



Regular Board Meeting

Members Present: Carol Woodward – President, David Caccamise, Sylvester Cleary, Amy Drozdziel, Michael LoManto, Stacey Mierzwa Excused: Bruce Ellis

Administration: Renee Garrett – Superintendent, Daniel Grande – MS/HS Principal, Lindsay Marcinelli – Elementary Principal, Karl Kofod – School Business Official

District Clerk: June Prince

Other: Theresa Brown, Mary Ann Parisi-Wills, Damian Sebouhian – Observer

1. Call to Order

Carol Woodward opened the meeting in the high school library at 5:00 pm.

2. Pledge to the Flag

3. Presentations

None

4. Approval of Agenda

Sylvester Cleary made the motion, seconded by David Caccamise, to approve the agenda.

Agenda Approved

All voted yes.

5. Public Comment (Please limit comments to five minutes per person)

None

6. Supervisory Reports

Supervisory Reports

Lindsay Marcinelli reported that the tutoring program ended in December. Student participation was the highest it has ever been. We are beginning STAR testing, which will look at the growth.

Daniel Grande reported that the MS/HS music students had performed at their concert and at the Resource Center before winter break. He praised Brayden Smith and the other students who participated in the Bald 4 Bucks/Locks event.

Theresa Brown, Shared Cook Manager, reported that she feels at home here and things are going well. Maintenance installed shelves for the freezer, which has made food storage/rotation much easier. She also talked about the proposals by Governor Cuomo, the receipt of the Farm to School grant, and the reduction of hours in the cafeteria staff.



Written reports were received from Athletics, Buildings and Grounds - December 2017, January 2018, Cafeteria – December 2017, January 2018, and Transportation.

7. Board Reports

Board Reports

A. President

Carol Woodward announced the following dates:

Student Council Blood Drive – January 18, 2018 8:30 – 2:00 in the auditorium

Board Workshop - January 20, 2018 9 am – noon in the high school library

Budget Workshop - January 25, 2018

BOCES Annual Meeting - April 12, 2018 (conflicts with our board meeting)

Component Vote Date - April 17, 2018

Senior Exit Interviews - checking with the high school office to see which dates in March will work. Carol, Sylvester, Amy (check with Bruce) are interested in conducting the interviews.

Carol reported that the newsletter was mailed out today, which outlines the proposed \$3 million Capital Project. She encouraged anyone with questions to ask and stated the architects will be presenting again at our February board meeting.

Carol appointed Stacey Mierzwa to be the Wellness Coordinator. They will speak with Brady Deuink at the next Policy meeting for guidance on how to proceed. Terry Brown agreed to help on the Wellness Committee.

B. Committees

David Caccamise reported that Staff Recognition Committee continues to promote the staff and that the next meeting would be January 18 at 3:30 pm in the Superintendent's office. (changed from January 25)

Mike LoManto reported that we are in the process of hiring an new Claims Auditor and that the next Audit Committee meeting would be on March 22 at 4:30 pm.

David Caccamise reported that working with Terry has been a positive experience and that Terry has brought knowledge and some great ideas. The next Cafeteria Committee meeting is on January 18 at 6:30 pm in the Superintendent's office. (changed from January 25)

Stacey Mierzwa reported that Brady Deuink will be at the next Policy Committee meeting on January 18 at 5:30 pm in the Superintendent's office. (changed from January 25). It is anticipated that first readings will be at April and 2nd readings will be at May Board Meetings.

Sylvester Cleary reported the Legislative Committee has some ideas that they will be rolling out shortly. Their next meeting is January 18 at 4:30 pm in the Superintendent's office. (changed from January 25)



Sylvester Cleary reported the CCSBA Legislative Committee meeting will be on the 17th and the executive meeting directly after.

Sylvester Cleary reported that the Negotiations Committee met last night and that they exchanged proposals with the FTA.

There are date conflicts of the February and March Committee meeting dates with the Budget workshop dates. New committee meeting dates need to be chosen – and will be addressed at the upcoming workshop. Sylvester Cleary requested a printout be made of all meetings due to the high volume of those currently scheduled.

- C. Renee Garrett reported that we (as the host district) received the Farm to School Grant in conjunction with Pine Valley. Most of the money will be going toward equipment, but will enable us to offer fruits and vegetables from local farms in the two Districts. It will also help with personnel costs to implement the program.

Mrs. Garrett also reported that the Long Range Planning Committee's decisions for the \$3 million Capital Project are highlighted in the school newsletter.

8. Discussion Items

None

9. Old Business

None

10. New Business Consent Agenda

Sylvester Cleary made the motion, seconded by Stacey Mierzwa, upon recommendation of the Superintendent to approve agenda items 10A-D.

A. Meeting Minutes

- 1) Approve the Board of Education Regular Meeting Minutes of December 14, 2017.

December Minutes Approved

B. Financial Items

- 1) Treasurer's Report – November 2017 for all funds
- 2) Warrant Summary Report and Claims Auditor Report – December 2017
- 3) Approve the Extra-Curricular Report – November 2017
- 4) Approve a tax assessment correction refund of \$811.69 to John and

Treasurer's Reports Nov 2017 Approved
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Warrant Summary & Claims Auditor Report Dec. 2017 Approved

Extra-Curricular Report Nov 2017 Approved

Cybulski Tax Assessment Correction Approved



Rachel Cybulski due to a change in assessment rendered by Supreme Court, County of Chautauqua on December 11, 2017.

