



Regular Meeting

Members Present: Bruce Ellis – President, David Caccamise, Sylvester Cleary, Amy Drozdziel, Michael LoManto, Stacey Mierzwa, Carol Woodward

Administration: Renee Garrett – Superintendent, Meaghan Matuszak – Business Executive

District Clerk: June Prince

Other: Matthew Ellis, Mike & Cathy Gajewski, Michelle Helmer, John Robertson, Rodney Rogers, Jeremy Izzio - Observer

1. Call to Order

Bruce Ellis opened the meeting in the high school library at 6:00 pm.

2. Pledge to the Flag

3. Presentations

Matthew Ellis, Building Maintenance Mechanic, was introduced by John Robertson.

New Employee
Introduced

Michelle Helmer, who is shared between Silver Creek and Forestville, presented the changes in APPR regulations from 3012c to 3012d and spoke regarding her role as Curriculum Developer.

APPR Changes
Presentation

4. Approval of Agenda

Sylvester Cleary made the motion, seconded by Amy Drozdziel, to approve the agenda.

Agenda Approved

All voted yes.

5. Public Comment (Please limit comments to five minutes per person)

Rod Rogers

6. Supervisory Reports

Written reports were received from the Cafeteria, Buildings and Grounds, Technology, and Transportation Departments.

Supervisory Reports

7. Board Reports

A. President

Board Reports



Committee Appointments

Michael LoManto requested to be taken off of the Negotiations Committee. Mr. Cleary expressed that he would fill that spot and relinquish his position on the Audit Committee. Bruce Ellis also stated that Amy Drozdziel would be the ex officio of the Negotiations Committee instead of himself. Mr. Ellis then appointed Sylvester Cleary to the Negotiations Committee and Michael LoManto to the Audit Committee.

Bruce Ellis appointed Carol Woodward and Sylvester Cleary as an Evaluation Sub-committee of the Board. This Committee will work with the Superintendent to create the Superintendent's evaluation, the District Clerk to co-create her evaluation and to create a board self-evaluation tool.

Bruce Ellis appointed Carol Woodward, Michael LoManto and Stacey Mierzwa as the Staff Recognition Sub-committee of the Board. Mr. Ellis will not be serving on this Committee as ex officio. This Committee will be responsible for recognition of years of service, achievements, and other staff recognitions.

The next CCSBA Meeting will be on September 3, 2015 at Chautauqua Suites with Dr. Bill Daggett speaking.

Board members are invited to meet our new faculty members on August 30 between 8:30 and 9:00 am in the High School Library.

Bruce Ellis recently attended the Rural Schools Conference and has some resource information that could benefit our programs. He has also been meeting individually with Board members to gain an understanding of their visions of Board membership.

B. Committees

There will be an Audit Committee meeting with R.A. Mercer next week.

Carol Woodward (Fall Festival Committee) announced that there will be a Community Picnic on Saturday, August 8 from 3-7 at the American Legion Hall.

C. Superintendent

Renee Garrett reported that new teachers and staff are being hired. She has been working with the building principals and Mrs. Helmer as they are preparing for the Staff Development Days and Teacher Mentor Program. An Administrator's Retreat is also scheduled to develop Building Goals to support the new Board Goals.

Mrs. Garrett, Mrs. Helmer and Mr. Grande are attending a workshop at Chautauqua Institute regarding trends and issues in education. She also has Safety Committee and Professional Development Committee meetings scheduled to update the school's plans.



Additionally, she has filled out an application for the K Solar Program. She will be contacting Solar City's resource department to share brochures to give to families who are considering moving into the District.

8. Discussion Items

Bruce Ellis read the Board Goals that were developed at the Board Retreat:

Primary Goal: To create a school community of growing expectations leading to student success.

To create a safe, clean and inviting environment that instills school pride.

To create consistent communications that promote positive relationships.

To create an atmosphere that promotes effective teaching to inspire student learning.

There was no other discussion.

9. Old Business

None

10. New Business Consent Agenda

Carol Woodward made the motion, seconded by David Caccamise upon recommendation of the Superintendent to approve agenda items 10A-D:

A. Meeting Minutes

1) Approve the Board of Education Organizational/Regular Meeting Minutes of July 9, 2015.

July Minutes
Approved

2) Approve the Board Retreat Minutes of July 16, 2015.

