2018-19 external audit report.

New Employee Introduced
2018-19 External Audit Presented

**4. Approval of Agenda**

Amy Drozdziel made the motion, seconded by Sylvester Cleary to approve the agenda.

Agenda Approved
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All voted yes. (Dave Caccamise not present for vote.)

**5. Public Comment (Please limit comments to five minutes per person)**

**6. Supervisory Reports**

Supervisory Reports
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Lindsay Marcinelli reported that STAR testing had been completed for grades 1-6 in ELA and Math. This testing helps determine who needs additional assistance. We will be partnering with SUNY Fredonia again for tutoring. CASAC programming is back. Other date notations: October 4 - go home early drill and fire prevention day, October 10 – Elementary Open House.

Daniel Grande announced that MS/HS Open House was very well attended and featured a financial aid night, Tech Fair, and Farm to School. Fabricio Logan, Mateo Mendez and Emily Merrill were complimented on the great job they are doing with our music program while the search for a music teacher is taking place. He also focused on the improving mastery rates of our Regents testing and some of the strategies they are using.



Michael Murphy highlighted the technology improvements which include better and more security cameras. Every student in grades 5-12 now has a Chromebook which allowed the repurposing of a computer lab into a special education classroom. Google classroom and several e-textbooks are being used, which is also resulting in the reduction of printing costs. Teachers are now able to use their key fobs at centralized printers to retrieve print jobs, a synchronized password system has been initiated and the board laptops have arrived.

Jennifer Fitzgerald announced that Shred-It will be coming every 8 weeks instead of once per year and will have an annual cost savings of approximately \$500.

Written reports were received from Athletics and the Transportation Departments.

## **7. Board Reports**

Board Reports
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### **A. President**

The CCSBA Legislative meeting is October 9 at Cassdaga Valley with Julie Marlette as the speaker.

BOCES LoGuidice will hold their Open House on October 15 from 5 – 7 pm.

Board Pictures will be November 7 at 5:00 pm.

The first P.I.L.O.T. payment in the amount of \$142,364.78 for the Arkwright Summit Wind project has been received. Our plan is to put the money into the Capital Reserve Fund. Carol stated that her newsletter article will reflect information regarding the opportunities at Cummins.

### **B. Committees**

Sylvester Cleary reported that the NYSSBA government relations person in resigning this month and that they will be working on building a relationship with the new person. One of the CCSBA concerns is broadband connections for rural students.

Michael LoManto reported that the Audit Committee met with the external auditors to go over their report that was presented this evening.

The comments made by Board members regarding the MS/HS Open House were: good food, excellent technology display, impressed with the changes teachers are making in classrooms regarding student mental health.

### **C. Superintendent**

Renee distributed copies of the article in Edible Food magazine, which highlighted all four BOCES campuses. She thanked David Caccamise for all he has done for our kids. She also noted that our enrollment is leveling off when looking at the 15 year BEDS data.

## **8. Discussion Items**



It was noted there were some changes to the Board Guidebook. There was no further discussion.

Mike Garrett will be designing the Christmas Cards this year. There will be 3 or 4 different options for Board consideration.

**9. Old Business**

None

**10. New Business Consent Agenda**

David Caccamise made the motion, seconded by Mervin Fry, upon recommendation of the Superintendent to approve agenda items 10A-D.

**A. Meeting Minutes**

- 1) Approve the Board of Education Regular Meeting Minutes of September 5, 2019.

September Minutes Approved
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**B. Financial Items**

- 1) Warrant Summary Report and Claims Auditor Report – September 2019
- 2) Accept the annual payment from the County of Chautauqua Industrial Development Agency for the Arkwright Summit Wind Farm payment in lieu of taxes (P.I.L.O.T.) in the amount of \$142,364.78.
- 3) Resolved, upon recommendation of the Superintendent and the Audit Committee of the Forestville Central School District, that the Board of Education does and hereby accepts the Independent Audit Reports prepared by Johnson Mackowiak and Associates for the 2018-19 year.

