



ORGANIZATIONAL MEETING

Members Present: David Caccamise, Sylvester Cleary, Amy Drozdziel, Bruce Ellis, Michael LoManto, Stacey Mierzwa, Carol Woodward

Administration: Renee Garrett, Karl Kofod

District Clerk: June Prince

Other: Amanda Dedie - Observer

1. Call To Order

Renee Garrett, Superintendent, opened the meeting at 5:00 pm.

2. Pledge to the Flag

3. Appoint Clerk of Meeting

Appoint June Prince as Clerk of the Meeting.

4. Administration of Oath

The Oath of Faithful Performance was administered to re-elected board member Bruce Ellis by Renee Garrett.

5. Nominations and Election of Officers for 2017-2018

President: Carol Woodward

The nomination was made by Amy Drozdziel, seconded by Stacey Mierzwa that the Board of Education elect Carol Woodward as Board President for the 2017-18 year. No other nominations were made. Nominations were closed.

All voted yes.

Vice President: Amy Drozdziel

The nomination was made by David Caccamise, seconded by Sylvester Cleary that the Board of Education elect Amy Drozdziel as Board Vice President for the 2017-18 year. No other nominations were made. Nominations were closed.

All voted yes.

The Oath of Faithful Performance was administered by Renee Garret to President Carol Woodward and Vice President Amy Drozdziel.



Mrs. Garrett turned the meeting over to President Woodward. Mrs. Woodward thanked everyone for their help last year.

6. Appointments for 2017-2018

Michael LoManto made the motion, seconded by Sylvester Cleary, upon recommendation of the Superintendent to establish a Deputy Tax Collector position.

All voted yes.

Bruce Ellis made the motion, seconded by David Caccamise, upon recommendation of the Superintendent to approve the following resolutions regarding the Claims Auditor and Deputy Claims Auditor:

- 1) WHEREAS, by Resolution dated June 1, 2017, the Board of Education designated funds as a "stipend" for Claims Auditor effective July 1, 2017 through June 30, 2018; and

WHEREAS, there are some occasions where the Claims Auditor is not available to the provide service to the District; and

WHEREAS, the District has determined it appropriate to have the position of Deputy Claims Auditor for those times when the Claims Auditor is not available;

NOW THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, Sharon Cervantes is hereby appointed to the exempt position of Claims Auditor, commencing on July 1, 2017 and ending on June 30, 2018, and be it further

RESOLVED, no compensation will be due to the Claims Auditor when she is not available to provide service to the District and the bi-weekly rate will be deducted.

- 2) WHEREAS, on those occasions where the Claims Auditor is not available to provide service to the District, the Board of Education has determined it appropriate to have a Deputy Claims Auditor perform those functions;

NOW THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, Carlie Polisoto is hereby appointed to the exempt position of Deputy Claims Auditor, commencing on July 1, 2017 and ending on June 30, 2018, to serve on an as needed basis only when the Claims Auditor is unavailable, and be it further

RESOLVED the Deputy Claims Auditor shall be paid at an hourly rate of thirteen dollars and ninety cents (\$13.90), subject to any contractual obligations, or federal and state laws, for hours actually worked as Deputy Claims Auditor and only when the Claims Auditor is unavailable to perform the functions, and be it further

RESOLVED funds necessary to pay the Deputy Claims Auditor shall be transferred from the salary line of the Claims Auditor.



All voted yes.

