ORGANIZATIONAL MEETING

Members Present: Sylvester Cleary, David Caccamise, Amy Drozdziel, Patricia Dugan

Bruce Ellis, Nancy Stock, Carol Woodward

Administration: Charles Leichner, Carolyn Robertson

District Clerk: June Prince

Other: Clem, Judy, Mark Popielarz; Brian, Debbie, Logan Youngberg; Linda Aures; Adrian, Lisa, Alisha Szumigala; Greg Fox – Observer; Rod Rogers; Mark, Lynette, Kendra, Derek Catalano; Kevin, Nathan, Lyle Franklin; Brenda Nowicki

1. Call to Order

Charles Leichner, Superintendent opened the meeting at 6:00 pm

2. Pledge to the Flag

3. Appoint Clerk of the Meeting

June Prince was appointed as Clerk of the Meeting.

4. Administration of Oath

The Oath of Faithful Performance was administered to Bruce Ellis, re-elected Board member.

5. Nominations and Election of Officers for 2013-2014

President – Sylvester Cleary

The motion was made by Carol Woodward, seconded by Bruce Ellis that the Board of Education elect Sylvester Cleary as Board President for the 2013-2014 school year.

All voted yes.

Vice President - Carol Woodward

The motion was made by Nancy Stock, seconded by Sylvester Cleary that the Board of education elect Carol Woodward as Board Vice President for the 2013-2014 school year.

All voted yes.

The Oath of Faithful Performance was administered by Charles Leichner to President



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Cleary and Vice President Woodward.

6. Appointments for 2013-2014

Nancy Stock moved, David Caccamise seconded that upon recommendation of the Superintendent, the following appointments be approved for the 2013-2014 school year.

Clerk of the Board District Treasurer Acting District Clerk

Tax Collector
Claims Auditor
External Auditor
Insurance Consultant

Bond Counsel Financial Advisor

District Attendance Officer

Purchasing Agent Investment Officer

Records Management Officer

Records Retention & Disposition Officer

District Human Rights Officer

Asbestos Designee

OSHA and Toxic Substance Coordinator

Meals Program Verification
Meals Program Review Official

Meals Hearing Officer

Representative to Worker's Compensation

504 Officers

Title IX Officers

Designated Education Officials

Central Treasurer
Petty Cash Controller

Attorney Attorney

School Physician

Chairperson CSE & CPSE

Psychologists CSE & CPSE

Physician CSE & CPSE CSE/CPSE Administrators

June Prince

Mary Ann Parisi-Wills
Carolyn Robertson
Vicki Zembryski
Sharon Cervantes
R. A. Mercer & Co
The Evans Agency
Hodgson Russ
Municipal Solutions
Charles Leichner
Carolyn Robertson
Charles Leichner
Charles Leichner
Charles Leichner
Charles Leichner
Charles Leichner

Charles Leichner
Charles Leichner
Stephen Arnold
Stephen Arnold
June Prince
June Prince
Board President
Carolyn Robertson
Daniel Grande,
Patrick Moses

Carolyn Robertson,
Patrick Moses
Charles Leichner,
Daniel Grande,
Patrick Moses
Melody Voigt

Mary Ann Parisi-Wills

Hodgson, Russ Harris Beach

Matthew D. Wehr, MD

Carla Wienke, Daniel Grande Carla Wienke, Lindsay Marcinelli Matthew Wehr, MD Daniel Grande,

Patrick Moses



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Parents CSE Angela Siegle,

Jeniffer Joy, Kelly Olmstead, Teri Stanbro, Nichole Hezebicks

Mediators (if requested)

Regular Education Teacher of Student with disability

One Special Education Teacher Maureen Arrigo,

Stephanie Kubera,

Ann Huyck, Lisa Brewster, Carli Wright

Parent Representative CPSE Jeniffer Joy,

Lauralee Ring, Brianne Lawson, Kelly Stitzel

County Representative CSE Janet Bonasera – Chaut. Co.

Pat Siminski – Catt. Co.

