



**Regular Board Meeting**

Members Present: Carol Woodward – President, Sylvester Cleary, Amy Drozdzziel, Bruce Ellis, Michael LoManto, Stacey Mierzwa Excused: David Caccamise

Administration: Renee Garrett - Superintendent, Daniel Grande – MS/HS Principal, Lindsay Marcinelli – Elementary Principal, Karl Kofod – School Business Official

District Clerk: June Prince

Other: Paul Bock, Andrew Hamilton, Michael Murphy, Rod Rogers, Jennifer Russell, Denise Veloski

**1. Call to Order**

Carol Woodward opened the meeting in the high school library at 5:00 pm.

**2. Pledge to the Flag**

**3. Presentations**

Daniel Grande introduced new high school teacher, Jennifer Russell – Mathematics

New Employee Introduced

Andrew Hamilton, Director of the Silver Creek-Hanover-Forestville Youth Center Association Summer Program, gave an overview of their activities.

Summer Program Presentation

Denise Veloski, CPA from R.A. Mercer presented the 2016-17 external audit report.

2016-17 External Audit Presented

**4. Approval of Agenda**

Bruce Ellis made the motion, seconded by Sylvester Cleary to approve the agenda.

Agenda Approved

All voted yes.

**5. Public Comment (Please limit comments to five minutes per person)**

Paul Bock  
Rod Rogers

**6. Supervisory Reports**

Supervisory Reports

Lindsay Marcinelli announced that Open House would be on Thursday, October 12 and that a shuttle would be available from the High School parking lot. She also reported that our elementary children are learning empathy, compassion and leadership through a project of collecting loose change for a specific third grade classroom in Texas that was affected by Hurricane Harvey.



Daniel Grande described some of the Spirit Week events. Mr. Grande announced that the National Honor Society would be helping at the Community Service Day on October 14 and that all students in grades 7 – 12 are encouraged to participate. He also reported that in the 2018 National Merit Scholarship Program, Caroline Kaicher has been named a Semifinalist and Luke Kaicher has been named a Commended Student.

Michael Murphy detailed the advantages of this year's switch to Chromebooks for our seventh and eighth grade students.

Written reports were received from the Athletic, Buildings and Grounds and Transportation Departments.

## **7. Board Reports**

Board Reports
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### **A. President**

Carol Woodward reminded the Board of the following items:

BOCES LoGuidice will hold their Open House on Wednesday, October 11 at 5:00 pm. The draft of Board of Education Guidebook has been distributed. Board Pictures will be taken on November 2 at 4:30 (prior to the next Board meeting). Board self-evaluation forms are due next month.

Date preferences were sent to BOCES for their Annual Meeting dates and their Budget Vote and Election of Board Members. Due to Spring Recess and our regular Board meeting on April 12, we requested April 11 for the Annual meeting and April 17 for the vote and election.

### **B. Committees**

Sylvester Cleary reported the Legislative Committee will meet on October 19 at 4:30 pm in the Superintendent's office. They are starting preparations for a visit from Senator Young's office and intend to have a tour of the facilities. Items noted: want more publicity, possible jingle created, use the same format as last time.

Stacey Mierzwa reported the Staff Recognition Committee will meet on October 19 at 5:30 pm (change in time) in the Superintendent's office. Duties were finalized for the Open Houses. They are working on signage for the High School, have some ideas for this year's holiday cards and are looking for suggestions for the staff recognition week in May. A Hall of Fame Committee is in the process of being formed.

Michael LoManto reported that the Audit Committee met on October 2, 2017 with R. A. Mercer to review the audit that was presented this evening. The next meeting is on November 16 at 4:30 pm.

Amy Drozdziel reported that the Cafeteria Committee will meet on November 16 at 6:30 pm. Mrs. Brown was at MS/HS Open House and will be at the Elementary Open House with cookies and cider. Students have positive comments about the current lunches being offered.



Items discussed at the last meeting: Quality and quantity of lunches, My School Bucks app, Farm to School, Summer Lunch Program, and the collection of bad debt.

Stacey Mierzwa reported that the Policy Committee will meet on October 19 at 3:30 pm (change in time) in the Superintendent's office. They have finalized several policies to present to the Board and another grouping is ready for review.

