



**Regular Board Meeting**

Members Present: Carol Woodward – President, Sylvester Cleary, Amy Drozdziel, Bruce Ellis, Michael LoManto, Stacey Mierzwa    Excused: David Caccamise

Administration: Renee Garrett – Superintendent, Daniel Grande – MS/HS Principal, Lindsay Marcinelli – Elementary Principal, Karl Kofod – School Business Official

District Clerk: June Prince

Other: Terry Brown, Samantha Chau, Michael Gajewski, Faith Leone,

**1. Call to Order**

Carol Woodward opened the meeting in the high school library at 5:00 pm.

**2. Pledge to the Flag**

**3. Presentations**

Daniel Grande introduced new high school teachers: Samantha Chau – Special Education and Faith Leone – Music

New Employees  
Introduced

Renee Garrett introduced the new Cook Manager, Terry Brown that we are sharing with Pine Valley.

**4. Approval of Agenda**

Michael LoManto made the motion, seconded by Stacey Mierzwa, to approve the agenda.

Agenda Approved

All voted yes.

**5. Public Comment (Please limit comments to five minutes per person)**

None

**6. Supervisory Reports**

Lindsay Marcinelli reported on the first day of school and commended James Hart and the cleaning staff for the work they had done this summer. She also praised the transportation department for their extra efforts during the first week.

Supervisory Reports

Daniel Grande also extolled the amazing job James Hart and the custodial staff had done renovating the classrooms, the area in front of the school, and the condition of the building.

Michael Gajewski stated they were successful on the first day even though there were road closures and power outages due to the weather. We are working with Pine Valley and Silver



Creek to share some of the transportation runs. We are in the process of assigning our bus runs since some are still changing. Emergency drills have been conducted, personnel trainings are done, and he is in the process of going through the driver abstracts and other driving evaluations to stay in compliance. All of our buses have passed inspection and new buses are expected this month. He praised John Schwab for constantly saving us money and also the towns for their swift cooperation when we have a concern.

Written reports were received from the Buildings and Grounds and Technology Departments.

## **7. Board Reports**

Board Reports
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### **A. President**

Carol Woodward announced the 2017-18 District Goals:

- Continue to improve our facilities that provide a clean, safe, and inviting environment that instill school pride.
- Continue providing consistent communications that promote positive relationships.
- Continue to cultivate a culture that inspires and supports excellence in teaching and learning.

Carol Woodward announced the 2017-18 Board Goals:

- Annually review Board protocols that maintain a high functioning board culture.
- Continue to explore the effectiveness of the food service program to improve overall program quality.
- Continue to create and maintain systems of open and transparent communication.

Carol Woodward stated the Superintendent Evaluation Tool will remain the same for 2017-18. Carol also thanked the Board for providing lunch to the staff on their first day and for coming to the bell ringing ceremony on the student's first day.

### **A. Committees**

Sylvester Cleary reported the Legislative Committee will meet on September 14 at 4:30 pm in the Superintendent's office. He also stated he would be attending the Commissioner's Roundtable tomorrow to discuss ESSA. In addition, he shared his concern that we did not have a representative attending the NYSSBA convention.

Michael LoManto reported that the next meeting for the Staff Recognition Committee will be on September 14 at 3:30 pm in the Superintendent's office. He also stated they would be setting up tables at the Open Houses on September 21 and October 12 to meet with parents & students.



Michael LoManto reported there was no Audit meeting currently scheduled for this month. Reserve funds were discussed at the last meeting.

Stacey Mierzwa reported that they were unable to meet last month for the Cafeteria Committee. They are looking forward to working with Terry Brown and are scheduled to meet on September 14<sup>th</sup> at 6:30 pm in the Superintendent's office.

Stacey Mierzwa reported that things are moving along smoothly in the Policy Committee and the next meeting will be September 14<sup>th</sup> at 5:30 pm in the Superintendent's office.

Sylvester Cleary reported that several members had attended the CCSBA meeting in August regarding the sharing of sports. He stated they are considering having the presentation on the NYSSBA level. He reminded the Board that the next CCSBA meeting is September 20 at the Webb's Captain's Table.

**B. Superintendent**

It is noted that a Public Hearing was held on September 6, 2017 at 3:00 in the Elementary cafeteria regarding the school safety plan.

Renee Garrett and Karl Kofod gave a presentation on the proposed Reserve Funds realignment to be more appropriate to our needs.

**8. Discussion Items**

It was discussed and decided that the Board members would again place an ad that would be paid out of their own pockets for the musical.

**9. Old Business**

None

**10. New Business Consent Agenda**

Sylvester Cleary made the motion, seconded by Bruce Ellis, upon recommendation from Superintendent to approve agenda items 10A-D.

**A. Meeting Minutes**

- 1) Approve the Board of Education Regular Meeting Minutes of August 10, 2017.