Warrant Summary & Claims Auditor Reports Sept 2019 Approved
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P.I.L.O.T Payment Accepted
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External Audit 2018- 19 by Johnson Mackowiak & Associates Approved
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**C. Personnel**

- 1) Grant tenure to Allison Barrick, who has professional certification in Mathematics 7-12, in the Mathematics tenure area effective November 8, 2019.
- 2) Appoint Peter Jay Hagen, also known as Jay Peter Hagen, who is permanently certified in Music to a 1.0 FTE probationary position in the Music tenure area effective on a date to be determined. Salary for the 2019-20 school year will be Step G of FTA contractual rate plus 12 blocks of 3 graduate hours and a Masters. The salary will be pro-rated based on the effective date of hire. The probationary period dates will be determined based on the effective date of hire. The probationary period expiration date is tentative and conditional only. Except to the extend required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c

A Barrick Granted Tenure Effective November 8, 2019
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J.P. Hagen Appointed as 1.0 FTE Music Teacher Effective Date TBD
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and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years; and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

- 3) Appoint Matthew Rozewicz, who has successfully completed his 120 day probationary period, to a permanent 12 month Mechanic position effective September 26, 2019.

M. Rozewicz  
Appointed  
Permanent  
Mechanic Effective  
9/26/2019

- 4) Correct the motion made and unanimously passed at the September 5, 2019 regarding the salary on the appointment of Laura LeBaron to reflect Step C rather than Step 3.

L. LeBaron Salary  
Step Corrected

- 5) Appoint Laura LeBaron, to the Special Education Teacher list established at the Organizational Meeting on July 11, 2019.

L. LeBaron Added to  
Special Education  
Teacher List

- 6) Appoint Karen McCarthy as Farm to School Coordinator for 2019-20 school year. The stipend will be \$2,500.00.

Farm to School  
Coordinator 2019-20  
Approved

- 7) Appoint the following Foster Care Liaisons for 2019-20:

Renee Garrett - District  
Daniel Grande – High School  
Lindsay Marcinelli - Elementary

Foster Care Liaisons  
Appointed

- 8) Approve the following Grad hours effective September 1, 2019:

Emily Marsh 5 blocks of 3 (24 total)  
Amanda Oddo-Tonelli 3 blocks of 3 (45 total)  
Lindsay Ruffo 2 blocks of 3 (42 total)

Graduate Hours  
Approved

- 9) Approve the following work hours for Transportation Department personnel effective September 1, 2019:

Richard Franklin	6.00 hours
Bonnie Harris	7.75 hours
Meranda Heim	4.00 hours
Sarah LoManto	4.00 hours
Joanne Moss	7.00 hours
William Moss III	6.00 hours
Kris Richter	7.00 hours
Randy Richter	2.50 hours
John Robinson	5.00 hours
Matthew Rozewicz	8.00 hours
Jennifer Tampio-France	2.00 hours
Kimberly Stott	5.00 hours
Raymond Valentine	4.00 hours
Steve Waugh	6.50 hours

Transportation  
Department Hours  
Approved Effective  
9/1/2019



Mary Gunther (aide)	4.50 hours
Lenora White (aide)	5.50 hours

10) Approve the following work hours for Custodial Department personnel effective September 1, 2019

Custodial  
Department Hours  
Approved 9/1/2019

Corey Bell	8.00 hours
Julie Christian	8.00 hours
James Knoop	8.00 hours
Carlie Polisoto	8.00 hours
Emily Vercant	8.00 hours
Lisa Will	8.00 hours
Sharolyn Wutz	8.00 hours

11) Approve the following work hours for Elementary and High School Support personnel effective September 1, 2019:

Support Staff Hours  
Approved 9/1/2019

Elementary

Sara Botticello	7.50 hours
Christine Bowker	7.50 hours
Terri O'Connor	7.50 hours
Brenda Schneider	7.50 hours
Lucinda Spears	7.50 hours
Anita Stewart	6.00 hours
Vanessa Zeller	7.50 hours