Michael LoManto made the motion, seconded by Bruce Ellis, upon recommendation of the Superintendent to approve the following appointments for the 2017-18 year:

Clerk of the Board	June Prince
District Treasurer	Mary Ann Parisi-Wills
Tax Collector	Sara Trombley
Deputy Tax Collector	Brenda Schneider
External Auditor	R. A. Mercer & Co
Extra-Curricular Accounts Faculty Auditor	Jon LeBaron
Substitute Caller	Christine Bowker
Insurance Consultant	The Evans Agency
Bond Counsel	Harris Beach
Financial Advisor	Municipal Solutions
District Attendance Officer	Renee Garrett
Purchasing Agent	Karl Kofod
Investment Officer	Renee Garrett
Records Management Officer	Renee Garrett
Records Access Officer (FOIL)	Renee Garrett
Records Access Appeals Officer (FOIL)	Board President
Records Retention & Disposition Officer	Renee Garrett
District Human Rights Officer	Renee Garrett
Civil Rights Compliance Officer	Renee Garrett
Asbestos Designee	James Hart
OSHA and Toxic Substance Coordinator	James Hart
Chemical Hygiene Officer	James Hart
Meals Program Verification	June Prince
Meals Program Review Official	June Prince
Meals Hearing Officer	Board President
Representative to Workers' Compensation	Karl Kofod
504 Chairperson	Carla Wienke
504 Coordinator/Chairpersons	Lindsay Marcinelli
	Daniel Grande
Title IX Officers	Daniel Grande
	Lindsay Marcinelli
Designated Education Officials	Renee Garrett
	Daniel Grande
	Lindsay Marcinelli
Central Treasurer	Sara Trombley
Petty Cash Controller	Mary Ann Parisi-Wills
Attorney	Hodgson, Russ
Attorney	Harris Beach
School Physician	Matthew D. Wehr, MD
Chairperson CSE & CPSE	Carla Wienke
Alternate Chairperson CSE & CPSE	Lindsay Marcinelli
Psychologists CSE & CPSE	Carla Wienke
	Allyson Severyn



Physician CSE & CPSE
CSE/CPSE Administrators

Matthew Wehr, MD
Daniel Grande
Lindsay Marcinelli
Jeniffer Joy
Amy Johnson
Jamie Blasdell
Theresa Quagliana

Parents CSE

Mediators (if requested)
Regular Education Teacher of Student with disability
One Special Education Teacher

TBD
Sarah Borrello
Stephanie Kubera
Ann Huyck
Lisa Brewster
Carli Wright

Parent Representative CPSE

Jamie Blasdell
Theresa Quagliana

County Representative CSE

Denise Nichols – Chautauqua County
Amber Proper – Chautauqua County
Pat Siminski – Cattaraugus. County

Evaluator CSE

BOCES,
Buffalo Hearing and Speech
Children’s Educational Services
Other Approved Evaluators

Impartial Hearing Officers
Homeless Student Liaison
Hearing Officer for Student Discipline
Dignity Act Coordinator

List from NYSED
Renee Garrett
Renee Garrett or designee
Lindsay Marcinelli - Elementary
Daniel Grande – MS/HS

CCSBA Legislative Liaison
NYSSBA Liaison
Residency Officer
Lead Evaluators of Teachers

Amy Drozdziel
Sylvester Cleary
Renee Garrett
Renee Garrett
Daniel Grande
Lindsay Marcinelli

All voted yes.

7. Designations for 2017-2018

Sylvester Cleary made the motion, seconded by Stacey Mierzwa, upon recommendation of the Superintendent to make the following designations for 2017-18:

Designate Evans Bank as a depository for school funds.
In addition, other banking transactions will be permitted with any other New York State Bank.



Designate the 1st Thursday of the month at 5:00 pm as the Regular Meeting date for the 2017-2018 school year with the exceptions of August 10, January 11, April 12 and a second monthly meeting in April TBD.

Designate The Observer as the official newspaper.

Designate the Treasurer and School Business Administrator to sign payroll checks and other disbursements.

All voted yes.

8. Authorizations for 2017-2018

Bruce Ellis made the motion, seconded by Michael LoManto, upon recommendation of the Superintendent to make the following authorizations for 2017-18:

Authorize the Superintendent to:

Certify Payrolls

Certify Attendance at Conferences, Conventions, Workshops, In-Services

Transfer moneys up to \$10,000 within budget categories

Employ part-time and temporary help within budget allocations

Authorize the Superintendent to conditionally employ personnel on a temporary, part-time, per diem, or substitute basis.

