



**Regular Meeting**

Members Present: Bruce Ellis – President, Sylvester Cleary, David Caccamise, Amy Drozdziel, Michael LoManto, Stacey Mierzwa, Carol Woodward

Administration: Renee Garrett – Superintendent, Daniel Grande – Elementary Principal & MS/HS Interim Principal, Meaghan Matuszak – Business Executive

District Clerk: June Prince

Other: Mike Gajewski, Sarah LoManto, Denise Veloski, Jeremy Izzio- Observer

**1. Call to Order**

Bruce Ellis opened the meeting in the high school library at 6:00 pm.

**2. Pledge to the Flag**

**3. Presentations**

Mr. Ellis reminded everyone of the goals the Board of Education set for this year.

Denise Veloski, CPA from R.A. Mercer presented the 2014-15 external audit report.

2014-15 External  
Audit Presented

**4. Approval of Agenda**

David Caccamise made the motion, seconded by Carol Woodward to approve the agenda.

Agenda Approved

All voted yes.

**5. Public Comment (Please limit comments to five minutes per person)**

None

**6. Supervisory Reports**

Supervisory Reports

Daniel Grande reported that there are changes to the tutoring program this year to will include grades 7 & 8 and homework help to those not in the tutoring program in 2 - 8. The Academic Intervention Services program is also being revisited to more effectively help our students. Other activities included a tour of the BOCES CTE program and emergency planning meetings that were held with staff and middle/high school students in preparation for the county wide go home early drill.

Michael Murphy updated the board on the new self-service capability on student IPADS that allows him to push apps out to students instead of manually collecting the IPADS and updating



them. In addition, he gave an overview of the different programs that our teachers and students are currently using on the IPADS. Mr. Murphy also reported that the cafeteria has 2 new POS terminals and that all HS classrooms now have the new projectors installed.

Written reports were received from the Buildings and Grounds, Cafeteria, Transportation, and the Athletic Departments.

## **7. Board Reports**

Board Reports
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### **A. President**

Bruce Ellis and Amy Drozdziel attended the NYSSBA Board Officers Training. Mr. Ellis is in the process of creating a manual to assist the Board with their duties. Mr. Ellis reminded the Board that a special CCSBA Legislative Committee Meeting with Dr. Rick Timbs will be held on October 15<sup>th</sup> at Cassadaga Valley at 6:00 pm. Spike Out For Cancer is also on October 15<sup>th</sup>.

### **B. Committees**

Carol Woodward reported on the Staff Recognition Committee and that the increased presence of the Board at functions has been well received. She reminded everyone that the Fall Festival is this weekend and that Ford will be here offering \$20 to benefit the school for each test drive form that is filled out.

Sylvester Cleary reported on the APPR negotiations. Mr. Cleary also announced that NYSSBA is developing a 30 minute television program on Social Media that will be directed at parents. The "Stand Up" video will be part of the presentation.

Amy Drozdziel reported that the Policy Committee met and has started to look at new policies along with reviewing existing policies.

Bruce Ellis reported that the Evaluation Committee met and has set up 4 standards for the Superintendent. The Committee still needs to meet with the District Clerk and Claims Auditor to create their evaluation criteria. Mr. Ellis stated that the 7<sup>th</sup> Grade Wilderness Adventure was postponed to this weekend.

Michael LoManto reported that the Audit Committee met and that their next meeting will be in January.

### **C. Superintendent**

Renee Garrett announced that we are being recognized by WNY STEM as an Emerging STEM School System. Our STEM activities include being involved in creating the Mini-Makers Faire and STEM team planning with Michelle Helmer. Mrs. Garrett furnished information to the Board on the proposed BOCES Capital Facilities Project. Additionally, she conveyed that other plans include the playground being started this school year and the UB Dental Program van coming here in April.



**8. Discussion Items**

None

**9. Old Business**

None

**10. New Business Consent Agenda**

Sylvester Cleary made the motion, seconded by Amy Drozdziel, upon recommendation of the Superintendent to approve agenda items 10A-D.

A. Meeting Minutes

September Minutes  
Approved

- 1) Approve the Board of Education Regular Meeting Minutes of September 10, 2015.

B. Financial Items

- 1) Approve Treasurer's Report – June, July and August 2015 for all funds

Treasurer's Reports  
June, July, August  
2015 Approved

- 2) Approve Warrant Summary Report and Claims Auditor Report – September 2015

Warrant Summary &  
Claims Auditor  
Report Sept, 2015  
Approved

- 3) Approve Extra Curricular Reports July and August 2015

Extra Curricular  
Reports July –  
August 2015  
Approved

- 4) Accept the external audit report for 2014-15 as submitted by R.A. Mercer & Co. P.C.

External Audit 2014-  
15 by R.A. Mercer  
Approved

- 5) Approve Budget Transfers:

Budget Transfers  
Approved

Transfer From		Transfer To		Amount	Reason
A2250-470-00-40	Tuition	A2250-472-00-40	Tuition-Other	35,000	Account reclassification

- 6) Approve Purchases:

Purchases Approved

Rodgers & Sons, Inc.      Grasshopper 721 Diesel Mower      \$14,500.00

C. Personnel

- 1) Accept the resignation of Karen Briggs as a 10 month part time bus driver effective September 9, 2015. She will remain on the substitute list.

