

FORESTVILLE CENTRAL SCHOOL
REGULAR MEETING MINUTES

BOARD OF EDUCATION

7:00 PM Elementary Technology Room

January 8, 2009

Members Present: Nancy Stock
Patricia Dugan
Bruce Ellis
Mary Kordon
Carol Woodward

Members Excused: Adrian Szumigala
Patrick Valvo

Administrators/Managerial: John O'Connor
Daniel Grande
Charles Leichner
Scott Hazelton
Michael Murphy
Neil Waterman
Cynthia Mackowiak

Others: Jeanne Polisoto
Mike Rukavina
Girls' Varsity Volleyball Team
members and parents
Coaches -
Jack Dugan Jr
Dennis Wakelee

President Stock called the meeting to order at 7:00pm followed by the Pledge of Allegiance.

The Board of Education honored the Girls' Volleyball Team (16-0 record).

Public Comment – Jeanne Polisoto

Supervisory Reports received and reviewed
Elementary School – Mr. Grande
CSE Report – Mr. Grande
Middle/High School, Guidance – Mr. Leichner
Athletic Department – Mr. Hazelton
Facilities – Mr. Arnold
Cafeteria Report – Ms. Grant
Transportation Report – Mr. Waterman
Technology Report – Mr. Murphy

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President's Report –

President Stock asked if any BOE members are interested in attending NYSSBA State Legislative Issues Conference in Albany March 1-3 – Mrs. Stock, Mrs. Kordon, and Mrs. Woodward plan to attend.

The President also presented the NYSSBA Developmental Achievement Citation to Patricia Dugan, Bruce Ellis, and Carol Woodward. Forty credits of NYSSBA developmental events are required.

CCSBA Annual Legislative Breakfast on January 31, 2009.

Board Committee Reports – Mrs. Kordon gave a presentation of the CCSBA meeting she attended on December 4. Stressed importance of attending State Legislative Issues Conference on March 1-3.

Patricia Dugan moved, seconded by Bruce Ellis, regarding the following resolution as recommended by the Superintendent:

BE IT RESOLVED, the Board of Education approve the minutes of the December 4th meeting as written and distributed.

All voted yes.

The motion was carried.

Carol Woodward moved, seconded by Bruce Ellis, regarding the following resolutions as recommended by the Superintendent:

BE IT RESOLVED, the Board of Education has reviewed the December warrant report for the Multi Fund Account.

All voted yes.

The motion was carried.

Mary Kordon moved, seconded by Carol Woodward, regarding the following resolutions as recommended by the Superintendent:

BE IT RESOLVED, the Board of Education approve the Treasurer's Report for the General, Lunch, Federal Aid, Capital and Payroll Funds for the period ending November 30, 2008 as written and distributed.

Adopting a 403(b) Plan Document

403(b) Plan Document Adopted

In response to recently released IRS regulations establishing a requirement for written documentation of the 403(b) tax sheltered annuity program offered to employees of Forestville Central School District (the "District"), the District wishes to adopt a plan document know as 403(b) (the "Plan Plus Document")

RESOLVED, that the Board hereby adopts the Plan Document.

FURTHER RESOLVED that it is the intention of the Board that the 403(b) program will operated in a manner conforming with all federal and state statutory and regulatory requirements applicable to 403(b) plans.

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FURTHER RESOLVED that the Board authorizes Cynthia M. Mackowiak, School Business Administrator to act on the Board's behalf with respect to the execution of the Plan Document and all ancillary agreements, and to take any and all actions necessary or desirable to implement, maintain and administer the plan set forth above in accordance with the Board's intentions, and all applicable state and federal laws.

BE IT RESOLVED, the Board of Education authorize the Superintendent to pay invoices up to \$15,000 per item.

Authorize Superintendent pay invoices up to \$15,000

All voted yes.

The motion was carried.

Reports Received and Reviewed

Budget Status
Revenue Status
Cash Receipts
Extra Curricular
Claims Auditor

Old Business-None

Bruce Ellis moved, seconded by Patricia Dugan, regarding the following resolutions as recommended by the Superintendent:

BE IT RESOLVED, the Board of Education accept the resignation of Gloria Brunea, School Monitor/Aide, effective December 12, 2008.

Gloria Brunea resignation

All voted yes.

The motion was carried.

Patricia Dugan moved, seconded by Carol Woodward, regarding the following resolutions as recommended by the Superintendent:

BE IT RESOLVED, the Board of Education approve Melissa Press returning to work from a leave of absence as school counselor effective Monday, Jan.26, 2009. The salary will be step 8 \$43,824 plus 30 graduate hours \$2815.23 plus a Masters Degree \$970.83 – the total salary will be \$47,610.06 pro-rated.

Melissa Press
School Guid.
Counselor
January 26,
2009 return

All voted yes.

The motion was carried.

Carol Woodward moved, seconded by Bruce Ellis, regarding the following resolutions as recommended by the Superintendent:

BE IT RESOLVED, the Board of Education appoint Sara Bailey as a School Monitor/Aide effective January 12, 2009 at a starting hourly rate of \$12.95. There will be a six month probationary period beginning January 12, 2009.

Sara Bailey appointed
School Monitor/Aide
01/12/09

All voted yes.

The motion was carried.