Evaluator CSE BOCES,

Buffalo Hearing and Speech, or Other

Approved Evaluators

Impartial Hearing Officers List from NYSED Homeless Student Liaison Charles Leichner

Hearing Officer for Student Discipline Charles Leichner or designee
Dignity Act Coordinator Lindsay Marcinelli - Elementary

Patrick Moses - High School

BOCES Liaison Nancy Stock

All voted yes.

7. Legislative Liaison for 2013-2014

Sylvester Cleary accepted the nomination by Nancy Stock to be appointed as the legislative liaison for the Chautauqua County School Boards Association for the 2013-2014 school year.

8. Designations for 2013-2014

Carol Woodward made the motion, seconded by Bruce Ellis that upon recommendation of the Superintendent the following designations for the 2013-2014 school year be approved:

Designate Evans Bank as a depository for school funds.

In addition, other banking transactions will be permitted with any other NYS Bank

Designate the 1st Thursday of the month at 6:00 pm as the Regular Meeting date for the 2013-2014 school year with the exceptions of January 9th, May 8th and the



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second monthly meeting in April TBD.

Designate The Observer as the official newspaper.

Authorize the certification of acceptance for participation in the Federal Free and Reduced Meal Program.

Designate the Treasurer and Business Administrator to sign payroll checks and other disbursements

All voted yes.

9. Authorizations for 2013-2014

Nancy Stock made the motion, seconded by Amy Drozdziel to make the following authorizations for the 2013-2014 school year:

Authorize the Superintendent to:

Certify Payrolls

Certify Attendance at Conferences, Conventions, Workshops, In-Service Transfer moneys up to \$2000 within budget categories Employ part-time and temporary help within budget allocations

Authorize the Superintendent to conditionally employ personnel on a temporary, part-time, per diem, or substitute basis.

Authorize the Superintendent of Schools, to apply for any and all grants for the District, its students, employees, officers and agents, as well as all cooperative efforts with other organizations and businesses, with the understanding that the final authorization of grants rests with the Board of Education.

Authorize the Superintendent to require employees to submit to a medical examination to determine his/her fitness to continue employment, and to make such arrangements as are necessary to effectuate this 913 resolution.

Authorize the Business Administrator to: Approve purchase orders up to \$2000.00 Pay bills up to \$2,000

Authorize the following staff to be bonded for the 2013-2014 school year:

\$	200,000
\$	200,000
\$1	,000,000
\$1	,000,000
\$	200,000
\$	100,000
\$	100,000
	\$ \$1 \$1 \$ \$



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All voted yes.

10. Establish Rates for 2013-2014

Bruce Ellis moved, David Caccamise seconded that upon recommendation of the Superintended the following rates be established for the 2013-2014 school year.

Tuition non-resident students

Grades K - 6 \$ 5,920 Grades 7 - 12 \$ 8,331 Siblings will be charged 50% of appropriate fee

Mileage \$.45 / mile

Substitutes

Per Diem Teachers Certified	\$ 80 / day
Per Diem Teachers Uncertified	\$ 65 / day
Per Diem Nurse RN	\$ 80 / day
Bus Driver Substitutes	\$ 12 / hr
Custodial Substitutes	\$ 8 / hr
Clerical Substitutes	\$ 8 / hr
Aides/Food Service Substitutes	\$ 8 / hr

Teachers Curriculum Development/Regents Review \$23 / hr

Student Tutoring \$25 / hr \$5 ea additional student

Clock Operator \$20 / modified. game

\$25 / JV game \$30 / Varsity game

\$50 / Varsity Football game

<u>Ticket Taker</u> \$38 /athletic event as needed

<u>Auditorium Rental Rates</u> \$50 / hr Not for Profit Org.

\$75 / hr For Profit Org.

Plus the cost of custodial wages and benefits

Stage Crew Rates \$40 / hr after the first 3 hours payable to Stage

Crew Club

Photocopying Fee

Freedom of Information .35 per photocopy up to 11x17 inches

Incidental copying .10 per side per page



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All voted yes.

11. Reaffirmation of Board Policies and Bylaws for 2013-2014

Carol Woodward made the motion, seconded by Bruce Ellis to reaffirm the Board Policies and bylaws as adopted by the Board of Education for the 2013–2014 school year.

