



Budget Hearing

**Budget Hearing**

Members Present: Carol Woodward – President, David Caccamise, Sylvester Cleary, Amy Drozdziel, Michael LoManto, Michelle Merritt, Stacey Mierzwa

Administration: Renee Garrett – Superintendent, Daniel Grande – MS/HS Principal, Karl Kofod – School Business Official

District Clerk: June Prince

Other: Madelyn Bradigan, Shawn Wright, Damian Sebouhian – Observer

**1. Call to Order**

Carol Woodward opened the budget hearing at 5:00 pm.

**2. Pledge to the Flag**

**3. Presentations**

Karl Kofod and Renee Garrett presented the proposed budget.

Shawn Wright, Young and Wright Architectural presented an overview of the proposed Capital Project.

**4. Public Comment**

Madelyn Bradigan

**5. Close Budget Hearing**

Stacey Mierzwa made the motion, seconded by Amy Drozdziel to close the budget hearing at 5:19 pm.

All voted yes.

Regular Meeting

**Regular Board Meeting**

**1. Call to Order**

Carol Woodward called the regular meeting to order at 5:20 pm.

**2. Pledge to the Flag**

**3. Presentations**

None



Agenda Approved

#### 4. Approval of Agenda

Michael LoManto made the motion, seconded by David Caccamise, to approve the agenda.

All voted yes.

#### 5. Public Comment (Please limit comments to five minutes per person)

None

Supervisory Reports

#### 6. Supervisory Reports

Mr. Grande reported the following:

The National Center for Missing and Exploited Children provided safety tips during several assembly presentations to students in grades K-12. The Middle/High school underwent a K-9 search without incident. Math assessment participation increased this year. Mrs. Britz's students' art projects have been highlighted in the showcase on the 2<sup>nd</sup> floor.

Written reports were received from the Elementary Principal, Athletics, Buildings and Grounds, Technology (April & May)

Board Reports

#### 7. Board Reports

##### A. President

Carol Woodward reminded the Board of the following:

CCSBA Honors Night – May 23 at 5:30 at the Williams Center, SUNY Fredonia  
Annual Meeting and Budget Vote – May 15 1-8 pm in the Hornet Lobby at the High School  
WNY Education Law Conference – August 1, 2018 at the Millennium in Cheektowaga  
Alumni Banquet – June 16  
Board goals will be reviewed at the June workshop.  
Senior exit interview report provided

##### B. Committees

David Caccamise reported that the recognition items have been assembled and the next Staff Recognition Committee meeting is May 17, 2018 at 3:30 pm.

Michael LoManto reported that the Audit Committee has been discussing the tax collection process and that Sandy Muck is scheduled to become the Claims Auditor in July. The next meeting is scheduled for June 21, 2018 at 4:30 pm.

David Caccamise reported that the Cafeteria Committee met with Terry Brown. They discussed the Farm to School Grant and celebration boxes. The next meeting is on June 21, 2018 at 5:30 pm.



Amy Drozdziel reported that the Legislative Committee is planning meetings with Cathy Young and George Borrello. Sylvester Cleary played a song that he has created regarding Chautauqua County that will be presented to George Borrello. The next meeting is on May 17, 2018 at 4:30 pm.

Sylvester Cleary reported that the next Negotiations Committee meeting will be May 9, 2018.

Sylvester Cleary reminded everyone that the CCSBA Honors night is coming up.

Stacey Mierzwa reported that Mike Murphy attended the last Wellness Committee meeting and that there is a tab on the school website. They are working on some ideas for next year which include Wellness Fair, wellness activities, new foods in the café, and some group challenges. The next meeting is May 16 at 2:50.

Amy Drozdziel reported that the Youth Recreation program will take place from July 9 – August 17 with several changes. It will be a full day, six week program, with a cost of \$100 per child.