Sylvester Cleary reported that he recently attended a conference at Long Island and will be attending the NYSSBA conference through BOCES. He stated that Tim Kremer, Executive Director of NYSSBA was the speaker at the last CCSBA meeting and that they are trying to bring more informational presentations to their meetings. Sylvester also announced that he has recently become the chairman of the Northern Chautauqua Community Scholarship Fund and encouraged the principals to have teachers look at mini grants that are available.

Carol Woodward appointed a Shared Services Committee: Amy Drozdziel, Bruce Ellis and Sylvester Cleary.

C. Superintendent

Renee Garrett thanked Mr. Murphy for his work on the District Newsletter. She stated the Owner/Architect meeting will be held on October 18 to start planning the next proposed Capital Project and that the Long Range Planning Committee will meet on October 26.

**8. Discussion Items**

None

**9. Old Business**

None

**10. New Business Consent Agenda**

Stacey Mierzwa made the motion, seconded by Amy Drozdziel, upon recommendation of the Superintendent to approve agenda items 10A-D.

A. Meeting Minutes

- 1) Approve the Board of Education Regular Meeting Minutes of September 7, 2017.

September Minutes Approved
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B. Financial Items

- 1) Treasurer's Report – August 2017 for all funds  
Warrant Summary Report and Claims Auditor Report – September 2017
- 2) Approve the Extra-Curricular Reports – August 2017

Treasurer's Reports August 2017
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Warrant Summary & Claims Auditor Report Sept 2017 Approved
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Extra-Curricular Reports Aug 2017 Approved
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3) Purchases

Towne Auto	2017 Dodge Caravan	\$21,053.50
Zones Inc.	WiFi E-Rate Project	\$10,330.61

Purchases Approved
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4) Blanket Purchase Orders for 2017-18

Latina Foods	Increase 17-18 Blanket PO	\$30,000
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Blanket Purchase Orders Approved
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5) Resolved, upon recommendation of the Superintendent and the Audit Committee of the Forestville Central School District, that the Board of Education does and hereby accepts the Independent Audit Reports prepared by R.A. Mercer and Co. P.C. for the 2016-17 school year.

External Audit 2016-17 by R.A. Mercer Approved
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C. Personnel

1) Appoint Lisa Will, who has successfully completed her 120 work day probationary period, to a permanent 10 month part time Cleaner position effective September 28, 2017.

L. Will Appointed Permanent 10 month Cleaner Effective 9/28/2017
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2) Approve the Superintendent entering into a contract with Mary Ann Parisi-Wills, Senior Account Clerk, effective July 1, 2017 through June 30, 2020.

M. Parisi-Wills, Senior Account Clerk Contract Approved 7/1/17-6/30/20
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3) Approve the Superintendent entering into a contract with June Prince, Secretary to the Superintendent, effective July 1, 2017 through June 30, 2020.

J. Prince, Secretary to Superintendent Contract Approved 7/1/17-6/30/20
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4) Approve the following payments of Graduate Hours effective September 1, 2017:

Graduate Hours Approved
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Gregory Greenough 7 blocks of 3 (51 total)  
Simone Klubek 2 blocks of 3 (36 total) and a Masters  
Faith Leone 1 block of 3 (21 total)

5) Approve the following work hours for Transportation Department personnel effective September 1, 2017:

Transportation Department Hours Approved Effective 9/1/2017
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Sara Botticello (aide)	3:00 hours
Mary Gunther (aide)	4:00 hours
Diana Ermer	5:00 hours
Justin Ernst	6:25 hours
Richard Franklin	5.50 hours
Bonnie Gajewski	6.50 hours
Meranda Heim	4.00 hours
Jacquelyn Kerstetter	4.00 hours
Sarah LoManto	4.00 hours
William Moss III	2.00 hours



Joanne Moss	6.50 hours
Kris Richter	4.00 hours
John Robinson	5.50 hours
John Schwab	8.00 hours
Bruce Stewart	2.00 hours
Kim Stott	5.50 hours
Jennifer Tampo-France	2.00 hours
Raymond Valentine	4.00 hours
Steven Waugh	4.00 hours (September 1 – October 2)
Steven Waugh	6.50 hours (Effective October 3)

- 6) Approve the following work hours for Custodial Department personnel effective September 1, 2017:

Custodial  
Department Hours  
Approved Effective  
9/1/2017

Corey Bell	8.00 hours
Gloria Brunea	8.00 hours
James Knoop	8.00 hours
Jeffrey McNamara	4.00 hours
Carlie Polisoto	8.00 hours
Emily Vercant	8.00 hours
Lisa Will	4.00 hours
Sharolyn Wutz	8.00 hours