All voted yes.

12. Standing Advisory Committees 2013-2014

The Standing Advisory Committee members for 2013-2014 are as follows:

Negotiations Bruce Ellis, Amy Drozdziel, Sylvester Cleary

Policy Committee Dave Caccamise, Amy Drozdziel, Patricia Dugan

Audit/Finance Committee Carol Woodward, Nancy Stock, Bruce Ellis

Budget Committee All members of the Board

REGULAR MEETING

Presentations

Students of the Quarter were recognized by area clergy: Rev. Bruce Ellis, Father Patrick White, Rev. James Hankey, Pastor Mike Stitzel, and Father Daniel Fiebelkorn (absent)

Students from Fourth Quarter recognized

Grade 7	McKenzie Press (absent)
Grade 8	Amanda Hanley (absent)
Grade 9	Derek Catalano
Grade 10	Logan Youngberg

Grade 11 Alisha Szumigala Grade 12 Nathan Franklin

Board Presidents recognized – Nancy Stock, Carol Woodward, and Sylvester Cleary were recognized for having served the Board as its president and for their commitment and outstanding service they are

Board Presidents

president and for their commitment and outstanding service they are still providing.

Nancy Stock made the motion, seconded by Patricia Dugan that upon recommendation of Superintendent that the agenda item regarding the contract with the Head Bus Driver, be removed from the consent agenda and held for executive session.



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All voted yes.

1. Approval of Regular Amended Agenda

Amended Agenda Approved

David Caccamise made the motion, seconded by Amy Drozdziel to approve the amended agenda.

All voted yes.

2. Public Comment (limit comments to 5 minutes per person)

Rod Rogers

3. Supervisory Reports

None

4. Board Reports

None

5. Discussion Items

None

6. Old Business

There were no bids received on 2008 Chevy Impala that had been surplused. The vehicle will be traded in on a future purchase.

7. New Business -

Bruce Ellis moved, seconded by Patricia Dugan, upon recommendation of the Superintendent, the Board of Education approve items 7A – D:

A. Approve the minutes of the Board of Education Regular Meeting Minutes of June 6, 2013 as written and distributed.

B. Financial Items

- 1) Treasurer's Report May 2013 for all funds.
- 2) Financial Report May 2013 for General Fund, School Lunch Fund, Special Aid Fund
- 3) Warrant Summary Report and Claims Auditor Report June 2013.

Approved June minutes, Treasurer's Report, Warrant & Claims Auditor, Report, Extra Curricular April/May Reports, Budget Transfers



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4) Extra-Curricular Reports April/May 2013.

5) Budget Transfers:

Transfe	r From	Transfe	er To	Amount	Reason
A5510-168-96-00	TRANS SALARY – FIELD TRIP	A5510-450-43-42	FUEL, GASOLINE & DIESEL	\$6,000	Cover fuel costs
A9060-800-00-40	MEDICAL/DENT AL/VISION INS	A9045-800-00-40	LIFE INSURANCE	\$2,100	Change acct code for life insurance
A1621-400-25-41	CONTRACTUAL - MAINTENANCE	A9089-800-00-40	OTHER EMPLOYEE BENEFITS	\$9,985	Change acct code for retirement awards
A2110-400-00-40	CONTRACTUAL - TEACHING	A9089-800-00-40	OTHER EMPLOYEE BENEFITS	\$31,135	Change acct code for retirement awards
A2250-490-00-36	PROGRAM & SVCS FOR SWD	A9089-800-00-40	OTHER EMPLOYEE BENEFITS	\$27,000	Change acct code for retirement awards
A2250-490-00-36	PROGRAM & SVCS FOR SWD	A2610-490-00-36	SCHL LIB & INSTR MEDIA	\$4,102	Cover technology purchases
A2110-120-00-00	TEACHERS K-3 SALARIES	A2110-140-00-00	SUBSTITUTE TEACHING	\$2,355	Cover cost of substitute teachers
A5510-168-96-00	TRANS SALARY – FIELD TRIP	A5510-167-00-00	TRANS SALARY – LATE RUN	\$2,168	Cover wages for late bus runs