#### C. Superintendent

Renee Garrett reported that CASAC will be providing some training and age targeted programs to all of our students and faculty with the use of Community Schools money. She also attended the House of Delegates Meeting and the Rural Schools Board of Directors Meeting.

### 8. Discussion Items

The revised Policy Manual 1<sup>st</sup> reading is on the agenda. There was no discussion.

### 9. Old Business

None

### 10. New Business Consent Agenda

Sylvester Cleary made the motion, seconded by Amy Drozdziel, upon recommendation of the Superintendent to approve agenda items 10A-D:

#### A. Meeting Minutes

- 1) Approve the Board of Education Regular Meeting Minutes of April 12, 2018.

April Regular and Special Meeting Minutes Approved
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- 2) Approve the Board of Education Special Meeting Minutes of April 17, 2018.

#### B. Financial Items

- 1) Treasurer's Report – March 2018 for all funds.

Treasurer's Report March 2018 Approved
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- 2) Warrant Summary Report – April 1 – April 27, 2018.
- 3) Claims Auditor Report – March 19 – March 29, 2018.
- 4) Approve the Extra-Curricular Report – March 2018.
- 5) Rescind the motion, made and unanimously passed on April 12, 2018 regarding the transfer from the General Fund to the Retirement Fund in the amount of \$117,201, effective April 13, 2018.

Warrant Summary Reports April 2018
Claims Auditor Report 3/19 – 3/29 Approved
Extra Curricular Report March 2018 Approved
Transfer from General Fund to Retirement Fund Rescinded

**C. Personnel**

- 1) Appoint James Hart, who has successfully completed his 1 year probationary period, to a permanent Director of Facilities position effective May 2, 2018.
- 2) Approve the motion made and unanimously passed by the Board of Education on April 12, 2018 concerning the appointment of Lisa Will to a permanent full time Cleaner position effective March 13, 2018 to also reflect 8 hours per day at her regular salary.
- 3) Appoint Jennifer Tampio-France to a 10 month part time bus driver position for 2.0 hours per day effective May 4, 2018 at an hourly rate of \$15.53. The probationary period will be for a period of 120 work days beginning on March 5, 2018, the date Mrs. Tampio-France began substituting in the same position without a break in service, through an anticipated ending date of November 16, 2018.
- 4) Appoint Julia Christian to a 10 month part time food service helper position for 3.25 hours per day effective May 4, 2018 at an hourly rate of \$12.80. The probationary period will be for a period of 120 work days beginning on April 13, 2018, the date Mrs. Christian began substituting in the same position without a break in service, through an anticipated ending date of January 10, 2019.

J. Hart Appointed Permanent Director of Facilities Effective 5/2/2018
L. Will Cleaner Appointment Clarified Effective 3/13/2018

J. Tampio-France Appointed 10 month Part Time Bus Driver Effective 5/4/2018
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J. Christian Appointed 10 month Part Time Food Service Helper Effective 5/4/2018
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- 5) Approve the following unpaid leave for the 2017-18 year:

Ray Valentine            3/29/2018    1 day

Unpaid Leave 2017-18 Approved
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- 6) Accept the resignation of Jack Dugan Jr as golf coach, due to medical reasons, effective May 8, 2018. His salary, determined by the FTA contract, will be prorated to reflect the partial season of service.

Coach Resigned 2017-18
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- 7) Appoint Ralph Jackson as golf coach effective May 9, 2018. His salary, determined by the FTA contract will be prorated, in the amount of \$360.00 to reflect the partial season of service.

Coach Appointed 2017-18
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- 8) Accept resignation of Simone Klubek as 2017-18 Student Council co-advisor and 2017-18 Honor Society co-advisor effective December 23, 2017.

