

FORESTVILLE CENTRAL SCHOOL  
REGULAR MEETING MINUTES

BOARD OF EDUCATION

7:00 PM Elementary Technology Room

January 3, 2008

Members Present: Nancy Stock  
Patricia Dugan  
Bruce Ellis  
Mary Kordon  
Patrick Valvo  
Carol Woodward

Members Excused: Adrian Szumigala

Administrations: John O'Connor  
Daniel Grande  
Charles Leichner  
Cynthia Mackowiak  
Karen Grant  
Scott Hazelton  
Michael Murphy  
Neil Waterman  
Elenor Hebner

Others: Jacquelyn M. Kerstetter  
Kenneth J. Kerstetter  
Jeanne Polisoto  
Joel Cuthbert – Observer

The meeting was called to order by President Stock at 7:00pm followed by the Pledge of Allegiance.

Public Comment –

Mr. Kerstetter spoke to the Board regarding concerns he has.

Ms Polisoto spoke to the Board regarding concerns she has.

Supervisory Reports received and reviewed

- A. Elementary School – Mr. Grande
- B. CSE Report – Mr. Grande
- C. Middle/High School, Guidance – Mr. Leichner
- D. Athletic Department – Mr. Hazelton
- E. Facilities – Mr. Arnold
- F. Cafeteria Report – Ms. Grant
- G. Transportation Report – Mr. Waterman
- H. Technology Report – Mr. Murphy verbal report
- I. President's Report – Carol Woodward, Bruce Ellis, and Nancy Stock visited E2CC BOCES LoGuidice campus on Nov. 28  
Carol Woodward, Bruce Ellis, Mary Kordon, and Nancy Stock handed out Christmas cards to the staff and attend the "Make A Difference Day" assembly on December 19.

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- J. Board Committee Report -  
 Finance/Budget Committee (Nancy, Mary, Carol)  
 The first meeting will be January 23 at 1:30pm in the District Office.

Patrick Valvo moved, seconded by Bruce Ellis, regarding the following resolution as recommended by the Superintendent:

BE IT RESOLVED, the Board of Education approve the minutes of the December 6<sup>th</sup> meeting as written and distributed.

The motion was carried.

Bruce Ellis moved, seconded by Carol Woodward, regarding the following resolutions as recommended by the Superintendent:

BE IT RESOLVED, the Board of Education has reviewed the warrant listing checks #20058-#20252 for invoices payable for the General, Lunch, Federal Aid Funds.

BE IT RESOLVED, the Board of Education approve the Treasurer's Report for the General, Lunch, Federal Aid, Capital and Payroll Funds for the period ending November 30, 2007 as written and distributed.

		BOE MEETING DATE: <b>January 3, 2008</b>			
DESCRIPTION	ACCOUNT CODE	AMOUNT	ACCOUNT CODE	AMOUNT	
MEMBERSHIP & DUES	A1010400000100	785.00			
SUPPLIES & MATERIALS	A1010450000000	100.00			
MEMBERSHIP & DUES	A1240400000100	100.00			
CONTRACTUAL SERVICES	A1325400002000	200.00			
CLEANERS WAX GYM FINISH	A1620450007800	500.00			
CONFERENCES	A2020400000200	100.00			
		1,785.00			
					1,785.00
CONFERENCES	A1010400000200				885.00
SUPPLIES & MATERIALS	A1240450000000				100.00
SUPPLIES & MATERIALS	A1325450000000				200.00
PAINT SEALER SUPPLIES	A1620450008300				500.00
MEMBERSHIP & DUES	A2020400020100				100.00

The motion was carried.

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Reports Received and Reviewed

- Budget Status
- Revenue Status
- Cash Receipts
- Extra Curricular
- Claims Auditor

Patricia Dugan moved, seconded by Bruce Ellis, regarding the following resolutions as recommended by the Superintendent:

BE IT RESOLVED, the Board of Education conditionally approve Brian Schneider as an uncertified K-12 substitute teacher.

Brian Schneider uncertified K-12 substitute teacher
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BE IT RESOLVED, the Board of Education approve IEP #8819, #9116, and #8764.