C. Personnel

- 1) Accept with regrets, the retirement resignation of Jeffrey Geblein, Instrumental Music teacher, effective June 30, 2018. Mr. Geblein will have completed 41 years of employment.
- 2) Accept with regrets, the retirement resignation of John Schwab, Bus Mechanic, effective April 2, 2018. Mr. Schwab has been employed by the District for 24.75 years.
- 3) Appoint Anita Stewart, who has successfully completed her 120 day probationary period, to a permanent 10 month Floater Monitor Aide position effective December 21, 2017.
- 4) Approve the Superintendent's request, pursuant to section 9c of her contract, for 11 consecutive vacation days to be taken July 16 – July 30, 2018.
- 5) Approve the following unpaid leave:

Emily Vercant	1 day	12/8/2017
Lenora Weise	5 days	12/18-22/2017
- 6) Concerning the time off without pay of 22 days awarded to Raymond Valentine at the November 2, 2017 Board of Education meeting to be adjusted to 21 1/2 days for the time period of 11/13 – 12/15/2017. Mr. Valentine worked for 1/2 day on 12/14/2017.
- 7) Approve the following substitute:

Jade Ferneza – uncertified teacher
- 8) Remove the following name from the substitute list:

Douglas Fearman

J. Geblein Retirement Resignation Effective 6/30/2018
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J. Schwab Retirement Resignation Effective 4/2/2018
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A Stewart Appointed Permanent Floater Monitor Aide Effective 12/21/2017
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Superintendent Vacation Days Approved 2018-19

Unpaid Leaves 2017-18 Approved

Unpaid Leave Adjusted

Substitutes Approved

Substitute Name Removed

D. Other

- 1) Approve the following IEP Recommendations #6590, 6617, 6568, 7111, 6630, 1556.
- 2) Establish a Special Board of Education Meeting on April 17, 2018 at 5:00 pm in the high school library to vote on the E2CCB BOCES budget and election.

IEP Recommendations Approved

BOE Special Meeting Set for 4/17/2018



- 3) Approve the use of the principal of the Richard Allen Franwick Scholarship in addition to the interest earned on the scholarship funds to make up its annual award amount of \$100 until the balance is depleted per letter dated December 20, 2017 with Beth Benchley.

R. A. Franwick
Scholarship Use of
Principal Approved

- 4) Surplus the following items:

Surplus Items
Approved

2 Champion Barbell Squat racks, 1 wooden desk

All voted yes.

11. Additional Other Items

Sylvester Cleary made the motion, seconded by David Caccamise, upon recommendation of the Superintendent to approve the following motion:

Accept the bid made through Auctions International auction by Allisland Cleaning Corp in the amount of \$5,850 for the 2007 Chevy Express 1500 passenger van that was made surplus at the December 14, 2017 meeting.

Bid Accepted for
2007 Chevy Express
Passenger Van

All voted yes.

Amy Drozdziel made the motion, seconded by Michael LoManto, upon recommendation of the Superintendent to approve the following motion:

Accept the bid made through Auctions International auction by Art Sokh in the amount of \$15,000 for the 2010 Bluebird Vision Diesel passenger bus that was made surplus at the December 14, 2017 meeting.

Bid Accepted for
2010 Bluebird Vision
Diesel Passenger
Bus

All voted yes.

Carol Woodward announced "It is anticipated that we will go into executive session and that when we reconvene, possible personnel action will be taken."

12. Proposed Executive Session

David Caccamise made the motion, seconded by Sylvester Cleary, to enter into executive session to discuss the employment history of particular persons or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of particular persons at 5:30 pm

All voted yes.

Daniel Grande, Mary Ann Parisi-Wills were include in Executive Session at various times.

Sylvester Cleary made the motion, seconded by Amy Drozdziel, to return to regular session at 7:23 pm.



All voted yes.

13.Reconvene With Additional Personnel Action Items

Stacey Mierzwa made the motion, seconded by Michael LoManto, upon recommendation of the Superintendent to approve the following motion:

Accept the resignation of Carlie Polisoto from her position as Deputy Claims Auditor effective January 11, 2018.

C. Polisoto Resignation as Deputy Claims Auditor Accepted Effective 1/11/2018

All voted yes.

Sylvester Cleary made the motion, seconded by David Caccamise, upon recommendation of the Superintendent to approve the following motion:

Jill Valvo is hereby appointed to serve as Claims Auditor for the remainder of the 2017-18 fiscal year, effective January 12, 2018. The sole and exclusive compensation to which Jill Valvo shall be entitled for performance of her duties as Claims Auditor is \$20.00 per hour.

J. Valvo Appointed Claims Auditor 2017- 18 effective 1/12/2018

All voted yes.

Michael LoManto made the motion, seconded by Stacey Mierzwa, upon recommendation of the Superintendent to approve the following motion:

Sandra Muck is hereby appointed to serve as Deputy Claims Auditor for the remainder of the 2017-18 fiscal year, effective January 12, 2018. Sandra Muck shall be compensated for her work as Deputy Claims Auditor at the rate of \$18.00 per hour.

S. Muck Appointed Deputy Claims Auditor 2017-18 effective 1/12/2018
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All voted yes.

14.Adjournment

David Caccamise made the motion, seconded by Amy Drozdziel, to adjourn the meeting at 7:26 pm.

All voted yes.

15. Correspondence/Information

BOCES Annual Meeting Date and Component District Vote Dates

June Prince
District Clerk