Authorize the Superintendent of Schools, to apply for any and all grants for the District, its students, employees, officers and agents, as well as all cooperative efforts with other organizations and businesses, with the understanding that the final authorization of grants rests with the Board of Education.

Authorize the Superintendent to require employees to submit to a medical examination to determine his/her fitness to continue employment, and to make such arrangements as are necessary to effectuate this 913 resolution.

Authorize the School Business Administrator to:

Approve purchase orders up to \$6,000

Pay bills up to \$6,000

Authorize the following staff to be bonded for the 2017-2018 school year:

Superintendent	\$ 200,000
School Business Administrator	\$ 200,000
District Tax Collector	\$1,000,000
District Treasurer	\$1,000,000
Claims Auditor	\$ 200,000
Central Treasurer	\$ 100,000
Employees Blanket Bond	\$ 100,000

All voted yes.



9. Establish Rates for 2017-2018

David Caccamise made the motion, seconded by Bruce Ellis, upon recommendation of the Superintendent to establish the following rates for 2017-18:

Tuition non-resident students

Grades K - 6 \$ 4,780

Grades 7 - 12 \$ 7,261

Siblings will be charged 50% of appropriate fee

Mileage

IRS standard mileage rate

Substitutes (check on min wage)

	<u>7/1/17-12/30/17</u>	<u>12/31/17-6/30/18</u>
Per Diem Teachers Certified	\$85 / day	\$90 / day
Per Diem Teachers Uncertified	\$75 / day	\$80 / day
Per Diem Nurse RN/COTA	\$85 / day	\$90 / day
Bus Driver	\$12.50 / hr	\$12.50 / hr
School Bus Driver Trainee	\$10.00 / hr	\$10.40 / hr
Custodial	\$ 9.70 / hr	\$10.40 / hr
Clerical	\$ 9.70 / hr	\$10.40 / hr
Aides/Food Service	\$ 9.70 / hr	\$10.40 / hr

Teachers Curriculum Development/Regents Review \$23 / hr

Student Tutoring \$25 / hr plus \$5 ea additional student

Clock Operator

\$20 / modified game

\$25 / JV game

\$30 / Varsity game

\$50 / Varsity Football game

Ticket Taker

\$38 / athletic event as needed

Auditorium Rental Rates

\$50 / hr Not for Profit Org.

\$75 / hr For Profit Org.

Plus the cost of custodial wages and benefits

Stage Crew Rates

\$40 / hr after the first 3 hours payable to Stage Crew Club

Copying Fees

Freedom of Information \$.25 per photocopy up to 9 x 14 inches

Incidental copying \$.10 per side per page

Laminating \$2.00 per linear foot

Breakfast & Lunch Prices

\$1.25 Elem Breakfast

\$1.25 MS/HS Breakfast

\$1.75 Elem Lunch

\$2.00 MS/HS Lunch



\$2.15 + tax Adult Breakfast

\$3.80 + tax Adult Lunch

\$.25 Reduced Breakfast

\$.25 Reduced Lunch

Bus Rental Rate:

\$1.25 mile plus driver

All voted yes.

10. Reaffirmation of Board Policies and Bylaws for 2017-2018

Sylvester Cleary made the motion, seconded by Stacey Mierzwa, upon recommendation of the Superintendent to reaffirm the Board policies and bylaws, as adopted by the Board of Education for the 2017-18 school year.

All voted yes.

11. Standing Advisory Committee Appointments 2017-2018

Carol Woodward made the following committee appointments for the 2017-18 school year:

- A. Negotiations : Sylvester Cleary, David Caccamise, Amy Drozdziel (ex-officio), Bruce Ellis (alternate)
- B. Policy Committee: Amy Drozdziel, Stacey Mierzwa, Carol Woodward (ex-officio)
- C. Audit/Finance Committee: Bruce Ellis, Michael LoManto, Carol Woodward (ex-officio)
- D. Budget Committee: All members of the Board
- E. Legislative Committee: Sylvester Cleary, Bruce Ellis, Amy Drozdziel (ex-officio)
- F. Staff Recognition Committee: David Caccamise, Michael LoManto, Stacey Mierzwa
- G. Cafeteria Committee: David Caccamise, Stacey Mierzwa, Amy Drozdziel (ex-officio)

