



Regular Board Meeting

Members Present: Carol Woodward – President, David Caccamise, Sylvester Cleary, Amy Drozdziel, Mervin Fry, Michael LoManto, Michelle Merritt

Administration: Renee Garrett – Superintendent, Jennifer Fitzgerald – District Treasurer

District Clerk: June Prince

Other: Karen McCarthy

1. Call to Order

Carol Woodward opened the meeting in the high school library at 5:30 pm.

2. Pledge to the Flag

3. Presentations

Jennifer Fitzgerald introduced the new Operations Assistant, Karen McCarthy.

4. Approval of Agenda

David Caccamise made the motion, seconded by Sylvester Cleary to approve the agenda.

All voted yes.

Agenda Approved

5. Public Comment (Please limit comments to five minutes per person)

None

6. Supervisory Reports

Written reports were received from the Transportation and Technology Departments.

Supervisory Reports

7. Board Reports

A. President

Board Reports

Carol Woodward stated that there would be a tour for the CCSBA members of the Cummins plant on August 20, 2019.

Evaluation timelines and criteria for the Board and Superintendent were distributed. Carol asked everyone to fill out their availability for the January and June board workshops. She also noted that the June date on the schedule for this year's subcommittee meetings has been corrected to June 18, 2020.



Opening day for the staff is September 3. Board members are encouraged to attend the breakfast. The details for lunch have not been determined yet.

B. Committees

None

C. Superintendent

A public hearing was held on August 1, 2019 in the high school library at 5:00 pm regarding the District Wide Emergency Response Plan.

A public hearing was held on August 1, 2019 in the high school library at 5:15 pm regarding the Code of Conduct.

Renee Garrett reported that they have finalized details with BOCES for tax collection. Every taxpayer will have to pay by mail and will receive a receipt. It has been publicized in the June newsletter and will be in our September one as well.

Phase one of the building project is underway, which includes the parking lot under the buses and the roof of the MS/HS gym. Concrete will be in the top layer to withstand the weight of the buses. James Hart will be at the next meeting with pictures to explain the roof coating system. Phase two will begin next year which will include an elementary generator, a new heating/cooling system for all elementary classrooms, and a high school chemistry lab.

A summer project has focused on records retention. Renee is applying for a grant to help cover the costs. She has also been working on the Code of Conduct, Chemical Hygiene Plan, Staff Handbook and will be starting the groundwork for SEIU Negotiations this week with legal counsel and supervisors.

8. Discussion Items

Policy #5741 is on the agenda for the 2nd reading and adoption. There was no discussion.

9. Old Business

None

10. New Business Consent Agenda

Sylvester Cleary made the motion, seconded by Michael LoManto, upon recommendation of the Superintendent, to approve agenda items 10A-D.



A. Meeting Minutes

July Organizational/
Regular Meeting
Minutes Approved

- 1) Approve the Board of Education Organizational/Regular Meeting Minutes of July 11, 2019.

B. Financial Items

Warrant Summary &
Claims Auditor
Report July 2019
Approved

- 1) Warrant Summary Report and Claims Auditor Report – July 2019

Blanket Purchase
Orders 2019-20
Approved

- 2) Blanket Purchase Orders for 2019-20:

Latina Foods	Food Products	\$31,000.00
Maplevale	Food Products	\$20,000.00
Upstate Niagara Coop Inc	Milk	\$16,500.00
Bimbo	Food Products	\$ 3,500.00
Meadow's Farm	Food Products	\$ 400.00
Hamlet Farm	Food Products	\$ 500.00
Maidrite	Food Products	\$ 2,000.00
Advanced Food	Food Products	\$ 6,000.00
Brigiottas	Food Products	\$ 9,000.00
Ecolab	Café Supplies	\$ 800.00
Hershey's	Food Products	\$ 4,000.00
Asian Food	Food Products	\$ 2,000.00

- 3) Approve the 2019-20 tax levy for the approximate amount of \$3,969,051.

Tax Levy Approved
and District
Treasurer to issue
corrected Tax Bills
Approved

- 4) Approve the District Treasurer to issue corrected tax bills as needed.

- 5) Rescind so much of the motion made and unanimously passed on July 11, 2019 regarding the rates of .25 reduced breakfast and .25 reduced lunch.

Reduced lunch rates
of .25 rescinded and
amended to no
charge to students
due to increased
NYS funding

- 6) Set the rates of reduced breakfast and reduced lunch as no charge to the students due to additional funding through the 2019 New York State budget which provides funding for reduced priced meals.

C. Personnel

- 1) Appoint Meghan McEvoy, who is initially certified in Students with Disabilities Grades 7-12 Generalist, Social Studies 7-12 to a 1.0 FTE probationary position in the Special Education tenure area effective September 1, 2019. Salary for the 2019-20 school year will be Step A of FTA contractual rate plus 13 blocks of 3 graduate hours and a Masters. The probationary period will begin on September 1, 2019 and conclude on August 31, 2023. The probationary period expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual

M. McEvoy
Appointed as 1.0
Special Education
Teacher Effective
9/1/2019



professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years; and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

- 2) Appoint Sylvia Domenico to a 10 month part time food service helper position, pending successful completion of all requirements, for 3 hours per day effective September 3, 2019 at an hourly rate of \$13.48. The probationary period will be for a period of 120 work days beginning on September 3, 2019 through an anticipated ending date of March 19, 2020.