Advisor Resigned 2017-18
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- 9) Approve the following Extra Curricular and Coaching advisors for the 2018-19 year. Salaries will be determined by the FTA contract:

Advisors Appointed  
2018-19

Faith Leone	Marching Band Director
Philip Kordon	Jr. High Science Club Advisor
Brianne Hazelton	Varsity Club Co-Advisor
Amanda Tonelli	Varsity Club Co-Advisor
Brianne Hazelton	Senior Class Co-Advisor
Amanda Tonelli	Senior Class Co-Advisor
Simone Klubek	Junior Class Advisor
Melissa Press	Sophomore Class Advisor
Kelly Tippens	Freshmen Class Advisor
Rachel Elersic Henry	8 <sup>th</sup> Grade Class Advisor
Kristen Marvin	Yearbook Layout Advisor
Michael O'Leary	Yearbook Business Advisor
Laurie Becker	Spanish Club Co-Advisor
Kristen Marvin	Spanish Club Co-Advisor
Simone Klubek	Honor Society Advisor
Faith Leone	Play – Music Director
Faith Leone	Play – Director
Kristin Britz	Play – Art Director
Jon LeBaron	Detention Supervisor – 2 positions
Melissa Press	Language Liaison with or without exchange student(s)
Todd Langworthy	Mock Trial Advisor
Michael Murphy	District Newsletter Editor/Asst. and Website Coordinator
Kelly Raichel	Enrichment Program Coordinator
Matthew Wisniewski	Technology Club Advisor
Michael Murphy	Stage Crew Advisor
Emily Scott	Marathon Club Co-Advisor
Heather Kaczor	Marathon Club Co-Advisor
Kristin Britz	Art Club

- 10) Approve the following substitutes:

Substitutes  
Approved

Alisha Szumigala – uncertified teacher effective April 27, 2018.  
Kimberly Lotocki – certified teacher  
Shane Meenaghan – uncertified teacher  
Jessica Fish – uncertified teacher

**D. Other**

- 1) Approve the following IEP Recommendations #1555, 1291, 4388, 6348, 1269, 6436, 6296, 1428, 1437, 6397, 1269, 6617, 6560, 6561, 1521, 6366, 6629, 6594.

IEP  
Recommendations  
Approved

- 2) RESOLVED, that upon the review and subsequent recommendation of the Board's Policy Committee, the revised Forestville Central School District Board Policy Manual is hereby presented for the 1<sup>st</sup> reading.

Revised Policy  
Manual – 1<sup>st</sup> Reading



- 3) Authorize the Superintendent to enter into a rental agreement for transportation with the Forestville Parent Connection on June 8 and 9, 2018.
- 4) Authorize the Superintendent to enter into an agreement with ESI for the Employee Assistance Program in the amount of \$3,101.00 for the period June 1, 2018 – May 31, 2019.
- 5) Authorize the Superintendent to enter into an agreement with Asset Control Solutions for the 2017-18 school year in an amount not to exceed \$500 for inventory control.
- 6) Approve the Erie 2 – Chautauqua –Cattaraugus BOCES joint bidding resolution for 2018-19:

Forestville Parent  
Connection  
Transportation  
Agreement  
Approved

ESI Agreement  
6/1/2018- 5/31/2019  
Approved

Asset Control  
Solutions Agreement  
2017-18 Approved

BOCES Joint  
Bidding 2018-19  
Approved

**WHEREAS,** It is the plan of a number of public school districts in Erie-2 Chautauqua-Cattaraugus County BOCES, New York, to bid jointly those items indicated on the attachment,

**WHEREAS,** The Forestville Central School District is desirous of participating with other school districts in Erie-2 Chautauqua-Cattaraugus County BOCES in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, and,

**WHEREAS,** The Forestville Central School District wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Boards of Education and making recommendations thereon; therefore,

**BE IT RESOLVED,** That the Board of Education of the Forestville Central School District hereby appoints Peter Ciminelli, BOCES and a committee chosen by him to represent it in all matters related to the above, and,

**BE IT FURTHER RESOLVED,** That the Forestville Central School District Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

**BE IT FURTHER RESOLVED,** That the Forestville Central School Board of Education agrees to assume its equitable share of the costs of the cooperative bidding and,

**BE IT FURTHER RESOLVED,** That the Forestville Central School Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations directly with successful bidder(s).