Bruce Ellis made the motion, seconded by David Caccamise, upon recommendation of the Superintendent to make the following standing advisory committee appointments for the 2017-18 year:

- H. School Safety Committee
 - Renee Garrett
 - Daniel Grande
 - Lindsay Marcinelli
 - Ashley Cross
 - Sheila Fiebelkorn
 - Scott Hazelton
 - Scot Greenough



James Hart
Kyle Barthel
Thomas Kelly
Mark Woolley
Stacey Mierzwa
Melody Voigt

I. Professional Development Committee

Renee Garrett
Daniel Grande
Lindsay Marcinelli
Janet Buehler
Michele Dolce
Melissa Press
Gary Worosz
Stephanie Kubera

J. Technology Committee

Renee Garrett
Mike Murphy
Dan Grande
Lindsay Marcinelli
Karl Kofod
Todd Langworthy
Sarah Borrello
Laurie Becker
Allison Kwilos
Owen Becker
Cecelia Egan

All voted yes.

REGULAR MEETING

1. Presentations

None

2. Approval of Regular Agenda

Agenda Approved

Sylvester Cleary made the motion, seconded by Bruce Ellis to approve the agenda.

All voted yes.

3. Public Comment – (Please limit comments to five minutes per person)

Amanda Dedie



4. Supervisory Reports

The Buildings and Grounds and Transportation reports were included in the Board packet.

5. Board Reports

A. President

Carol Woodward announced the next Board Meeting would be August 10, 2017. She stated the Youth Rec Program was up and running.

B. Committees

Bruce Ellis, Amy Drozdziel, and Sylvester Cleary reported on the Rural Schools Conference that they recently attended. Projections of enrollment and agriculture were a focus of the conference. Contacts were made with different vendors to receive our school data and to participate in an energy performance contract. Mr. Cleary acknowledged Mrs. Garrett for the work she does on the Board of Directors for the Rural Schools Association.

Michael LoManto reported that the payment guidelines for Claims Auditor and Deputy Claims Auditor had been established and the next Audit Committee meeting would be August 10 at 4:30.

David Caccamise reported that the Cafeteria Committee is moving forward and will continue working on solutions with the new cafeteria manager.

Amy Drozdziel reported that the Policy Committee is continuing to look at policy revisions and they would be meeting later tonight.

Sylvester Cleary reported that Timothy Kremer, Executive Director of NYSSBA, is tentatively scheduled as a speaker for the September 20, 2017 CCSBA meeting.

C. Superintendent

Renee Garrett reported that we are in the process of hiring 3 teachers - Music, Math, and Special Education. The principals are reviewing our Handbooks and Code of Conduct. In addition, our administrative intern, Greg Greenough is working on the development a staff handbook.

6. Discussion Items

Discussion took place regarding the proposed Board Subcommittee schedule.

Discussion took place regarding the August Board meeting date of August 10.

7. Old Business



None

8. New Business Consent Agenda

Michael LoManto made the motion, seconded by Bruce Ellis, upon recommendation from Superintendent to approve agenda items 8A –D:

- A. Approve the minutes of the Board of Education Regular Meeting Minutes of June 1, 2017.

June Regular and Workshop Meeting Minutes Approved
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Approve the minutes of the Board of Education Workshop Meeting Minutes of June 10, 2017.