6) Purchases:

Approved Purchases, Blanket Purchase Orders

2,195.00
2,686.40
2,853.36
3,294.14

7) Blanket Purchase Orders for the 2013-2014 school year:

Boyle's Motor Sales	bus parts	\$ 3,500.00
Bimbo Foods	food products	\$ 4,100.00
Maple Leaf Foods	food/supply products	\$30,000.00
New York Bus Sales	bus parts	\$ 4,000.00
NOCO	fuel	\$80,000.00
Perry's Ice Cream	food products	\$ 4,000.00



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Silver Creek Auto Parts Upstate Niagara transportation parts milk products

\$ 6,000.00 \$22,000.00

8) Authorize Transfer from Capital Fund to Debt Service Fund in the amount of \$7,549.75 effective June 18, 2013 for the remaining 2012-13 bus financing.

Debt Service Transfer Approved

C. Personnel

1) Accept resignation of Michael O'Leary as Yearbook-layout for the 2012-2013 school year effective September 1, 2012.

O'Leary resignation, Marvin approved yearbook-layout 2012-2013

- 2) Approve Kristen Marvin as Yearbook-layout for the 2012-2013 School year effective September 1, 2012 at a salary of \$1,360..
- 3) Accept resignation of Michele Dolce as co-advisor of the Senior Class for the 2013-2014 school year.

Dolce resignation, Brewster approved Senior Class 2013-2014

- 4) Approve Lisa Brewster as co-advisor of the Senior Class for the 2013-2014 school year at a salary of \$862.50.
- 5) Approve the following coaches/advisors for the 2013-2014 school year and their salaries:

Coaches and Advisors approved 2013-2014

Jack Frost – Varsity Baseball - \$2,108 Brianne Hazelton – Varsity Softball - \$1,054 Alyssa Martin – Varsity Softball - \$1,054 Todd Langworthy – Modified Softball - \$1,307 Alyssa Martin – Student Council - \$1,070

- 6) Tabled for executive session
- 7) Approve Tara Smith as an uncertified substitute teacher.

T. Smith approved as uncertified substitute

8) Approve an unpaid child rearing leave for the 2013-2014 school year (September 1, 2013 – June 30, 2014) for Amanda Oddo-Tonelli.

A Tonelli unpaid child rearing leave approved 2013-2014

9) Approve an unpaid leave of 1 day for Terri O'Connor November 15, 2013.

T O'Connor unpaid leave approved

10) Approve the following changes to summer bus runs due to the GA Home run being eliminated and adjustments to run times.

Joanne Moss – driver LoGuidice/Fredonia Central School

Adjusted Bus Runs & hours for summer drivers & aides approved



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2-3 hours am, 2 hours pm.

Kris Richter - driver Pine Valley am run - 2 hours

John Robinson - alternate bus driver

Bonnie Gajewski – driver Randolph am - 2.5 hours Randolph and Pine Valley pm - 2.75 hours

Ann Collura – aide Pine Valley am - 1.5 hours, pm - 2.25 hours Mary Gunther – (one on one) aide Fredonia 1.5–2.25 hours am, 1.5 hours pm Terri O'Connor – (bus) aide Fredonia 1.5-2.25 hours am, 1.5 hours pm

D. Other

IEP recommendations

- 1) Approve IEP Recommendations for #1556, 8784, 8705, 9098, 7071, 6307, 6291,1359, 7012
- 2) Approve the Superintendent entering into a contract with Silver Creek Central School District for shared Transportation Supervisor effective July 1, 2013 - June 30, 2014.

Shared transportation services contract with Silver Creek approved

3) Authorize the Superintendent to enter into an agreement with Stacey L. Lovern, OTR/L for the 2013-2014 year.

S Lovern OTR/L agreement 2013-2014

4) Accept a donation in the amount of \$996.99 for the Julie Richter Memorial Scholarship.

Julie Richter Memorial Scholarship donation

5) Approve the request to modify the terms of the John Polvino Memorial Scholarship Fund beginning with the June 2013 Commencement to use the balance of the fund along with the interest to make an annual award of \$100 until the balance is depleted. All other terms of the agreement shall remain unchanged.

