



Members Present: Carol Woodward – President, David Caccamise, Sylvester Cleary, Amy Drozdziel, Michael LoManto, Michelle Merritt, Stacey Mierzwa

Administration – Renee Garrett – Superintendent, Daniel Grande – MS/HS Principal, Lindsay Marcinelli – Elementary Principal, Jennifer Fitzgerald – District Treasurer

Other: Adrianna Burgos, Sylvea Cleary, Faith Leone, Madison Miller, Michael Murphy

District Clerk: June Prince

## **Regular Board Meeting**

### **1. Call to Order**

Carol Woodward opened the meeting in the high school library at 5:00 pm.

### **2. Pledge to the Flag**

### **3. Presentations**

Adrianna Burgos, Sylvea Cleary, Madison Miller and Faith Leone performed “A Whole New World” from Aladdin to celebrate Music in Our Schools Month.

Music In Our  
Schools Month  
Performance

### **4. Approval of Agenda**

Michael LoManto made the motion, seconded by Amy Drozdziel, to approve the agenda.

Agenda Approved

All voted yes.

### **5. Public Comment (Please limit comments to five minutes per person)**

None

### **6. Supervisory Reports**

Lindsay Marcinelli described the enrichment students latest project to build the strongest tower. She also reported that PARP has begun with the theme Reading Road Trip USA.

Supervisory Reports

Daniel Grande reported that Rhianna Nasal received a scholarship from St. John Fisher that she will be using. He also highlighted activities of Foreign Language Week, Winter Ball and announced Community Service Day has been changed to April 13.

Michael Murphy gave the technology report that encompassed our e-rate wifi project, a model classroom for the new science room, expansion of the Chromebook program to grades 5 -11, e-textbooks, backup servers, and a board technology device upgrade.



Written reports were received from the Athletic and Transportation Departments.

## **7. Board Reports**

Board Reports

Carol Woodward reminded the Board of the following dates:

Senior Exit Interview Dates – March 12, 2019

Committee Meetings – March 11, 2019

Staff Recognition 3:30

Legislative 4:30

Policy 5:30

Athletic 6:30

Budget Workshop - March 28, 2019

BOCES Annual Meeting Date – April 9, 2019 6 – 6:00 hors d'oeuvres 7:30 pm meeting – reservations due to June by March 28.

Budget Presentation Sheridan – May 8, 2019 - 7:00 at the Community Center

Budget Presentation Hanover – May 13, 2019 – 6:30 pm at the Town Hall

CCSBA Board Member of the Year nominations due by April 12, 2019.

BOCES Component Vote Date – April 16, 2019

Sylvester Cleary attended the Capital Conference and reported the topics of school funding, APPR, property tax cap and unfunded mandates were discussed. Carol also asked that we send a thank you letter to Senator Catharine Young for her support as she is taking a different job.

Renee Garrett reported that she presented to NYSCOSS on the Farm to School Grants we received. She would like to send thank you letters to Farm to Institution New York State and American Farmland Trust that advocated for that funding.

## **8. Discussion Items**

It was decided that Michael LoManto and Carol Woodward would be the two people attending Rural Schools in July.

## **9. Old Business**

None

## **10. New Business Consent Agenda**

Sylvester Cleary made the motion, seconded by David Caccamise, upon recommendation of the Superintendent to approve agenda items 10A-D.

### **A. Meeting Minutes**

- 1) Approve the Board of Education Regular Meeting Minutes of February 7, 2019.

February Regular  
and Budget Meeting  
Minutes Approved



- 2) Approve the Board of Education Budget Workshop Meeting Minutes of February 28, 2019

**B. Financial Items**

- 1) Treasurer's Report for all funds: December 2018
- 2) Warrant Summary Report and Claims Auditor Report – February 2019
- 3) Extra-Curricular Reports –January 2019
- 4) Purchases

Treasurer's Reports  
December 2018  
Approved

Warrant Summary &  
Claims Auditor  
Report Feb. 2019  
Approved

Extra-curricular  
Reports January  
2019 Approved

Purchases Approved

Nickerson Corporation      Work Stations/Tool Cabinet      \$15,000.00

- 5) Budget Transfers

Budget Transfers  
Approved

Transfer From		Transfer To		Amount	Reason
A1310-150-00-00	Business Admin Salary	A1310-160-00-01	Business Executive Salary	54,832.16	Adjust Salary Lines