B. Financial Items

1) Warrant Summary Report and Claims Auditor Report – July 2015

2) Extra-Curricular Report – June 2015

3) Budget Transfers

Warrant & Claims
Auditor Reports,
Extra Curricular
Report, Budget
Transfers,
Purchases Approved

Transfer From		Transfer To		Amount	Reason
A1310-150-00-00	Business Admin Salary	A1310-160-00-01	Business Executive Salary	\$74,575	Salary reclassification
A1325-160-00-00	Treasurer Salary	A1310-160-00-00	Support Staff Salary	\$29,319	Salary reclassification



4) Purchases

Chautauqua County	Tax roll, Bill Printing, Binders	\$ 3,500.00
Twin Village Music	Oboe, Euphonium	\$ 6,312.00
Twin Village Music	Reeds, Drumsticks, Mallets	\$ 4,335.00
McGraw Hill Companies	Spanish Textbooks	\$ 2,196.22
Lego Education	Lego Education Set	\$ 4,016.95
Demco	Laminator – Elem Library	\$ 2,359.48
New York Bus Sales	65 Passenger Buses (2) net of trade	\$186,639.68
WB Mason	Copy Paper (white & color)	\$ 7,938.00
Heartland School Solutions	Café POS Workstations	\$ 2,548.00
Apple Inc	VPP Program	\$ 3,000.00

5) Blanket Purchase Orders for 2015-16 school year.

Blanket Purchase
Orders Approved

The Observer	Job Postings, Various Notices	\$ 4,280.00
The Evans Agency	Insurance	\$ 54,249.00
Postmaster	Bulk Mailing Newsletters, Postcards	\$ 2,210.00
Maple Leaf Foods	Food Products	\$ 31,000.00
Maple Vale Farms	Food Products	\$ 30,500.00
Upstate Niagara Cooperative	Milk Products	\$ 22,000.00
Bimbo Foods	Food Products	\$ 3,700.00
Boyle's Motor Sales	Bus Parts	\$ 3,500.00
New York Bus Sales	Bus Parts	\$ 8,000.00
NOCO Energy Corp	Unleaded Fuel	\$ 40,000.00
Silver Creek Auto Parts	Transportation Parts	\$ 8,000.00
Superior Energy	Diesel Fuel	\$ 50,000.00
Corr Distributors	Cleaning Supplies	\$ 17,000.00
Jamestown Soap & Solvent	Cleaning Supplies	\$ 4,000.00
Scott Electric	Electrical Supplies	\$ 3,000.00

6) Approve the 2015-16 tax levy for the approximate amount of \$3,737,472.

Tax Levy and M.
Matuszak to
Correct Tax Bills and
Act as Substitute
Tax Collector
Approved

7) Approve the School Business Executive to issue corrected tax bills as needed and act as the substitute tax collector.

C. Personnel

1. Appoint Lisa Emke, who is professionally certified in Students with Disabilities Grades 7-12 Mathematics and Mathematics 7-12 to a 1.0 FTE probationary position in the Special Education tenure area effective September 1, 2015. Salary for the 2015-16 school year will be step B of FTA contractual rate plus 13 blocks of 3 and a Masters. The probationary period will begin on September 1, 2015 and conclude on December 7, 2018. Mrs. Emke will receive seven months credit toward her tenure for her long term substitute service during the 2014-15 school year. This probationary period expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of

L. Emke Appointed
as 1.0 FTE Special
Education Teacher
Effective 9/1/2015



Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

2. Appoint Sara Thomas, who is professionally certified in Early Childhood Education Birth to Grade 2 and Childhood Education Grades 1-6 as a .50 FTE non-probationary part-time elementary teacher in the elementary tenure area effective September 1, 2015. Salary for the 2015-16 school year will be pro-rated based on Step C of FTA contractual rate plus 12 blocks of 3 graduate hours and a Masters. This service will not be credited toward acquiring tenure.

S. Thomas
Appointed as .50
FTE PreK Teacher
Effective 9/1/2015
3. Amend the motion of July 9, 2015 appointing Alison Schwanz to a 1.0 FTE probationary position in the Mathematics tenure area to include the following language: This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

A Schwanz
Appointment Motion
of July 9, 2015
Amended
4. Amend the motion of July 9, 2015 appointing Sarah Borrello to a 1.0 FTE probationary position in the Special Education tenure area to include the following language: This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

S. Borrello
Appointment Motion
of July 9, 2015
Amended
5. Remove Rebecca Kent as the JV Girls Volleyball Coach for the 2015-16 year.

JV Volleyball Coach
2015-16 Removed
6. Approve Jeffrey McNamara as a 2015 substitute summer cleaner effective July 1, 2015.