K. Briggs resignation  
Part Time Bus Driver  
Effective September  
9, 2015 Accepted.  
Remain as  
Substitute



- 2) Appoint Justin Ernst as a 10 month part time bus driver for 3 hours per day effective September 8, 2015 at an hourly rate of \$14.78. The probationary period will be for 9/8/2015 – 3/7/2016.

J. Ernst Appointed  
As 10 month P/T  
Bus Driver Effective  
September 8, 2015

- 3) Approve the request of Kristen Marvin for unpaid child rearing leave beginning September 22, 2015 for the remainder of the 2015-16 school year.

K. Marvin Unpaid  
Child Rearing Leave  
Effective September  
22, 2015 through  
remainder of 2015-  
16 Approved

- 4) Approve the following hours for Transportation Department personnel:

Transportation  
Department Hours  
Approved

Diana Ermer	5.25 hours
Richard Frankin	5.00 hours
Bonnie Gajewski	6.50 hours
Michael Gajewski	8.00 hours
Meranda Heim	4.00 hours
Jacquelyn Kerstetter	4.00 hours
James LoManto	5.50 hours
Sarah LoManto	4.00 hours
Joanne Moss	6.50 hours
William Moss III	2.00 hours
Kris Richter	4.00 hours
John Robinson	5.00 hours
John Schwab	8.00 hours
Kimberly Stott	4.00 hours
Raymond Valentine	4.00 hours
W. Dale Waterman	2.00 hours
Stephen Waugh	7.00 hours
Sara Botticello (aide)	3.00 hours
Mary Gunther (aide)	3.25 hours
Judith Lucas	6.00 hours

- 5) Approve the following hours for Food Service Department personnel:

Food Service  
Department Hours  
Approved

Elementary

Susan Morrison	6.00 hours
Ann Hagmier	5.75 hours
Sharon Sliwinski	2.50 hours

High School

Lenora White	6.00 hours
Sandra Muck	5.50 hours
Sharon Cervantes	5.75 hours
Mary Gunther	2.50 hours



- 6) Approve the following hours for Elementary and High School Support staff:

Support Staff  
Department Hours  
Approved

Elementary

Christine Bowker	7.50 hours
Sarah Botticello	5.00 hours
Terri O'Connor	7.50 hours
Brenda Schneider	7.50 hours
Lucinda Spears	7.50 hours
Vanessa Zeller	7.50 hours

High School

Ann Collura	7.50 hours
Lenora Weise	7.00 hours
Melody Voigt	8.00 hours

- 7) Approve the following hours for Custodial Department personnel:

Custodial  
Department Hours  
Approved

Matthew Ellis	8.00 hours
James Knoop	8.00 hours
Sharolyn Wutz	8.00 hours
Carlie Polistoto	8.00 hours
Gloria Brunea	8.00 hours
Jeffery Knoop	6.00 hours
Emily Vercant	5.00 hours

- 8) Approve the following payments of Graduate Hours:

Graduate Hours  
Approved

Dawn Thompson for 15 blocks of 3 (45 total) and a Masters  
Ralph Jackson for 1 blocks of 3 (39 total) and a Masters  
Simone Klubek for 3 blocks of 3 (9 total)

- 9) Approve the following substitutes:

Substitutes  
Approved – J. Ernst,  
B. O'Connell, B.  
Stewart

Justin Ernst – floater monitor aide effective September 1, 2015  
Barbara O'Connell – uncertified substitute teacher  
Bruce Stewart – bus driver pending successful completion of all requirements

D. Other

- 1) Approve IEP Recommendations #6226, 9088, 8753.  
2) Approve the Superintendent entering into an agreement with Children's Educational Services for Physical Therapy in the District for the 2015-2016 school year. The amount will be \$9,750.00.

IEP  
Recommendations  
Approved

Children's  
Educational Services  
Contract 2015-16  
Approved



- 3) Approve the Superintendent entering into an agreement with Children's Educational Services for Occupational therapy for a student attending Gustavus Adolphus home for the 2015-2016 school year. The contract amount will be \$4,275.00.
- 4) Approve the Superintendent entering into a contract with Simplex Grinnell effective October 1, 2015 – September 30, 2016. The contract amount will be \$4,263.75.
- 5) Approve the Superintendent entering into a contract with Rocket Monitoring Services LLC for annual maintenance and monitoring of AdvanTex Treatment system. The term of the agreement is October 1, 2015- September 30, 2016. The contract amount will be \$5,000.00.
- 6) Establish 9 in district runs and 9 out of district runs for the 2015-16 school year.
- 7) Accept the following donation:  
  
St. Peters Christian Church    \$200.00    Character Initiative Project

Children's  
Educational Services  
Contract 2015-16  
Approved

Simplex Grinnell  
Contract October 1,  
2015- September 30,  
2016 Approved

Rocket Monitoring  
Services LLC  
Contract October 1,  
2015 – September  
30, 2016 Approved

Bus Runs Approved

Donation Accepted

All voted yes.

### **11. Proposed Executive Session**

Amy Drozdziel made the motion, seconded by David Caccamise to enter into executive session to discuss the employment history of a particular person or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person at 7:31 pm.

All voted yes.

Carol Woodward made the motion, seconded by Amy Drozdziel to return to regular session at 7:52 pm.

All voted yes.

### **12. Adjournment**

Amy Drozdziel made the motion, seconded by David Caccamise to adjourn the meeting at 7:52 pm.

All voted yes.



**13. Correspondence/Information**

CCSBA Legislative Committee flyer – October 15 with Dr. Rick Timbs  
Bob O'Baldwin e-mail

June Prince  
District Clerk