



Regular Meeting

Members Present: Bruce Ellis – President, Sylvester Cleary, David Caccamise, Amy Drozdziel, Michael LoManto, Stacey Mierzwa, Carol Woodward

Administration: Renee Garrett – Superintendent, Daniel Grande – Elementary Principal & MS/HS Interim Principal, Meaghan Matuszak – Business Executive

District Clerk: June Prince

Other: Michael Gajewski, Scott Hazelton, Jeremy Izzio – Observer, Sue Chiappone – Buffalo News

1. Call to Order

Bruce Ellis opened the meeting in the high school library at 6:00 pm.

2. Pledge to the Flag

3. Presentations

Mr. Ellis reminded everyone of the goals the Board of Education set for this year.

4. Approval of Agenda

Sylvester Cleary made the motion, seconded by Carol Woodward to approve the agenda.

Agenda Approved

All voted yes.

5. Public Comment (Please limit comments to five minutes per person)

None

6. Supervisory Reports

Supervisory Reports

Daniel Grande reported the Elementary Open House was a success. In addition, the tutoring program is under way and the Math portion has been integrated into the Middle school. Parent Teacher Conferences are coming up and Bald for Bucks will be on November 24th. The Middle/High School recently had a concert that gave tribute to Mr. Webb, previous long time music teacher. Also, this year’s musical “Into the Woods” will be held on November 12-14.

Mr. Hazelton gave a power point presentation regarding the combination of Fall, Winter and Spring sports. He will be attending the Sports Law Conference and a Sportsmanship Symposium. He also reported that the Spike Out Cancer event raised \$2,000.



Written reports were received from Buildings and Grounds, Cafeteria, Technology, and Transportation Departments.

7. Board Reports

Board Reports

A. President

Bruce Ellis, Carol Woodward, Sylvester Cleary and Renee Garrett recently attended the NYSSBA Convention in New York City. Each reported on their sessions which included goals, culture, energy upgrades, and “The Buck Lodge Way.”

Mr. Ellis informed the board of the change to an agenda setting meeting. He also announced that there will be a Board Retreat with Ralph Kerr on January 21, 2016. In addition, he reminded the Board that the next CCSBA Meeting is on November 19th at Gateway Train Station at 5:00 pm. The subject will be WNY STEM Hub.

B. Committees

Each Committee gave a description of their duties.

Stacey Mierzwa reported the Policy Committee will meet on November 24, January 5, February 2, March 1, April 5.

Michael LoManto reported the Audit Committee will meet on January 12 to discuss terminology

Sylvester Cleary reported that FTA Negotiations will take place on November 17 and December 8. SEIU Negotiations will take place in January.

Carol Woodward reported the Staff Recognition Committee is actively working. Carol also thanked the school for their support of the Fall Festival.

Bruce Ellis reported the Evaluation Committee is in the process of creating the Superintendent’s evaluation.

Bruce Ellis reminded everyone that the Budget Committee consists of the entire Board and will meet in January.

Mr. Cleary also reported that he is still working on the video.

C. Superintendent

Renee Garrett announced that we won an Emerging STEM award. We are also finalists for the 2016 Kenny Awards for our musical production. She also joined Mr. Geblein and Mrs. Gier at the CCMTA banquet.



The Capital Outlay Project with Sandberg Kessler is progressing. The Building Condition Survey has been completed. The APPR waiver has been approved. A presentation has been scheduled for the Board with CASAC for January 7th regarding the root causes of drug use and abuse. Mrs. Garrett has also been involved in meetings regarding job descriptions for school counselors and school psychologists, the IDA regarding the PILOT with Arkwright Wind Summit, the Parent Connection’s playground proposals, and the Smart School Bond Act.

8. Discussion Items

The following sections of the proposed new Board Handbook were discussed: Annual Schedule, Guidebook Objective, Forestville District’s Mission Statement, District Goals, Board Goals, Board Member’s Role.

9. Old Business

None

10. New Business Consent Agenda

Amy Drozdziel made the motion, seconded by David Caccamise, upon recommendation of the Superintendent to approve agenda items 10A-D.

A. Meeting Minutes

Meeting Minutes
Oct. 2015 Approved

- 1) Approve the Board of Education Regular Meeting Minutes of October 1, 2015.