Substitute Summer
Cleaner Approved
7. Appoint Lisa Emke to the Special Education Teacher list established at the Organizational Meeting.

L. Emke Added to
Special Education
List Established at
Organizational
Meeting



8. Approve the following substitutes:

Justin Ernst – substitute bus driver
Robin Richmond – substitute food service helper
Crystal Irwin – substitute food service helper

Substitutes
Approved

D. Other

1. Approve the Superintendent entering into an agreement with Sienna Environmental Technologies for Hazardous Materials Testing at Forestville Elementary School in the amount of \$2,445.00.

Sienna
Environmental
Agreement
Approved

2. Approve the Superintendent entering into an agreement with Comfort Pest control for the 2015-16 school year in the amount of \$910.00.

Comfort Pest Control
Agreement
Approved 2015-16

3. Approve the Superintendent entering into an agreement with ALPS Elevator Inspection Services, Inc. for the 2015-16 school year in the amount of \$352.00.

ALPS Elevator
Inspection Services
Agreement
Approved 2015-16

4. Approve the Superintendent entering into an agreement with Children's Educational Services for July – August 2015 for Occupational Therapy Services in the amount of \$450.00.

Children's
Educational Services
Agreement
Approved 7/2015-
8/2015

5. Approve the following tuition exemptions for:

Melissa Fiebelkorn, daughter of Sheila Fiebelkorn
Jesse, Hannah, and Avalyn Kwiros, children of Allison Kwiros
Mary and Matthew Dunn, children of Jennifer Dunn
Antonio, Julianna, and Mia Patton, children of Anna Patton
Owen, Carson, and Morgan Becker, children of Laurie Becker

Tuition Exemptions
Fiebelkorn, Kwiros,
Dunn, Patton,
Becker Approved

6. Appoint Marissa West to the School Safety Committee for the 2015-16 school year.

Additional Safety
Committee Member
Appointed

7. Approve the following volunteers for Marching Band:

Amy Rebmman, Ann Woolley

Marching Band and
Musical Volunteers
Approved

8. Approve the following volunteers for the Musical:

Kathryn Kuczka Hawk, Raleigh Hawk, Rebecca English, Ann Woolley, Mike Press
Stacey Mierzwa, Craig Briggs

9. Approve the following handbooks for 2015-16 year:

Athletic Handbook
HS Student Handbook

Athletic, HS Student,
and Code of
Conduct Handbooks
Approved



Code of Conduct

10. Surplus the following items:

- 1 – 2008 Bluebird 65 passenger bus (#106) 67,180 miles – Trade in
- 1 – 2009 Bluebird 65 passenger bus (#111) 55,770 miles – Trade in
- 12 – Network Switches
- 20 – LCD Projectors
- 8 – VCRs
- 2 – Security Camera DVRs
- 2 – Small TV Monitors
- 6 – Dell Laptops
- 1 – Sherwood Amp
- 1 – CD/Cassette Player
- 2 – HP Laser Printers
- 8 – Dell Laser Printers
- 1 – Phaser Printer
- 7 – 27" TVs
- 4 – 32" TVs
- 1 – 10 Burner Range/Double Oven
- 1 – 2 Door Reach-in Refrigerator

Surplus Items
Approved

All voted yes.

11. Additional Personnel Item

Amy Drozdziel made the motion, seconded by Carol Woodward, upon recommendation of the Superintendent to approve Sonia Ortolano, pending successful completion of all requirements, as the JV Girls Volleyball Coach for the 2015-16 year.

Coach Approved
2015-16

Yes: David Caccamise, Sylvester Cleary, Amy Drozdziel, Bruce Ellis, Michael LoManto, Carol Woodward

Abstain: Stacey Mierzwa

The motion was carried.

12..Proposed Executive Session

Sylvester Cleary made the motion, seconded by Michael LoManto to enter into executive session to discuss the employment history of a particular person leading to the promotion, demotion, discipline, suspension, dismissal or removal of a particular person at 6:33 pm.

All voted yes.



David Caccamise made the motion, seconded by Sylvester Cleary, to return to regular session at 7:50 pm.

All voted yes.

13..Adjournment

Carol Woodward made the motion, seconded by Amy Drozdziel to adjourn the meeting at 7:50 pm.

All voted yes.

14. Correspondence/Information

CCSBA Save the Dates Notice
Bill Daggett
CCSBA September Meeting
CCSBA Agenda

June Prince
District Clerk