Scholarship terms modification

John Polvino

Memorial

6) Approve Key Club as an extra-curricular account.

Key Club extra curricular Account established

7) Approve the amendment to the Chautaugua County School Districts' Medical Health Plan.

Chaut Co School Districts Medical Health Plan amendment approved

8) Appoint, Matthew D Wehr, MD as school physician for 2013-2014 at a contractual amount of \$7,500.

M Wehr school physician contract approved 2013-2014

9) Appoint Jon LeBaron as Extra-Curricular Accounts Faculty Auditor for the 2013-2014 year at a salary of \$100.

J LeBaron faculty auditor approved 2013-2014

All voted yes.

Nancy Stock made a motion from the floor, seconded by Sylvester Cleary to also nominate Thomas DeJoe as a NYSSBA Area 3 Director and liaison to NYSSBA for a two year term January 1, 2014 - December 31, 2016.

Thomas DeJoe nomination NYSSBA Area 3 Director and liaison to NYSSBA approved

All voted yes.

8. Bond Resolution

Bus Bond Resolution Approved

The following resolution was offered by Carol Woodward, and seconded by David Caccamise to wit:

A BOND RESOLUTION, DATED JULY 11, 2013, OF THE BOARD OF EDUCATION OF THE FORESTVILLE CENTRAL SCHOOL DISTRICT, **YORK CHAUTAUOUA** AND CATTARAUGUS COUNTIES, NEW "DISTRICT") AUTHORIZING (A) THE ACQUISITION OF SCHOOL BUSES AND SIMILAR VEHICLES FOR USE IN THE TRANSPORTATION PROGRAM OF THE DISTRICT, AT AN ESTIMATED MAXIMUM COST NOT TO EXCEED \$224,000 AND (B) THE ISSUANCE OF SERIAL BONDS OF THE DISTRICT IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$224,000 FOR THE FINANCING OF SUCH VEHICLES, AND DELEGATING THE POWER TO ISSUE BOND ANTICIPATION NOTES IN ANTICIPATION OF THE SALE OF SUCH BONDS TO THE PRESIDENT OF THE BOARD OF EDUCATION OF THE DISTRICT.

WHEREAS, at the annual meeting and vote of the qualified voters of the Forestville Central School District, Chautauqua and Cattaraugus Counties, New York (the "District"), held on May 21, 2013, a proposition (the "Proposition") was duly adopted authorizing the Board of Education of the District (the "Board") to purchase school buses and similar vehicles for use in the transportation program of the District, with such vehicles to be purchased for a total estimated maximum aggregate cost of \$270,000, and providing for the levy of a tax therefor to be collected in annual installments, with obligations of the District to be issued in anticipation thereof; and

WHEREAS, it is now desired to authorize the expenditure of up to \$224,000 for such purchases and to provide for the financing thereof in accordance with the Proposition;

NOW, THEREFORE,

BE IT RESOLVED, by the Board (by a favorable vote of at least two-thirds of the total voting strength of the Board), as follows:

<u>Section 1.</u> The class of objects or purposes to be financed pursuant to this resolution is the purchase of school buses and similar vehicles for use in the transportation program of the District.

<u>Section 2.</u> The estimated maximum aggregate cost of such class of objects or purposes is determined to be \$224,000, which expenditure is hereby authorized. The plan for



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the financing thereof is by the issuance of up to \$224,000 of serial bonds of the District, hereby authorized to be issued pursuant to the Local Finance Law.

<u>Section 3.</u> It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is five years, pursuant to subdivision 29 of paragraph a of Section 11.00 of the Local Finance Law.

Section 4. Subject to the provisions of this resolution and of Sections 21.00, 30.00, 50.00 and 56.00 to 60.00 of the Local Finance Law, the powers and duties of the Board relative to (1) authorizing the issuance of bond anticipation notes and (2) prescribing the terms, form and contents and details as to the sale and issuance of the bonds herein authorized, and of any bond anticipation notes issued in anticipation of such bonds, and any renewals of such notes, are hereby delegated to the President of the Board, as the chief fiscal officer of the District. Without in any way limiting the scope of the foregoing delegation of powers, the President of the Board, to the extent permitted by Section 58.00(f) of the Local Finance Law or otherwise, is specifically authorized to accept bids submitted in electronic format for any bonds or notes of the District.