B. Financial Items:

- 1) Treasurer’s Report – April 2017 for all funds.
- 2) Warrant Summary Report and Claims Auditor Report June 2017.
- 3) Approve Extra Curricular Report – April 2017.
- 4) Purchases

Treasurer’s Report April 2017 Approved
Warrant Summary & Claims Auditor Report June 2017 Approved
Extra-Curricular Report April 2017 Approved
Purchases Approved

BSN Sports	Boys Basketball Uniforms	\$ 2,654.79
BSN Sports	Girls Basketball Uniforms	\$ 2,654.79
Irr Supply Center	Elementary Plumbing Supplies	\$ 2,500.00
Maple Guy Construction	Roofing Garage & Concession	\$10,580.00
McGraw Hill	Spanish Text Books	\$ 3,781.74
Pitney Bowes	Postage	\$ 3,000.00
S. Tabone Paving	High School paving	\$39,500.00
Twin Village Music	Music Supplies	\$ 2,344.00
United States Postal Service	Pre-Stamped Envelopes	\$ 2,209.00
W.B. Mason	Paper	\$ 4,296.62
Wenger Corp	Music Chairs	\$ 5,050.00

- 5) Blanket Purchase Orders for 2017-18

Blanket Purchase Orders Approved

Basil/ Robert	Transportation parts & repairs	\$ 3,000
Bimbo	Food products	\$ 4,000
Chautauqua County Tax Roll	Bills, printing & binding	\$ 3,500
Crest/Good	Maintenance supplies	\$ 2,500
Grainger	Maintenance supplies	\$ 7,000
Hillyard	Maintenance supplies	\$30,000
Home Depot	Maintenance supplies	\$ 4,000
Latina Boulevard Foods	Food products	\$10,000



Maplevale Farms	Food products	\$30,500
Noco	Diesel fuel	\$19,500
School Specialty	Supplies	\$20,000
Scott Electric	Maintenance supplies	\$ 3,000
Sherman Williams	Maintenance supplies	\$ 3,000
Silver Creek Auto Parts	Transportation parts & repairs	\$ 8,500
Smith's True Value	Transportation supplies	\$ 1,050
Smith's True Value	Maintenance supplies	\$ 2,500
US Postal Service	Postage	\$ 3,000
Upstate Niagara Coop	Food products	\$25,000
Valley Tire Co.	Transportation tires	\$ 7,000

- 6) Write off uncollectible debt of \$1,574 for unpaid transportation cost to the A fund.

Write off Uncollectible Debt

C. Personnel

- 1) Appoint Lisa Szumigala, who is initially certified in Students with Disabilities Grades 1-6, to the non-probationary position of long term substitute for the position that is encumbered by an absent teacher, Mrs. Ann Huyck. This appointment is retroactive to April 6, 2017 and ends on June 30, 2017. Mrs. Szumigala will be hired on Step A of FTA contractual rate which will be pro-rated.

L. Szumigala Appointed as Long Term Substitute 4/6/2017-06/30/2017

- 2) Terminate Lisa Szumigala, Special Education teacher, effective June 30, 2017. She will remain on the substitute list.

L. Szumigala Terminated as Long Term Substitute Effective 6/30/2017. Remain on substitute list

- 3) Appoint Lisa Will to a 10 month Food Service Helper position for 3 hours per day effective September 1, 2017 at an hourly rate of \$12.80. The probationary period will be for a period of 120 work days beginning September 1, 2017 through an anticipated ending date of March 14, 2018.

L. Will Appointed P/T FSH Effective 9/1/2017
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- 4) Accept the retirement resignation of Karen Giardina as Cook/Manager, effective August 21, 2017.

K. Giardina Retirement Resignation Effective 8/21/2017

- 5) Eliminate a 1.0 FTE 10 month Cook/Manager position effective August 21, 2017. The Board of Education has determined that due to a retirement resignation there is no need to excess the least senior person in that position.

Cook/Manager Position Eliminated Effective 8/21/2017
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- 6) Accept the resignation of Lisa Emke, Special Education teacher, effective August 1, 2017.

L. Emke Resignation Effective 8/1/2017

- 7) Approve the following unpaid leaves for the 2016-17 year:

Lisa Szumigala	1 day	June 16
Lisa Szumigala	1 day	June 21

Unpaid Leaves 2016-17 Approved



8) Accept the resignation of Jordan Morrison as Assistant Varsity Football coach for the 2017-18 year.