B. Financial Items

- 1) Approve Treasurer’s Report – September 2015 for all funds
- 2) Approve Warrant Summary Report and Claims Auditor Report – October 2015
- 3) Approve Extra Curricular Report – September 2015
- 4) Approve Budget Transfers:

Treasurer’s Reports
Sept 2015 Approved

Warrant Summary &
Claims Auditor
Report Oct. 2015
Approved

Extra Curricular
Report Sept 2015
Approved

Budget Transfers
Approved

Transfer From		Transfer To		Amount	Reason
A2250-470-00-40	Tuition	A2250-472-00-40	Tuition-Other	71,214	Account reclassification

5) Approve Purchases:

John Curtis Design Inc. Playground Equipment \$11,720.00

Purchases Approved



B & H Photo Video 2 - Canon Xa25 CamCorders \$ 4,898.00

C. Personnel

- 1) Appoint Anita Stewart to a 10 month floater monitor aide position, which was established at the June 4, 2015 Board of Education meeting, for 3 hours per day effective November 6, 2015 at an hourly rate of \$12.95. The probationary period will be November 6, 2015 - May 5, 2016. A Stewart Appointed
As 10 month Floater
Monitor Aide
Effective 11/6/2015

- 2) Appoint Susan Egan, who is permanently certified in PreK, K, and Grades 1-6 to the non-probationary position of long term substitute for the position that is encumbered by an absent teacher, Mrs. Kristen Marvin. This appointment is retroactive to September 2, 2015 and is anticipated to end on December 3, 2015. Mrs. Egan will be hired on Step A of FTA contractual rate which will be pro-rated. S. Egan Appointed
As Long Term Sub
Effective 9/ 2/2015 –
12/3/2015

- 3) Approve Emily Vercant, 10 month cleaner, an increase in hours to 6 per day effective November 6, 2015. Cleaner Hours
Approved

- 4) BE IT RESOLVED that the Board of Education of the Forestville Central School District hereby terminates the employment of Jeffery Knoop effective October 14, 2015. Jeffery Knoop
Termination Effective
10/14/2015

- 5) Approve the following unpaid leaves: Unpaid Leaves
Approved 2015-16

Janet Buehler	10/9-10/13/2015	2 days
Jeffery Knoop	9/11/2015	1 hour
Sharon Sliwinski	10/20/2015	1 day

- 6) Approve James Bunge as the JV Girls Basketball Coach for 2015-16 at a salary to be determined by the FTA contract. Coach Approved
2015-16

- 7) Remove Patrick Moses from the following appointments:

504 Officer, Title IX Officer, Designated Education Official, CSE/CPSE Administrator, Dignity Act Coordinator, Lead Evaluator of Teachers P. Moses
Appointments
Removed

- 8) Appoint Daniel Grande to the following appointments:

Title IX Officer, Dignity Act Coordinator D. Grande
Appointments Added

- 9) Establish a 10 month bus driver position for a Special Education bus run to North Collins for 4.5 hours per day effective November 9, 2015. Bus Driver Position
4.5 Hours Created

- 10) Establish a 10 month 3.5 hour per day Floater Monitor Aide position for a Special Education bus run effective November 9, 2015. Floater Monitor Aide
Position 3.5 Hours
Created



11) Approve the following substitutes:

- Dawn Thompson – certified teacher
- James Knoop – bus driver effective October 15, 2015
- Richard Ward – bus driver
- Bruce Stewart – floater monitor aide effective 10/26/2015
- Anita Stewart – floater monitor aide effective 10/26/2015

Substitutes
Approved; D.
Thompson, J.
Knoop, R. Ward, B.
Stewart, A. Stewart

12) Remove the following names from the substitute list:

- | | |
|---------------------|-------------------|
| Heather Dissek | Elizabeth Root |
| Donald Einhouse Jr. | Nicki Schoenl |
| Bridgette Kurtz | Emily Shelden |
| Kristi Lipp | Alexander Wills |
| Mary McDougall | Renee Wittenbrook |
| Diane Polisoto | Heidi Schultz |
| Amy Rogers | Kerrigan Potter |

Substitute Names
Deleted

13) Approve the following volunteers for the musical:

- Sarah Pleva, Alijah Lettieri

Musical Volunteers
Approved

D. Other

- 1) Approve IEP Recommendations #1374, 9099, 7000, 7025, 4320, 8082, 7080, 7074, 7075, 4356, 1340, 6424, 8762, 6482, 1320, 6371.

IEP
Recommendations

- 2) Approve Forestville (Host School) combining 2015-16 Varsity Golf with Pine Valley for Section 6.

Approve Spring
Combination for
Section 6

- 3) Authorize the Superintendent to enter into an agreement with Sandberg Kessler for the 2015 Capital Outlay project in the amount of \$11,500 plus normal reimbursable expenses.

Sandberg Kessler
Contract 2015
Capital Outlay
Approved

- 4) Accept donations from the following people for the Character Initiative Project:

Donations Accepted

- | | |
|------------------------|-------|
| Bruce & Patricia Ellis | \$ 50 |
| Patricia A. Beitz | \$ 50 |
| Kay Richard | \$200 |

All voted yes.