Art Supplies, Athletic Supplies and Equipment, Bread, Ice Cream, Milk, Cafeteria/Culinary, Calculator, Custodial Supplies, Distance learning, Garbage/refuse, Ink, Magazine, Music supplies, Nurse Supplies, Office Supplies, Paper, Produce, Science Supplies)

- 7) Accept the lowest responsible bidder, for the special inspections for the Capital Outlay Project, as provided by Young and Wright Architectural.

Special Inspection  
Bid Accepted Capital  
Outlay Project

- 8) Surplus the following items:

Surplus Items  
Approved

2 – Field Stripers #001399 and 00290

All voted yes.

### **11. Additional Other Item**

Michael LoManto made the motion, seconded by Stacey Mierzwa, upon recommendation of the Superintendent to approve the following motion:

Capital Outlay  
Project SEQRA  
Resolution Approved

#### **THE FORESTVILLE CENTRAL SCHOOL DISTRICT'S RESOLUTION FOR A PROPOSED CAPITAL PROJECT PURSUANT TO THE NEW YORK STATE ENVIRONMENTAL QUALITY REVIEW ACT**

WHEREAS, the Forestville Central School District Board of Education (the "District") has considered the impact on the environment of a proposed capital project known as the Capital Outlay Project 2018/2019 which includes the following construction, maintenance and other work to be performed on the following District campuses and facilities summarized as follows, including: at the Forestville Middle/High School removing and disposing of existing floor tile, cabinets, and ceiling tiles associated with an existing classroom and constructing a replacement/ new science class room. These materials have reached the end of their useful life, and will be replaced with similar materials. Some abatement of hazardous materials will be required and similar upgrades, replacement and as needed and appropriate other associated work at the referenced campus as more fully set forth in the complete scope of work on file at the District's administrative offices (the "Project"), and:

WHEREAS, in accordance with applicable law and procedure, the District has reviewed the New York State Environmental Quality Review Act, Article 8 of the New York Environmental Conservation Law and its applicable regulations 6 NYCRR 617.1 et.seq. ("SEQRA"), as well as reviewing with its consultants the nature and extent of SEQRA review which might be required for the Project;

NOW, THEREFORE, BE IT RESOLVED, that the Forestville Central School District Board of Education resolves as follows: The District has reviewed the components of the Project and reviewed applicable law and regulations, and it has determined the Project entails routine activities of an educational institution, and/or replacement, rehabilitation or reconstruction of facilities, or expansion of same within the parameters set forth therein, and thus the District has determined that the Project is a Type II Action under Section 6 NYCRR 617.5 of the SEQRA regulations and applicable law.

1. As a Type II Action, the Project is not subject to review under SEQRA as it is deemed to not have a potential significant adverse impact on the environment.



2. The requirements of SEQRA have been satisfied and this resolution shall take effect immediately.

Individual votes were taken.

Yes: David Caccamise, Sylvester Cleary, Amy Drozdzziel, Michael LoManto, Michelle Merritt, Stacey Mierzwa, Carol Woodward  
No: None

It was carried.

## **12. Proposed Executive Session**

Sylvester Cleary made the motion, seconded by Michelle Merritt, to enter into executive session to discuss the employment history of particular persons or matters leading to the appointment, employment, promotion, demotion, discipline, suspension or removal of particular persons at 5:50 pm.

All voted yes.

David Caccamise made the motion, seconded by Sylvester Cleary to return to regular session at 6:53 pm.

All voted yes.

## **13. Adjournment**

Michael Lomanto made the motion, seconded by Michelle Merritt to adjourn the meeting at 6:54 pm.

All voted yes.

## **14. Correspondence/Information**

CCSBA Honors Night – May 23, 2018

WNY Education Law Conference – August 1, 2018

June Prince  
District Clerk