J. Morrison 2017-18
Coach Resignation

9) Approve Karen Giardina as the Cook/Manger for the 2017 Summer Food Service Program at her regular 2017-18 hourly rate.

Summer Food
Service Program
Workers 2017
Approved

10) Approve Lenora White as a Summer Food Service helper for the 2017 Summer Food Service Program at the starting hourly rate for Food Service Helper on the Appendix "A" salary schedule as per the SEIU contract.

11) Approve the following 2017 Summer Food Service Program workers at their regular 2017-18 hourly rates:

Mary Gunther – substitute food service helper
Lenora White – substitute cook

12) Approve Meranda Heim as an alternate bus driver for summer transportation at her regular 2017-18 hourly rate effective July 5, 2017.

Summer
Transportation
Personnel 2017
Approved

13) Accept the resignation of Sara Botticello as a 2017 summer cleaner as of July 5, 2017.

S. Botticello 2017
Summer Cleaner
Resignation effective
7/5/2017

14) Appoint Hannah Verrett, pending successful completion of all requirements, as a 2017 summer cleaner at the Board approved summer cleaner rate.

Summer Cleaner
2017 Approved

15) Approve the following stipend effective July 1, 2017 through June 30, 2018

2017-18 District
Treasurer Stipend
Approved

District Treasurer \$1,000.00

16) Approve the following resolution:

School Bus Driver
for Outside
Organizations MOA
Approved

Any District-owned school bus being utilized by an outside organization with the approval of the Board of Education will be operated by an individual employed by the District as a permanent bus driver. In the event that none of the District's permanent bus drivers accept this work, it may be offered to other individuals. An individual engaged by the District to operate a school bus utilized by an outside organization will be paid by the District at a rate of \$12/hour for time spent operating the bus. The Superintendent of Schools is hereby authorized to execute a memorandum of agreement with the SEIU Local 200 United AFL-CIO regarding the above.

17) Accept the letter from Jeremy Engquist, who is on the Preferred Eligibility List (PEL), to not accept the offer of employment as a 1.0 FTE Special Education teacher that would have commenced on September 1, 2017.

J. Engquist Not
Accept Call Back
From PEL

D. Other



HS Library

- 1) Approve IEP Recommendations #4405, 9098, 1366, 6559, 7099, 6540, 1505, 1533, 6266, 6436, 4209, 1269, 6580, 6564, 6371, 1269, 4276, 1450, 4263, 7025.

IEP Recommendations Approved

- 2) Authorize the certification of acceptance for participation in the Federal Free and Reduced Meal Program.

Participation in Fed Free & Reduced Meal Program Authorized
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- 3) Approve Forestville (Host School) combining with 2017-18 Varsity Golf with Pine Valley for Section 6.

Golf Program 2017- 18 Section 6 Approved
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- 4) Approve the following Intermunicipal Agreement with the Town of Hanover for transportation for the Summer Swim Program:

Town of Hanover Transportation Agreement Approved
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INTERMUNICIPAL AGREEMENT – TOWN OF HANOVER SUMMER SWIM PROGRAM

WHEREAS, pursuant to New York General Municipal Law Article 5-G, a school district is authorized to enter into intermunicipal agreements to carry out any function or responsibility it has authority to undertake alone; and

WHEREAS, pursuant to Education Law Section 1501-b, a board of education may rent district-owned motor vehicles to municipal corporations, including a town, during any time when such vehicles are not needed for the transportation of school district children; and

WHEREAS, the Forestville Central School District (the “District”) desires to enter into an intermunicipal agreement with the Town of Hanover regarding the rental of a school bus for the purpose of transporting children who attend a Summer Swim Program operated by the Silver Creek Central School District; and

WHEREAS, the District and the Town of Hanover have prepared and negotiated an Intermunicipal Cooperation Agreement (“Agreement”) regarding the terms and conditions for the rental of a District school bus for the Summer Swim Program.