August Minutes Approved
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**B. Financial Items**

- 1) Treasurer's Report – June & July 2017 for all funds
- 2) Warrant Summary Report and Claims Auditor Report – August 2017

Treasurer's Reports June, & July 2017 Approved
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Warrant Summary & Claims Auditor Reports Aug 2017 Approved
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- 3) Approve the Extra-Curricular Reports – July 2017

Extra Curricular  
Reports July 2017  
Approved

- 4) Purchases

Purchases Approved

Erie 2 Self Funded Workers' Comp Consort Workers Comp Premiums \$48,128.00

- 5) Blanket Purchase Orders for 2017-18

Blanket Purchase  
Orders Approved

Buffalo Hearing and Speech Tuition \$28,719.90

- 6) Approve the transfer from the unassigned fund balance to Capital Reserve Fund effective June 20, 2017 in the amount of \$250,000.

Transfer Unassigned  
Fund Balance to  
Capital Reserve  
Fund Approved

**C. Personnel**

- 1) Approve Sara Trombley, who has successfully completed her one year probationary period, to a permanent Account Clerk position effective September 12, 2017.

S. Trombley  
Appointed  
Permanent Account  
Clerk Effective  
12/12/2017

- 2) Remove Andrew Lanphere as Assistant Varsity Football Coach effective August 10, 2017.

Coach Removed  
2017-18

- 3) Approve the following coach for the 2017-18 school year, pending successful completion of all requirements. Salary will be determined by the FTA contract.

Coach Approved  
2017-18

Michael Jackson – Assistant Varsity Football Coach

- 4) Approve the Athletic Director as an emergency coach for all sports during the 2017-18 athletic season.

Athletic Director Act  
as Emergency  
Coach Approved

- 5) Approve the following substitutes:

Substitutes  
Approved

Scott Miles – uncertified teacher  
Kimberly Sunick – uncertified teacher  
John Sausner Jr – bus driver trainee

- 6) Approve the following 2017-18 volunteers:

Volunteers Approved

Musical: Faith Leone, Ashley VanBuskirk

Marching Band: Faith Leone, Mateo Mendez

**D. Other**

IEP  
Recommendations  
Approved



- 1) Approve the following IEP Recommendations #4209, 1269, 6580, 6315, 6561, 6560, 4291, 1228, 6276

- 2) Approve the following 2017-18 School Safety Plans effective September 1, 2017:

Safety Plans 2017-18 Approved  
Effective 9/1/2017

District Wide  
Elementary  
MS/HS

- 3) Approve the 2017-18 Professional Development Plan, effective September 1, 2017.

PDP 2017-18  
Approved Effective  
9/1/2017

- 4) Approve the 2017-18 Athletic Handbook.

Athletic Handbook  
2017-18 Approved

- 5) Approve the Superintendent entering into an agreement with Silver Creek Central School District to share the following 2017 Fall Sports:

Share 2017 Fall  
Sports with Silver  
Creek Approved

Modified Boys Soccer, Varsity Boys Soccer, Modified Girls Soccer, Varsity Girls Soccer, Modified Boys Cross Country, Modified Girls Cross Country, Varsity Boys & Girls Cross Country, Modified Football, JV Football, Varsity Football.

- 6) Establish a Ski/Snowboard Club and an Extra-Curricular Account with Melissa Press as an unpaid advisor.

Ski/Snowboard Club  
& Account  
Established with M.  
Press as advisor

- 7) Authorize the Superintendent to enter into an agreement with Matthew D. Wehr, MD as school physician for 2017-18 at a contractual amount of \$7,500.

M. Wehr School  
Physician 2017-18  
Agreement  
Authorized

- 8) Authorize the Superintendent to enter into an agreement with R.A. Mercer & Co. P.C. for the external audit for the year end June 30, 2017 in an amount not to exceed \$9,950.

R.A. Mercer  
Agreement  
Authorized

- 9) Authorize the Superintendent entering into an agreement with Children's Educational Services for Occupational Therapy at the GA Home for the 2017-18 school year at a contractual amount of \$4,387.50.

Children's  
Educational Services  
OT Contract 2017-18  
Authorized

- 10) Authorize the Superintendent to enter into a rental agreement with Erie 2-Chautauqua-Cattaraugus BOCES to allow the use of our facilities for the Driver Education Program, July 5, - August 30, 2017, at a contractual amount of \$1,020.00.

Erie 2-Chaut-Catt-  
BOCES Rental  
Agreement 7/5-  
8/30/17 Authorized

- 11) Authorize the Superintendent entering into a contract with Comfort Pest Control for the 2017-18 school year in the amount of \$910.00.

Comfort Pest Control  
Agreement 2017-18  
Authorized

- 12) Authorize the continuation of the five year contract previously signed with Elevator Maintenance of Buffalo Inc. on September 13, 2016 for the 2017-18 school year and through June 30, 2021 in the amount of

Elevator  
Maintenance  
Contract through  
6/30/2021 Authorized



\$3,810.48 each year.

13) Approve the following changes to the 2017-18 transportation requests:

Transportation  
Requests Approved

Shea Frost – NCCS

Madison Valvo – remove from NCCS list

14) Surplus the following items:

2 metal filing cabinets, 1 metal cabinet, 90 metal folding chairs  
All voted yes.

Surplus Items

### **11. Adjournment**

Bruce Ellis made the motion, seconded by Sylvester Cleary to adjourn the meeting at 5:35 pm.

All voted yes.

### **12. Correspondence/Information**

CCSBA meeting September 20, 2017

June Prince  
District Clerk