High School

Ann Collura	7.5 hours
Melody Voigt	8.00 hours
Lenora Weise	7.00 hours

12) Approve the following work hours for Food Service Department personnel effective September 1, 2019:

Food Service Hours  
Approved 9/1/2019

Elementary

Susan Morrison	6.25 hours
Sandra Muck	5.75 hours

High School

Sylvia Domenico	3.00 hours
Mary Gunther	2.50 hours
Stacey Kulpa	6.00 hours

13) Appoint the following Extra-Curricular advisors for the 2019-20 year. Salaries will be determined by the FTA contract

Extra-Curricular  
Advisors 2019-20  
Approved



Emily Merrill	Marching Band Director
Mateo Mendez	Jazz Band Director High School
Melissa Press	Junior Class Co-Advisor
Laurie Becker	Junior Class Co-Advisor

14) Accept the resignations of the following Extra-Curricular advisors for the 2019-20 year effective October 3, 2019 with salaries to be pro-rated:

Extra-Curricular  
Advisor Resignations  
2019-20 Approved

Simone Klubek	Senior Class Co-Advisor
Stephanie Kubera	Senior Class Co-Advisor

15) Approve unpaid leave 2019-20:

Unpaid Leave  
Approved

Sylvia Domenico 1.0 days September 13, 2019

15) Approve the following 2019-20 educational conferences, workshops and seminars:

Conferences,  
Workshops and  
Seminars Approved

Laurie Becker	10/10/2019
	12/11/2019
	3/24/2020
Anne Borrello	10/22/2019
	11/07/2019
	1/21/2020
Debora Cook	10/07/2019
	10/08/2019
Michelle Devine	10/02/2019
	11/08/2019
Amy Gier	12/06-08/2019
Katherine Gorczyca	11/06/2019
	1/14/2020
Greg Greenough	9/20/2019
	1/13/2020
	5/01/2020
Scot Greenough	9/20/2019
Scott Hazelton	9/20/2019
	10/18/2019
	11/15/2019
	12/20/2019
	1/17/2020
	2/14/2020
	3/27/2020
	4/24/2020
	5/15/2020
	6/12/2020
Ann Huyck	10/01/2019
	11/07/2019
	03/02/2020



Simone Klubek	10/02/2019
	10/22/2019
	11/21-22/2019
	12/03/2019
	1/14/2020
	3/04/2020
	5/19/2020
Allyson Knapp	11/01/2019
Allison Kwilos	9/24/2019
	9/27/2019
	10/22/2019
	11/04/2019
	11/18/2019
	3/10/2020
Todd Langworthy	10/24/2019
	2/27/2020
	5/08/2020
Shari Leichner	9/18/2019
Emily Marsh	11/15-16/2019
Kristen Marvin	10/10/2019
	12/11/2019
	3/24/2020
Amanda Oddo-Tonelli	9/24/2019
	10/22/2019
	11/21-22/2019
Tracey Papia	9/16/2019
Brandi Pettit	11/20-23/2019
Melissa Press	10/24/2019
Margaret Prince	10/17/2019
Frank Prinzi	10/02/2019
	12/05/2019
	3/12/2020
Kelly Raichel	10/21/2019
	10/22/2019
Lindsey Ruffo	10/17/2019
	10/22/2019
	11/07/2019
	11/18/2019
Heidi SanGeorge	11/22-24/2019
Kelly Tippens	9/16/2019
	10/01/2019
	11/07/2019
	2/28/2020
	3/03/2020
	3/25/2020
Matthew Wisniewski	10/24-25/2019



16) Approve the following substitute:

Brianna Elliott

Substitute Approved
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17) Remove from the substitute list.