NOW THEREFORE, BE IT RESOLVED THAT the Board of Education of the District hereby approves the Agreement, and authorizes and directs the Superintendent to execute the Agreement and to take any and all actions necessary to implement the Agreement.

- 5) Approve the use of the High School building and grounds for the Silver Creek-Hanover- Forestville Youth Center Association, Inc. Summer Recreation Program July 10 – August 18, 2017.

High School Building & Grounds Approved for Summer Rec 7/10-8/18/2017
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- 6) Authorize the Superintendent to enter into an agreement with Stacey L. Lovern OTR/L for the 2017-2018 year at a contractual amount of \$15,000.

S. Lovern OTR/L Agreement 2017-18 Authorized
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HS Library

7) Authorize the Superintendent to negotiate a contract with Matthew D. Wehr, MD as school physician for 2017-18 at a contractual amount of \$7,500.

M. Wehr School
Physician 2017-18
Contract Negotiation
Authorized

8) Authorize the Superintendent to enter into a contract with NOCO Electric LLC for the purchase of electric August 2017-July 2018.

NOCO Electric
Contract Authorized
8/2017-7/2018

9) Authorize the Superintendent to enter into a contract with National Fuel Resources Inc. for the purchase of natural gas May 1, 2017 – April 30, 2020.

National Fuel
Contract Authorized
5/1/2017-4/30/2018

10) BE IT RESOLVED, that the Forestville Central School District, hereby establishes the following as standard work hours for the purpose of determining days worked reportable to the New York State and Local Employees' Retirement System.

Standard Work Days
Approved

Cook	6.0 hours
Food Service Helper	6.0 hours
Teacher Aide/School Monitor	7.5 hours
School Secretary/Typist	7.5 hours
Senior Library Clerk	7.5 hours
Custodians	8.0 hours
Cleaners	8.0 hours
Mechanic	8.0 hours
Mechanic Helper	8.0 hours
Bus Driver	6.0 hours
Head Bus Driver	8.0 hours
Account Clerk	8.0 hours
Superintendent's Secretary	8.0 hours
Cook Manager	8.0 hours
Director of Technology	8.0 hours
Director of Facilities 1	8.0 hours
Nurse	7.5 hours
Occupational Therapist Assistant	7.5 hours
District Clerk	8.0 hours
District Treasurer	8.0 hours
Tax Collector	8.0 hours
Claims Auditor	8.0 hours
Substitute Caller	6.0 hours
Building Maintenance Mechanic	8.0 hours

11) Accept the following donations for the Julie Richter Memorial Scholarship:

Donations Accepted

Eugene & Carolyn Richter \$997.87

12) Surplus the following items:

Surplus Items
Approved

124 high school library books (as per attached list)



1 test of word finding 2 © 2000
119 miscellaneous elementary books (as per attached list)
28 microscopes (1972) and 18 boxes of slides
1 Dayton 90 amp wire feed welder Asset #001464
2 Maytag gas stoves Asset #000462 & 000463
1 Kenmore gas stove Asset #000464
4 Broan microtek system 3 hood fans

All voted yes.

9. Additional Personnel Item

Sylvester Cleary made the motion, seconded by David Caccamise, upon recommendation of the Superintendent to approve the reduction of a Certified Occupational Therapist Assistant position, from 1.0 FTE to .80 FTE. The Board of Education has determined Emily Scott to be the least senior employee in the Certified Occupational Therapist Assistant position and shall be reduced to a .80 FTE effective July 1, 2017.

Reduction of Emily Scott & her COTA Position to .80 FTE Effective July 1, 2017.

Yes: Sylvester Cleary, David Caccamise, Bruce Ellis, Michael LoManto, Stacey Mierzwa

No: None

Abstained: Amy Drozdziel, Carol Woodward

Motion carried

10. Adjournment

Amy Drozdziel made the motion, seconded by Michael LoManto to adjourn the meeting at 5:37 p.m.

All voted yes.

11. Correspondence/Information

Ann Hagmier – Thank you

June Prince
District Clerk