- 6) ACCEPTANCE AND EXPENDITURE OF GRANT-IN-AID

Grant-In-Aid  
(Expanded Pre-K) &  
Expenditure  
Accepted

**WHEREAS**, by letter dated December 5, 2018, the New York State Education Department advised the Forestville Central School District (the "District") that we have been approved to receive the Expanded Prekindergarten for the Three- and Four- Year Old Students, in the amount of One Hundred and Eleven Thousand, One Hundred and Five dollars (\$111,105); for the 2018-2019 school year and

**WHEREAS**, the grant funding is intended to convert half-day to full-day for four-year olds District's schools; and

**WHEREAS**, on or about February 7, 2019, the District received said grant funding from the New York Education Department; and

**WHEREAS**, pursuant to New York Education Law Section 1718(2), a board of education may incur liability in excess of the amount appropriated where grants-in-aid are received from the state government for specific purposes; and

**WHEREAS**, the Superintendent has recommended that the grant funding be appropriately allocated to convert half-day to full-day for four-year olds; and

**NOW THEREFORE, BE IT RESOLVED THAT** the Board of Education of the District hereby accepts the One Hundred and Eleven Thousand, One Hundred and Five dollars (\$111,105) grant-in-aid and increases its 2018-2019 budget in an amount equivalent to



such grant-in-aid; and

**BE IT FURTHER RESOLVED** that the Board of Education of the District hereby authorizes and directs the Superintendent to take all actions necessary to convert half-day to full-day for four-year olds.

C. Personnel

- 1) Extend the appointment made at the November 1, 2018 Board of Education meeting, of Laura LeBaron, as a long term substitute for the Special Education position that has not been filled, through an anticipated ending date of April 4, 2019.

L. LeBaron LTS  
Appointment  
Extended Through  
4/4/2019

- 2) Approve the following changes in work hours for Transportation personnel:

Joanne Moss 6.75 hours effective February 4, 2019

Transportation  
Department Work  
Hours Approved

- 3) Accept the resignation of Bruce Stewart as a Mechanic I effective February 5, 2019.

B. Stewart  
Resignation Effective  
Feb 5, 2019

- 4) Approve the following substitute pending successful completion of all requirements:

Substitutes  
Approved

Diana Ermer - substitute bus driver

D. Other

- 1) Approve the following IEP Recommendations #1222, 6704, 1468, 1269, 7025, 1494, 6586

IEP  
Recommendations  
Approved

- 2) Approve Forestville (Host School) combining with Silver Creek for 2018-19 Varsity Golf for Section 6.

Golf 2018-19  
Approved Section 6

- 3) Authorize the Superintendent to enter into an agreement with Silver Creek Central School to share Golf for the 2018-19 school year.

Share 2018-19 Golf  
with Silver Creek  
Approved

- 4) Accept the bids as recommended by Young and Wright Architectural for the Capital Improvement Project 2018– Phase 1 for roof and site contracts.

Bids for Capital  
Improvement Project  
2018 Phase 1  
Accepted

- 5) Approve the Annual Meeting and Budget Vote place and time set as May 21, 2019, High School Auditorium Lobby with voting hours from 1-8 pm. The following area appointed as election inspectors: Aimee Rogers (site coordinator) \$14.10 /hour. Marlene Bradigan \$11.10/hour, Arlene Miller \$11.10/hour, Alternate: Nicki Schoenl \$11.10/hour. Chairperson of Annual Meeting to open and close polls – June Prince.

Annual Meeting &  
Vote Information Set,  
Inspectors, Rates,  
Chairperson  
Approved.

- 6) Nominate the following to serve on the Board of Cooperative Educational

BOCES Board  
Nominations



Services, Second Supervisory District of Erie, Chautauqua and Cattaraugus Counties for a three year term commencing July 1, 2019 and ending on June 30, 2022.

Linda Hoffman  
11805 Snyder Road  
Springville, NY 14141

Gregory Cole  
24 Babcock Street  
Silver Creek, NY 14136

**7) Donations**

Donations Accepted

Harbor Freight Tools  
NYS Dairy Exhibits Inc

Technology Classroom Grant  
Walter N. Butcher Memorial Scholarship

\$ 200  
\$2,500

**8) Surplus the following items:**

Surplus Items

50 ISBN 0-13-063163-9 Biology NYS, 48 ISBN 0-02-146558-4,  
Communities Adventures in Time & Place & related resources

All voted yes.