S. Domenico
Appointed as a 10
month P/T Food
Service Helper
Effective 9/3/2019

- 3) Establish a 12 month full time Operations Assistant position.

12 Month Full Time
Operations
Assistance Position
Established

- 4) Appoint Ashley Campbell as a probationary full time 12 month Operations Assistant at an annual salary of \$32,320.00, pending successful completion of all requirements and successful contract negotiation, effective August 12, 2019. The probationary period for civil service purposes will be one year beginning August 12, 2019 through August 11, 2020.

A. Campbell
Appointed 12 Month
Operations Assistant
8/12/19

- 5) Approve the following coach for the 2019-20 year pending successful completion of all requirements. Salary will be determined by the FTA contract:

Coach 2019-20
Approved

Mark Benton Assistant Varsity Football Coach

D. Other

- 1) Approve the following IEP Recommendations #6639, 9117, 1437.

IEP
Recommendations
Approved

- 2) Approve the following tuition exemptions for the 2019-20 school year for:

Tuition Exemptions
2019-20 Approved

Jesse, Hannah and Avalyn Kwilos, children of Allison Kwilos
Mary and Matthew Dunn, children of Jennifer Dunn
Antonio, Julianna, and Mia Patton, children of Anna Patton
Carson and Morgan Becker, children of Laurie Becker
Evan Greenough, child of Greg Greenough
Chase Dakin & Spencer Grande, children of Daniel Grande
Matthew Borrello, Olivia Borrello children of Anne Borrello
Emma Ruffo, child of Lindsey Ruffo

- 3) Approve the 2nd reading and adoption of policy #5741 Drug and Alcohol Testing for School Bus Drivers.

Policy Adopted

- 4) Approve the following 2019-20 Handbooks:

Forestville Elementary Parent/Student Handbook
Forestville MS/HS Student Handbook

Elementary Parent
Student Handbook,
MS/HS Handbook,
Cod of Conduct
Approved



Code of Conduct

- 5) Approve the following Emergency Response Plans:

District Wide Emergency Response Plan
Elementary Emergency Response Plan
MS/HS Emergency Response Plan

Emergency Response Plans
2019-20 Approved

- 6) Approve the 2019-20 Professional Learning Plan.

Professional Learning Plan 2019-20 Approved

- 7) Authorize the Superintendent entering into an agreement with Chautauqua Transportation Services for NYSED physical performance testing for the 2019-20 school year.

Chautauqua Transportation Services 2019-20 Agreement

- 8) Authorize the Superintendent to enter into an agreement with Municipal Solutions Inc. for financial advisor services May 11, 2019 - May 11, 2021.

Municipal Solutions Agreement
Approved Effective 5/11/19-5/11/2021

- 9) Authorize the Superintendent to enter into a contract with The Evans Agency for insurance coverages for the 2019-20 year in the amount of \$17,721.00.

Evans Agency 2019-20 Insurance Contract Approved

- 10) Authorize the Superintendent to enter into a contract with Trane U.S. Inc. for elementary boiler repair in the amount of \$16,417.66.

Trane Contract Elementary Boiler Repair Approved

- 11) Accept the RFP bid and authorize the Superintendent to enter into a contract with Earth Works for snow removal for the 2019-20 school year in the amount of \$17,299.86.

Earth Works Contract Snow Removal 2019-20 Approved

- 12) Approve Forestville combining with Cassadaga (Host School), Maple Grove, and Westfield, for 2019-20 Girls Varsity Golf for Section 6.

Girls Varsity Golf 2019-20 Section 6 Approved

- 13) Authorize the Superintendent to enter into an agreement with Silver Creek and Fredonia, Brocton and Pine Valley Central Schools to share Varsity Wrestling for 2019-20.

Share Varsity Wrestling 2019-20 with Silver Creek, Fredonia, Brocton and Pine Valley Approved

- 14) Authorize two members, Mervin Fry and Michael LoManto, of the Board of Education to attend the NYSSBA Convention in Rochester October 24-26, 2019 with expenses.

NYSSBA Convention Attendance Authorized

- 15) Surplus the following items:

Scotsman ice machine #A00623792, Champion dishwasher #000050, Walk in Cooler #000256

Surplus Items

All voted yes.

11. Proposed Executive Session



Michelle Merritt made the motion, seconded by Amy Drozdziel to enter into executive session to discuss the employment history of particular persons or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of particular persons at 5:50 pm. Legal counsel was invited in.

All voted yes.

Sylvester Cleary made the motion, seconded by Mervin Fry to return to regular session at 7:26 pm.

All voted yes.

12. Adjournment

Michelle Merritt made the motion, seconded by Michael LoManto to adjourn the meeting at 7:26 pm.

All voted yes.

13. Correspondence/Information

CCSBA meeting August 20, 2018

June Prince
District Clerk