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Bruce Ellis moved, seconded by Mary Kordon, regarding the following resolutions as recommended by the Superintendent:

Daniel Vona, Clinton H Nagel and Gloria Brunea approved as substitutes

BE IT RESOLVED, the Board of Education conditionally approve Daniel Vona as an uncertified K-12 substitute teacher.

BE IT RESOLVED, the Board of Education approve Clinton H. Nagel as a substitute School Monitor/Aide.

BE IT RESOLVED, the Board of Education approve Gloria Brunea as a substitute School Monitor/Aide.

All voted yes.

The motion was carried.

Bruce Ellis moved, seconded by Patricia Dugan, regarding the following resolutions as recommended by the Superintendent:

BE IT RESOLVED, the Board of Education approve IEP #8731, 8753, 8690, 8818, 8821, 1294, 8794, 1348, 6182.

IEP Approval

BE IT RESOLVED, the Board of Education adopt the 2009-2010 Budget Calendar as submitted.

Budget Calendar Adopted

Forestville C.S.D. 2009-2010 Budget Calendar

Activity

Deadline

Budget calendar adopted by the Board of Education.....	January 8, 2009
Board of Education Budget Committee work session #1	January 22nd 4:00pm
Preliminary BOCES requests due	February 2 nd
Board of Education Budget Committee work session #2	February 12th
Budget committee report to the Board of Education	March 5 th
Board of Education Budget Committee work session #3	March 19th
Budget guidelines and requisition forms distributed to staff.....	March 26 th
All staffing for the proposed budget finalized	March 26 th
Board of Education Budget Committee work session #4	March 26th
BOCES Annual Meeting.....	April 1 st
Budget Committee reports to the Board of Education.....	April 2nd
(Final BOE review of proposed budget prior to adoption – April 3 rd)	
Property tax report card electronically sent to State Education Dept.....	April 3 rd
(Submit to official newspaper) (April 28 th last day to be submitted)	

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- Budget document available upon request in each buildingApril 3rd
- First publication of school budget vote legal notice (Annual Meeting)April 3rd
- Second publication of school budget vote legal notice (Annual Meeting) ...April 16th
- Deadline date for submission of requisition forms to building administrators..... April 18th
- Deadline for submission of petitions for Board of Education candidatesApril 20th
- Drawing by District Clerk for candidates order on ballot April 21st Time TBD
- Approve BOCES administrative budget and appoint election clerksApril 21st
Proposed budget approved by Board of Education
- Distribute budget newsletter to district residents and schools.....April 29th
- Building administrators consult with staff and submit edited requisitions to Superintendent by.....April 29th
- Superintendent meets with principals and department supervisorsWeek of April 27th
- Final BOCES requests dueMay 1st
- Third publication of school budget vote legal notice (Annual Meeting)May 1st
(Including availability of budget & budget hearing date)
- Budget hearingMay 7th
(No less than 7 or more than 14 days before Annual Meeting May 6-13)
- School budget notice mailedMay 11th
(Mail budget notice-May 7-14)
- Fourth publication of school budget vote legal notice (Annual Meeting).....May 18th
- Annual Meeting (budget vote and election of board members)May 19th

BE IT RESOLVED, the Board of Education surplus sixteen bus radios.

Surplus bus radios

BE IT RESOLVED, the Board of Education approve payment of \$500 for the Class of 2009 to defray the cost of caps and gowns for commencement.

Class of 2009
\$500 payment

BE IT RESOLVED, the Board of Education approve the following chaperones for the Class of 2009 trip to New York City on April 2-5, 2009: Tina Bowker, Terri O'Connor, and Michael O'Leary.

Class 2009 trips
chaperones apprv'd

BE IT RESOLVED, the Board of Education approve Christopher Travis to complete an internship with Michael Murphy.

Christopher Travis (M .
Murphy) and
Tamara Reynolds (B.
Hazelton) approved to
complete Internships

BE IT RESOLVED: the Board of Education approve Tamara Reynolds to complete a 40-hour internship with Brianne Hazelton.

BE IT RESOLVED, the Board of Education approve Tammy Ortel as an unpaid assistant coach for the Cheerleading squad.

Tammy Ortel approved unpaid
assistant coach - Cheerleading

BE IT RESOLVED, the Board of Education add Carol Woodward as a member of the Finance Committee for 2009-2010 budget planning.

C Woodward added to Finance Committee
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All voted yes.

The motion was carried

Discussion Items - None

Correspondence/Information

BOCES Annual Meeting – April 1, 2009

Our meeting is April 2, 2009.

BOCES Budget Vote - April 21, 2009

CCSBA – Legislative Breakfast Jan 31, 2009 –
sign up by Wed., Jan 21, 2009

Newsletter from Erie 2, Chautauqua, Cattaraugus BOCES

Mary Kordon moved, seconded by Bruce Ellis, regarding the following resolution as recommended by the Superintendent:

BE IT RESOLVED, that an Executive Session be called to discuss employment history of non tenure staff at 8:38 pm.

The motion was carried.

Carol Woodward moved, Bruce Ellis seconded, regarding the following resolution:

BE IT RESOLVED, the Board returned to regular session at 9:28 pm.

The motion was carried.

Bruce Ellis moved, seconded by Pat Dugan, regarding the following resolution:

BE IT RESOLVED, that the regular meeting be adjourned at 9:38 pm.

The motion was carried.

Elenor Hebner
District Clerk