**11. Additional Other Items**

David Caccamise made the motion, seconded by Stacey Mierzwa, upon recommendation of the Superintendent to approve the following motion:

Energy Performance  
SEQRA Resolution  
Approved

**RESOLUTION IN CONNECTION WITH AN ENERGY PERFORMANCE  
PROJECT TO BE UNDERTAKEN BY THE FORESTVILLE CENTRAL  
SCHOOL DISTRICT REGARDING STATE ENVIRONMENTAL QUALITY  
REVIEW TYPE II ACTION**

WHEREAS, the Board of Education (the "Board") of the Forestville Central School District (the "District") desires to embark upon an energy performance project at the District, which includes changes to make the use of energy more efficient, identified as the following projects:

High School/Middle School  
Elementary School  
Transportation Building

SED No. 06-15-03-04-0-002-016  
SED No. 06-15-03-04-0-001-013  
SED No. 06-15-03-04-5-004-003

WHEREAS, the District has engaged Trane U.S., Inc. as a party to an energy performance contract, to advise as to the environmental impact, to design the project and to administer construction, among other things;

WHEREAS, the project is subject to classification under the State Environmental Quality Review Act (SEQRA);

WHEREAS, routine activities such as renovations to, or expansions of existing public school facilities by less than 10,000 square feet are classified as Type II Actions under the current



Department of Environmental Conservation SEQR Regulations (6 NYCRR Part 617), State Environmental Quality Review Act, (SEQRA).

WHEREAS, the SEQR Regulation (6 NYCRR Part 617) declares TYPE II Actions to be actions that have no significant impact on the environment and require no further review under SEQR; and

WHEREAS, the Board of Education, as lead agency, has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR Part 617.5(c), and has, in reliance on information provided by Trane U.S. Inc., concluded that the scope of work involves the maintenance and repair of existing facilities involving no substantial changes in an existing structure or facility, and/or the replacement, rehabilitation and reconstruction of structures or facilities in kind, on the same site, without exceeding any of the thresholds in section 617.4, and/or routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area;

NOW THEREFORE BE IT RESOLVED by the Forestville Central School District as follows:

1. The Proposed Action does not exceed thresholds established under 6 NYCRR Part 617, State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action is Type II actions in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

Votes were taken individually.

Ayes: David Caccamise, Sylvester Cleary, Amy Drozdziel, Michael LoManto, Michelle Merritt, Stacey Mierzwa, Carol Woodward

Noes: None

Carried.

Michael LoManto made the motion, seconded by Amy Drozdziel, upon recommendation of the Superintendent to approve the following motion:

School Bus and Energy Performance Proposition Language Approved
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**RESOLUTION OF THE BOARD OF EDUCATION OF THE FORESTVILLE CENTRAL SCHOOL DISTRICT, CHAUTAUQUA AND CATTARAUGUS COUNTIES, NEW YORK (THE "DISTRICT") AUTHORIZING THE SUBMISSION OF TWO PROPOSITIONS TO BE VOTED UPON BY THE QUALIFIED VOTERS OF SAID DISTRICT AT THE ANNUAL MEETING THEREOF TO BE HELD ON MAY 21, 2019**

BE IT RESOLVED BY THIS BOARD OF EDUCATION OF THE FORESTVILLE CENTRAL SCHOOL DISTRICT, CHAUTAUQUA AND CATTARAUGUS COUNTIES, NEW YORK, AS FOLLOWS:



SECTION 1. At the annual meeting of the qualified voters of the Forestville Central School District, Chautauqua and Cattaraugus Counties, State of New York (the "District"), to be held on May 21, 2019 the following propositions shall be submitted to be voted upon (in addition to the proposition approving the budget for the District's 2019-2020 fiscal year):

**PROPOSITION NO. 2**

RESOLVED, that the Board of Education (the "Board") of the Forestville Central School District (the "District") is hereby authorized to purchase the following vehicles, including related equipment: two 20-passenger school buses, at an estimated maximum cost of \$55,000 each, and one minivan to be used to transport students and as a drivers' education vehicle, at an estimated maximum cost of \$25,000, for a total aggregated maximum cost of \$135,000, with such \$135,000, or so much thereof as may be necessary, being raised by a tax upon the taxable property within said District to be levied and collected in annual installments in such years and in such amounts as may be determined by the Board, with such tax to be partially offset by State aid available therefor, and in anticipation of the collection of such tax, by the issuance of debt obligations of the District or installment purchase contracts having a term of not more than five years entered into by the District in accordance with New York State Law.