IEP Approval
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BE IT RESOLVED, the Board of Education adopt the 2008-2009 Budget Calendar as submitted.

2008-2009 Budget Calendar Adopted
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*Forestville C.S.D. 2008-2009 Budget Calendar*

**Activity**

**Deadline**

Budget calendar adopted by the Board of Education.....	January 3, 2008
Board of Education Budget Committee work session #1 .....	January 23 <sup>rd</sup>
Preliminary BOCES requests due .....	February 1 <sup>st</sup>
Board of Education Budget Committee work session #2 .....	February 13 <sup>th</sup>
Budget committee report to the Board of Education .....	March 6 <sup>th</sup>
Board of Education Budget Committee work session #3 .....	March 19 <sup>th</sup>
Budget guidelines and requisition forms distributed to staff.....	March 26 <sup>th</sup>
All staffing for the proposed budget finalized .....	March 26 <sup>th</sup>
Board of Education Budget Committee work session #4 .....	March 26 <sup>th</sup>
BOCES Annual Meeting.....	April 2 <sup>nd</sup>
Budget Committee reports to the Board of Education..... (Final BOE review of proposed budget prior to adoption – April 3 <sup>rd</sup> )	April 3 <sup>rd</sup>
Property tax report card electronically sent to State Education Dept..... (Submit to official newspaper) (April 28 <sup>th</sup> last day to be submitted)	April 4 <sup>th</sup>
Budget document available upon request in each building.....	April 4 <sup>th</sup>
First publication of school budget vote legal notice (Annual Meeting) .....	April 5 <sup>th</sup>
Second publication of school budget vote legal notice (Annual Meeting) ...	April 16 <sup>th</sup>

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- Deadline date for submission of requisition forms to building administrators.....April 18<sup>th</sup>
- Deadline for submission of petitions for Board of Education candidates ....April 21<sup>st</sup>
- Drawing by District Clerk for candidates order on ballot ..... April 22<sup>nd</sup> Time TBD
- Approve BOCES administrative budget and appoint election clerks .....April 23<sup>d</sup>  
Proposed budget approved by Board of Education
- Distribute budget newsletter to district residents and schools.....April 30<sup>th</sup>
- Building administrators consult with staff and submit edited requisitions to Superintendent by.....April 30<sup>th</sup>
- Superintendent meets with principals and department supervisors .....Week of April 30<sup>th</sup>
- Final BOCES requests due .....May 1<sup>st</sup>
- Third publication of school budget vote legal notice (Annual Meeting) .....May 2<sup>nd</sup>  
(Including availability of budget & budget hearing date)
- Budget hearing .....May 8<sup>th</sup>  
(No less than 7 or more than 14 days before Annual Meeting May 6-13)
- School budget notice mailed .....May 11<sup>th</sup>  
(Mail budget notice-May 7-14)
- Fourth publication of school budget vote legal notice (Annual Meeting).....May 19<sup>th</sup>
- Annual Meeting (budget vote and election of board members) .....May 20<sup>th</sup>

BE IT RESOLVED, the Board of Education waive the “second reading” to rescind Policy #7530 CHILD ABUSE.

BE IT RESOLVED, the Board of Education rescind Policy #7530 CHILD ABUSE at the January 3, 2008 Board of Education meeting.

Approval to waive second reading and rescind Policy #7530 Child Abuse
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The motion was carried.

Discussion Items

Proposed 2008-2009 WNY Instructional School Calendar Grant Applications—Board authorized Mrs. Woodward to gather more information and have someone come to talk to the Board about the procedures involved.

Correspondence/Information

CCSBA Annual Legislative Breakfast 2/16/08 sign up by 2/6/08  
Holiday Inn Jamestown

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Patrick Valvo moved, seconded by Patricia Dugan, regarding the following resolution as recommended by the Superintendent:

BE IT RESOLVED, that an Executive Session be called to discuss employment of non-tenured teachers at 8:30 pm. The motion was carried.

Carol Woodward moved, seconded by Bruce Ellis, regarding the following resolution as recommended by the Superintendent:

BE IT RESOLVED, that the regular meeting be adjourned at 9:30 pm. The motion was carried.

Elenor Hebner  
District Clerk