- 7) Approve the following work hours for Elementary and High School Support staff effective September 1, 2017:

Support Staff Hours  
Approved Effective  
9/1/2017

Elementary

Christine Bowker	7.50 hours
Sara Botticello	4.50 hours
Terri O'Connor	7.50 hours
Brenda Schneider	7.50 hours
Lucinda Spears	7.50 hours
Anita Stewart	3.00 hours
Vanessa Zeller	7.50 hours

High School

Ann Collura	7.50 hours
Melody Voigt	8.00 hours
Lenora Weise	7.00 hours

- 8) Approve the following work hours for Food Service Department personnel effective September 1, 2017:

Food Service  
Department Hours  
Approved Effective  
9/1/2017

Elementary

Mary Gunther	2.50 hours
Susan Morrison	6.00 hours
Sandy Muck	5.50 hours

High School



Sharon Cervantes	5.50 hours
Lenora White	6.00 hours
Lisa Will	3.00 hours

- 9) Remove the following names from the substitute list

Sally Egan  
Emma Hayes  
Michelle Pattison  
Kristen Reinhardt  
Rebecca Russell  
Caitlon Smith  
John Sausner Jr effective September 7, 2017.  
Sherry Small

Substitute Names  
Removed

- 10) Make the following changes to 2017-18 volunteers:

Mateo Mendez be approved as a Musical volunteer and removed as a Marching Band volunteer.  
Ashley VanBuskirk be approved as a Marching Band volunteer and removed as a Musical volunteer.

Volunteers Approved

D. Other

- 1) Approve the following IEP Recommendations #6397 and 6578.
- 2) Approve the 2018-19 Budget Calendar as submitted.
- 3) Approve the Final Amended AS-7 contract for services purchased from Erie 2 Chautauqua-Cattaraugus BOCES for the 2016-17 school year.
- 4) Authorize the Superintendent to enter into an agreement with Children's Educational Services for Physical Therapy in the District for the 2017-18 school year. The amount will be \$5,850.00.
- 5) Authorize the continuation of the contract previously signed with ALPS Elevator Inspection Services, Inc. for the 2017-18 school year in the amount of \$352.00.
- 6) Authorize the Superintendent to enter into a contract with Rocket Monitoring Services LLC for annual maintenance and monitoring of AdvanTex Treatment system. The term of the agreement is October 1, 2017- September 30, 2018. The contract amount will be \$5,000.00
- 7) Authorize the Superintendent to enter into an agreement with Pine Valley Central School to share a Cook/Manager position for the 2017-18 year.

IEP  
Recommendations  
Approved

2018-19 Budget  
Calendar Adopted

Final Amended AS-7  
Contract 2016-17  
Approved

Children's  
Educational Services  
PT Contract 2017-18  
Approved

ALPS Elevator  
Inspection Services  
Agreement 2017-18  
Approved

Rocket Monitoring  
Services LLC  
contract 10/1/2017 –  
9/30/2018 Approved

Share Cook/  
/Manager Services  
with Pine Valley  
2017-18.

Approve Combining  
Baseball 2017-18 for  
Section 6 with Silver  
Creek



- 8) Approve Forestville combining with Silver Creek (host School 2017-18 Varsity, JV, and Modified Baseball for Section 6.
- 9) Establish 8 in-district runs and 9 out of district runs for the 2017-18 school year.
- 10) Surplus the following items:
  - 557 Elementary Library books (see attached list)
  - Hilco booster pump

Bus runs Approve 2017-18
Surplus Items

All voted yes.

**11. Proposed Executive Session**

Michael LoManto made the motion, seconded by Sylvester Cleary, to enter into Executive Session to discuss collective negotiations pursuant to Article 14 of the Civil Service Law with the Forestville Administrator’s Association at 6:28 pm.

All voted yes.

Bruce Ellis left at 6:37 pm.

Michael LoManto made the motion, seconded by Amy Drozdziel, to return to regular session at 6:42 pm.

All voted yes.

**12. Adjournment**

Sylvester Cleary made the motion, seconded by Michael LoManto to adjourn the meeting at 6:43 pm.

All voted yes.

**13. Correspondence/Information**

LoGuidice Open House  
BOE Guidebook – Draft  
BOCES Dates Request

June Prince  
District Clerk