**PROPOSITION NO. 3**

RESOLVED, that the Board of Education (the "Board") of the Forestville Central School District (the "District") is hereby authorized to undertake energy efficiency improvements to the District's existing Elementary School, Middle/High School and bus garage consisting of (i) improvements and upgrades to electrical, lighting, heating, ventilation, and air conditioning systems, replacements and upgrades of variable speed drives, plug load controllers, freezer/cooler controls and a booster heater for the kitchen, and renovations, replacements and improvements to the exterior of all three school buildings, and other appurtenant and related improvements, all at a total estimated cost not to exceed \$715,509, with such cost being raised by a tax upon the taxable property of the District to be levied and collected in annual installments as provided in Section 416 of the Education Law, with such tax to be offset by State aid available therefore, and in anticipation of such tax, by obligations of the District as may be necessary.

SECTION 2. The District Clerk is hereby authorized and directed to include within the notice of said annual meeting required to be published and posted by the District, a statement to the affect that the propositions set forth in Section 1 of this resolution will be voted upon at such annual meeting, which notice shall contain the full text of each such proposition.

This resolution shall take effect immediately.

All voted yes.





Sylvester Cleary made the motion, seconded by Stacey Mierzwa, upon recommendation of the Superintendent to approve the following motion:

**RESOLUTION OF THE BOARD OF EDUCATION OF THE FORESTVILLE CENTRAL SCHOOL DISTRICT, CHAUTAUQUA COUNTY, NEW YORK (THE "DISTRICT") APPROVING THE FORM OF NOTICE OF ANNUAL MEETING AND ELECTION**

BE IT RESOLVED by this Board Of Education of the Forestville Central School District, Chautauqua County, New York, that the form of Notice of Annual Meeting and Election, as presented below, is hereby approved.

**NOTICE OF ANNUAL MEETING AND ELECTION  
OF THE FORESTVILLE CENTRAL SCHOOL DISTRICT**

NOTICE IS HEREBY GIVEN that the annual meeting and election of the Forestville Central School District, Chautauqua and Cattaraugus Counties, New York (the "District"), will be held on **Tuesday, May 21, 2019, from 1:00 p.m. prevailing time to 8:00 p.m. prevailing time in the Middle/High School auditorium lobby at 4 Academy Street, Forestville, NY**, for the purpose of voting on the District's budget for the 2019-2020 fiscal year, voting on a proposition to purchase two 20-passenger school buses and 1 minivan for use in the transportation program of the District, voting on a proposition to undertake an energy performance contract, electing one at-large member of the Board of Education, and transacting such other business as is authorized by law.

TAKE FURTHER NOTICE that a public hearing for the voters of the District on the 2019-2020 budget will be held on **Thursday, May 9, 2019, at 5:00 p.m. prevailing time in the Forestville High School Library, 4 Academy Street, Forestville, NY.**

TAKE FURTHER NOTICE that the business to be conducted at such annual meeting and election shall consist of voting on the following propositions, and any other propositions authorized to be voted upon by law and the rules of the Board of Education:

**PROPOSITION #1**

Shall the following resolution be adopted, to-wit:

RESOLVED, that the budget for the Forestville Central School District (the "District"), for the fiscal year of the District commencing July 1, 2019, and ending June 30, 2020, as presented by the Board of Education, is hereby approved and adopted and the required funds therefor are hereby appropriated and the necessary real property taxes required shall be





raised by a tax on the taxable property in the District to be levied and collected as required by law.

**PROPOSITION #2 – ACQUISITION OF SCHOOL TRANSPORTATION VEHICLES**

Shall the following resolution be adopted, to-wit:

RESOLVED, that the Board of Education (the “Board”) of the Forestville Central School District (the “District”) is hereby authorized to purchase the following vehicles, including related equipment: two 20-passenger school buses, at an estimated maximum cost of \$55,000 each, and one minivan to be used to transport students and as a drivers’ education vehicle, at an estimated maximum cost of \$25,000, for a total aggregated maximum cost of \$135,000, with such \$135,000, or so much thereof as may be necessary, being raised by a tax upon the taxable property within said District to be levied and collected in annual installments in such years and in such amounts as may be determined by the Board, with such tax to be partially offset by State aid available therefor, and in anticipation of the collection of such tax, by the issuance of debt obligations of the District or installment purchase contracts having a term of not more than five years entered into by the District in accordance with New York State Law.