Section 5. The temporary use of available funds of the District, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the purpose or purposes described in Section 1 of this resolution. The District then reasonably expects to reimburse any such expenditures (to the extent made after the date hereof or within 60 days prior to the date hereof) with the proceeds of the bonds authorized by Section 2 of this resolution (or with the proceeds of any bond anticipation notes issued in anticipation of the sale of such bonds). This resolution shall constitute the declaration of the District's "official intent" to reimburse the expenditures authorized by Section 2 hereof with such bond or note proceeds, as required by United States Treasury Regulations Section 1.150-2.

Section 6. Each of the bonds authorized by this resolution, and any notes issued in anticipation of the sale of such bonds, shall contain the recital of validity as prescribed by Section 52.00 of the Local Finance Law, and such bonds and notes shall be general obligations of the District, payable as to both principal and interest by a general tax upon all the taxable real property within the District, without limitation as to rate or amount (subject to certain statutory limitations imposed by Chapter 97 of the 2011 Laws of New York). The faith and credit of the District are hereby irrevocably pledged for the payment of the principal of and interest of such bonds and notes, and provision shall be made annually in the budget of the District by appropriation for (1) the amortization and redemption of any such bonds or notes to mature in such year and (2) the payment of interest on any such bonds or notes to be due and payable in such year.

Section 7. The President of the Board is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution, and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and to designate the bonds authorized by this resolution, and any notes issued in anticipation thereof, as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3)(B)(i) of the Code.



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Section 8. The President of the Board is further authorized to enter into a continuing disclosure agreement with the initial purchaser of the bonds (or any bond anticipation notes issued in anticipation of the sale of such bonds), containing provisions which are satisfactory to such purchaser in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

<u>Section 9.</u> In the absence or unavailability of the President of the Board, the Vice President of the Board is hereby specifically authorized to exercise the powers delegated to the President of the Board in this resolution.

Section 10. The District Clerk is hereby authorized to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of the Local Finance Law, in the official newspaper(s) of the District, or if no newspaper(s) have been so designated, then in a newspaper having general circulation in the District, which newspaper shall be designated by the Board in a separate resolution. The validity of the bonds authorized hereby, or of any bond anticipation notes issued in anticipation of the sale of such bonds, may be contested only if:

- 1. (a) such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or
- (b) if the provisions of law which should be complied with at the date of publication of this resolution (or a summary thereof) are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication; or

2. such obligations are authorized in violation of the provisions of the Constitution of New York.

Section 11. This resolution is effective immediately and shall be placed in the official minutes of the Board as an official action of the Board.

The question of the adoption of the foregoing bond resolution was duly put to a vote, which resulted as follows:

AYES:

David Caccamise Amy Drozdziel Patricia Dugan Bruce Ellis Nancy Stock Carol Woodward Sylvester Cleary

NOES:



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None

ABSENT:

None

9. Correspondence/Information

- 1) End of Year Advisor Reports
- 2) NYSSBA confirmation of nomination of Christine Schnars as Area 3 Director

Executive Session

Bruce Ellis made the motion, seconded by Amy Drozdziel an Executive Session be called for collective negotiations pursuant to article 14 or the Civil Service Law at 6:45 pm.

All voted yes.

Return to Regular Session

Carol Woodward made the motion, seconded by Bruce Ellis to return to regular session at 7:10 pm.

All voted yes.

Item Removed from Consent Agenda

Amy Drozdziel made the motion, seconded by Bruce Ellis to approve the Superintendent entering into a contract with Neil Waterman, Head Bus Driver, effective July 1, 2013 through September 30, 2014.

Head Bus Driver contract approved July 1, 2013 – September 30,

All voted yes.

10. Adjournment

Carol Woodward made the motion, seconded by Nancy Stock to adjourn the meeting at 7:11 pm.

All voted yes.

June Prince District Clerk