Catherine Niebuhr  
Jerome Ross  
Martha Woolley  
Douglas Zeller

Substitutes Removed
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18) Approve the following volunteers for 2019-20:

Michael Borrello  
Derek Case  
Kristen Cook  
Phillip Cook  
Jeannette Croft  
Lindsey Ellis  
Cheryl Ferguson  
Hillary Hadley  
Jennifer Hodkin  
Joanne Hodkin  
Shannon Hughes  
Elizabeth Kwilos  
Joshua Kwilos  
Laura Kwilos  
Michelle Lorenzetti  
Michelle Merritt  
Nicki Nearhoof  
Thalia Rivera  
Edward Ruffo  
Abby Thompson  
Rebecca Thornton  
Jessie Waterhouse  
Karen Waterhouse  
Jennifer Waterman

Volunteers Approved
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D. Other

- 1) Approve the following IEP Recommendations #6315, 9099, 6757, 6599, 1307, 1222, 6702, 6509, 9098, 1291
- 2) Establish 7 in-district and 9 out-of-district runs for the 2019-20 school year.
- 3) Authorize the Superintendent to enter into an agreement with Comfort Pest Control for the 2019-20 school year in the amount of \$910.00.

IEP Recommendations Approved
Bus Runs Approved 2019-20
Comfort Pest Control Agreement 2019-20 Authorized





- 4) Authorize the Superintendent to enter into a contract with Elevator Maintenance of Buffalo Inc. for examination and lubrication maintenance in the amount of \$317.54 per month.

Elevator Maintenance of Buffalo Monthly Agreement Authorized

- 5) Authorize the Superintendent to enter into a contract with Rocket Monitoring Services LLC for annual maintenance and monitoring of AdvanTex Treatment system. The term of the agreement is October 1, 2019 – September 30, 2020 in the amount of \$5,000.00

Rocket Monitoring Services Agreement Authorized Effective 10/1/2019-9/30/2020

- 6) Authorize the Superintendent to enter into a contract with Johnson Controls Fire Protection LP for fire alarm precision service effective October 1, 2019 – September 30, 2020

Johnson Controls Fire Protection Agreement Authorized Effective 10/1/2019-9/30/2020

Elementary School \$ 820.00  
High School \$2,905.00  
Bus Garage \$ 260.00

- 7) Accept the bid made through Auctions International auction by Penny Transportation Inc. in the amount of \$6,100 for the 2011 Blue Bird Express G3500 Micro Bird Wheelchair School bus (#121) that was made surplus at the June 6, 2019 Board Meeting.

Bids Accepted for Surplus Buses

- 8) Accept the bid made through Auctions International auction by Marcos David Vargas Perez in the amount of \$6,400 for the 2011 Blue Bird Vision School Bus (#117) that was made surplus at the June 6, 2019 Board meeting.

- 9) Correct the resolution made and unanimously passed on September 5, 2019 regarding the transportation request to NCCS of Kristie Azzarella to reflect 2019-20 rather than 2018-19.

2019-20 NCCS Transportation

- 10) Approve the following 2019-20 District Goals:

To continue to improve our facilities that provide a clean, safe, and inviting environment that instill school pride.

2019-20 District Goals Approved

To continue providing consistent communications that promote positive relationships.

To continue to cultivate a culture that inspires and supports excellence in teaching and learning.

- 11) Approve the following 2019-20 Board of Education Goals:

Annually review Board protocols that maintain a high functioning board culture.

2019-20 Board Goals Approved



The Board of Education will review the athletic program to improve overall program quality for our student athletes.

Continue to create and maintain systems of open and transparent communication.

12) Surplus the following items:

Surplus Items
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1059 Library books as per attached list (241 approved previously 7/11/2018)  
16 McGraw Hill Reading Series Teacher Manuals and Charts as per attached list  
17 Printers, 27 Computers, 3 Audio Mixers, 35 Computer Monitors, and assorted other technology items as per attached list

All voted yes.

### **11. Adjournment**

Sylvester Cleary made the motion, seconded by Michael LoManto to adjourn the meeting at 6:45 pm.

All voted yes.

### **12. Correspondence/Information**

CCSBA Legislative meeting October 9  
2019-20 Guidebook Draft  
Advisor Reports – beginning of year

June Prince  
District Clerk