11. Additional Other Items

Michael LoManto made the motion, seconded by Carol Woodward, upon recommendation of the Superintendent to approve the following surplus motion:

Bids for
Range/Oven and
Refrigerator
Accepted

- 1) Accept the bid of \$10 from David Caccamise for the 10 Burner Range/Double Oven and his offer to remove the 2 Door Reach-in-Refrigerator at no charge to the District. No other bids were received by the September 30 deadline for either the 10 Burner Range/Double Oven or the 2 Door Reach-in Refrigerator that were on the surplus list of August 6, 2015.
Yes: Sylvester Cleary, Amy Drozdziel, Bruce Ellis, Michael LoManto, Stacey Mierzwa, Carol Woodward
No: None
Abstain: David Caccamise

Sylvester Cleary made the motion, seconded by David Caccamise, upon recommendation of the Superintendent to approve the following SEQRA resolution:

SEQRA Resolution
Approved

- 2) **RESOLUTION OF THE FORESTVILLE CENTRAL SCHOOL DISTRICT, CHAUTAUQUA AND CATTARAUGUS COUNTIES, NEW YORK (THE "DISTRICT") CONFIRMING THE DISTRICT'S 2015-2016 CAPITAL IMPROVEMENTS PROJECT (INVOLVING IMPROVEMENTS AND UPGRADES TO DRINKING FOUNTAINS, CLASSROOM SINKS, FAUCETS, SINK CABINETS AND PLUMBING AT THE DISTRICT'S ELEMENTARY SCHOOL BUILDING) TO BE A TYPE II ACTION UNDER SEQRA, AND CONFIRMING SUCH WORK TO BE A "CAPITAL OUTLAY PROJECT" UNDER THE DISTRICT'S APPROVED 2015-2016 ANNUAL BUDGET**

WHEREAS, the Forestville Central School District (the "District"), after consultation by District officials with the District's retained architectural firm of Sandberg Kessler Architecture, P.C., has determined to undertake, during the District's current (2015-2016) fiscal year, a modest capital improvements project involving, but not limited to, improvements and upgrades to select public drinking fountains, specific classroom sinks, faucets, sink cabinets and plumbing related thereto at the District's Elementary School Building (collectively, the "Project"); and

WHEREAS, the estimated maximum cost of the Project has been determined by Sandberg Kessler Architecture, P.C. to be \$100,000; and

WHEREAS, the qualified voters of the District have approved the District's 2015-2016 budget calling for the application of \$100,000 for such purpose, with the work on the Project to occur during the District's 2015-2016 fiscal year; and

WHEREAS, Section 617.5 of the State Environmental Quality Review Act ("SEQRA") regulations (6 NYCRR Part 617) provides that certain activities are Type II actions which are not subject to review under SEQRA and that such activities include "routine activities of educational institutions," "maintenance or repair involving no substantial changes in an existing structure or facility;" "replacement, rehabilitation or reconstruction of a structure or facility, in



kind, on the same site...unless such action meets or exceeds any [Type I] thresholds in section 617.4"; and

WHEREAS, the Project constitutes such routine activities of educational institutions; maintenance or repair activities; and/or in-kind, same-site replacement, rehabilitation or reconstruction activities not exceeding Type I thresholds;

NOW THEREFORE, BE IT RESOLVED, that the District's Board of Education hereby confirms and formalizes its prior determination that the Project is a Type II action, which is not subject to review under SEQRA, and that the Project will not result in a significant adverse impact on the environment; and be it further

RESOLVED, the Project shall continue to be funded, as planned and approved, by means of a "transfer to capital" (not exceeding \$100,000 in amount) in the District's approved budget for the 2015-2016 fiscal year, so that such Project can be undertaken and completed in the District's 2015-2016 fiscal year; and be it further

RESOLVED, that this resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

AYES: David Caccamise
Sylvester Cleary
Amy Drozdzziel
Bruce Ellis
Michael LoManto
Stacey Mierzwa
Carol Woodward

NOES: None

ABSENT: None

The foregoing resolution was thereupon declared duly adopted.

* * *

12. Proposed Executive Session

Stacey Mierzwa made the motion, seconded by Michael LoManto to enter into executive session to discuss the employment history of a particular persons or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation at 6:57 pm.



All voted yes.

Sylvester Cleary made the motion, seconded by David Caccamise to return to regular session at 7:38 pm.

All voted yes.

13. Adjournment

Carol Woodward made the motion, seconded by Stacey Mierzwa to adjourn the meeting at 7:38 pm.

All voted yes.

14. Correspondence/Information

CCSBA flyer – November 19, 2015

Details of Treasurer's Reports from June, July, August

Club Advisor Reports

June Prince
District Clerk