**PROPOSITION #3 – 2019 ENERGY PERFORMANCE CONTRACT**

RESOLVED, that the Board of Education (the “Board”) of the Forestville Central School District (the “District”) is hereby authorized to undertake energy efficiency improvements to the District’s existing Elementary School, Middle/High School and bus garage consisting of (i) improvements and upgrades to electrical, lighting, heating, ventilation, and air conditioning systems, replacements and upgrades of variable speed drives, plug load controllers, freezer/cooler controls and a booster heater for the kitchen, and renovations, replacements and improvements to the exterior of all three school buildings, and other appurtenant and related improvements, all at a total estimated cost not to exceed \$715,509, with such cost being raised by a tax upon the taxable property of the District to be levied and collected in annual installments as provided in Section 416 of the Education Law, with such tax to be offset by State aid available therefore, and in anticipation of such tax, by obligations of the District as may be necessary.



TAKE FURTHER NOTICE that an optical scanning voting machine will be used to record the vote on the budget, on all propositions, and on the election of one Board member. One at-large vacancy will be filled on the Board of Education by reason of the expiration of the term of office of one incumbent. The candidate receiving the largest number of votes shall be elected to the term to commence July 1, 2019 and expiring June 30, 2023.

TAKE FURTHER NOTICE that all candidates for the office of member of the Board of Education shall be nominated by petition. Each petition shall be directed to the Clerk of the District, shall be signed by at least twenty-five (25) qualified voters of the District, shall state the residence of each signer and shall state the name and residence of the candidate. Each petition shall be filed in the office of the Clerk of the District between the hours of **9:00 a.m. and 5:00 p.m.** not later than the thirtieth (30th) day preceding the annual meeting and election, to-wit, **April 22, 2019**.

TAKE FURTHER NOTICE that applications for absentee ballots may be obtained at the office of the Clerk of the District between the hours of **8:00 a.m.** prevailing time and **4:00 p.m.** prevailing time except Saturdays, Sundays, and holidays. Completed applications must be received by the District Clerk at least seven days before the election, if the ballot is to be mailed to the voter, or on the day before the election, if the ballot is to be delivered personally to the voter. A list of all persons to whom absentee ballots shall have been issued will be available in the office of the Clerk of the District, where it shall be available for public inspection between the hours of **8:00 a.m. and 4:00 p.m.**, prevailing time, until the day set for voting, except Saturdays, Sundays and holidays and such list shall also be posted at the polling place for such annual meeting and election. Absentee ballots must be received by the office of the Clerk of the District not later than **5:00 p.m. on May 21, 2019**.

TAKE FURTHER NOTICE that the Board of Education of the District will have prepared and completed a detailed statement in writing of the amount of money which will be required during the 2019-2020 fiscal year for school purposes, specifying the several purposes and the amount for each. Such statement shall be completed at least seven days before the budget hearing at which it is to be presented and copies thereof shall be prepared and made available, upon request, to residents within the District during the period of seven days before the budget hearing and/or fourteen days immediately preceding the annual meeting and election (exclusive of Saturday, Sunday or holidays), and may be obtained by any resident in the District at each school building in the District between the hours of **8:00 a.m. and 4:00 p.m.** prevailing time during the fourteen days immediately preceding the annual meeting and election, and in the District Office.

TAKE FURTHER NOTICE that the Board of Education of the District has adopted rules for the submission of propositions to be considered at the annual



meeting and election, and printed copies for general distribution in the District are available at the office of the District Clerk.

Publish: 4/5, 4/19, 5/3, 5/17

Board of Education  
Forestville Central School District

This resolution shall take effect immediately.

All voted yes.

### **12. Proposed Executive Session**

A motion was made by Michael LoManto, seconded by David Caccamise, to enter into Executive Session to discuss the employment history of particular persons or matters leading to the appointment, employment, promotion, demotion discipline, suspension, dismissal or removal of particular persons at 5:32 pm.

All voted yes.

A motion was made by Amy Drozdziel, seconded by Michael LoManto to return to regular session at 6:32 pm.

All voted yes.

### **13. Adjournment**

A motion was made by Sylvester Cleary, seconded by Michael LoManto to adjourn the meeting at 6:34 pm.

All voted yes.

### **14. Correspondence/Information**

Club Advisor Reports  
BOCES Call for Nominations  
BOCES Annual Meeting Notice  
L. Hoffman Nomination Request  
G. Cole Nomination Request  
CCSBA Board Member of the Year Nomination Form

District Clerk  
June Prince