



Forestville Central Schools

REQUEST FOR PROPOSALS

The Forestville School District invites qualified vendors to submit proposals for
Playground Restoration

SUBMISSION OF PROPOSALS

The vendor shall submit two (2) signed copies (1 original, 1 copy) of the completed proposal in a sealed envelope clearly marked “**Playground Restoration Proposal**”

Proposals are due by
Monday, January 3, 2022 at 2:00 p.m.
Mail or deliver proposal to the following address:

FORESTVILLE CENTRAL SCHOOL DISTRICT
ATTENTION: John Perry
School Business Executive

12 WATER STREET
FORESTVILLE NY, 14062

TIME SCHEDULE

Issue RFP	Tuesday, November 30, 2021
Deadline for Proposals	Monday, January 3, 2022 at 2:00 p.m.
Proposal Opening	Tuesday, January 4, 2022 at 3:00 p.m.
Initial Review of Proposals	Wednesday, January 5, 2022
Recommendation to Board	Wednesday, January 5, 2022
Board Decision	Thursday, January 13, 2022

I. GENERAL

Forestville Central School District is seeking proposals for Playground Restoration located at the Elementary School. It is the intent of the Forestville Central School District to enter into an agreement with a Contractor who will furnish equipment and operators to perform this project in a timely manner. The scope of the work includes the removal of old mulch, possible removal of equipment foundation and the replacement of any broken border sections. Installation of new fabric and mats as needed. Installation of 12 inches CPSC and ASTM certified mulch. **Note: District will provide fabric, mats and border sections.**

II. SCOPE OF SERVICES AND GENERAL CONDITIONS

- A. Contractor will furnish sufficient equipment and operators for timely and efficient removal of the old mulch. Disposal of old mulch off site.
- B. The possible removal of old tunnels tire foundation.
- C. Installation of new fabric.
- D. Installation of 12 inches of CPSC and ASTM certified mulch.
- E. Replace mats as needed. The mats are to be placed 3 inches below top of new mulch.
- F. The contractor will be responsible for any damage to existing playground equipment.
- G. Any and all damage done to school district property (i.e., trees, lawns, fences, lampposts, signposts, flagpoles, driveways, walking surfaces, etc.) is to be reported to the Director of Facilities in a timely manner, but no later than close of business the day damage occurred. Damage to be repaired/replaced by the Contractor as soon as possible. Repairs to lawns are to be completed prior to the grass-cutting season in the spring.
- H. All work will be inspected by a certified Playground Safety Inspector.
- I. Bids are to be broken down in the following manner.
 - 1. Labor only.
 - 2. Labor and mulch.
 - 3. Recommended new equipment.
 - 4. Removal of one piece of equipment and the foundation of that equipment.
- J. Approved contractor must file a Certificate of Insurance with the school district.
- K. The completion date of the restoration is on or before April 29, 2022.
- L. All Covid-19 rules and regulations must be followed at all times while on school grounds.

III. INSURANCE REQUIREMENTS

- A. A certificate of insurance must be supplied prior to the start of work.
- B. Minimum limits of Coverage:
 - 1. General Liability \$1,000,000 per occurrence/\$2,000,000 aggregate
 - 2. Umbrella/Excess Liability \$1,000,000 per occurrence/\$1,000,000 aggregate
 - 3. Automobile Liability \$500,000 combined single limit
 - 4. Workers Compensation Statutory

IV. SUBCONTRACTING

- A. The Contractor submitting a proposal shall perform the work primarily with its own work force.
- B. Use of subcontractors shall be noted on the bid form.
- C. Any change in the status of subcontractors will require prior notification and approval from the Director

of Facilities.

V. FAILURE TO PERFORM

Should the Contractor fail to comply with any of the terms or conditions set forth, the contract may be terminated by the school district with 30 days written notice. Should the school district determine that the Contractor is in any way unfit, unqualified, or unable to perform all tasks required, the contract may be terminated by the school district with 30 days written notice.

VI. SITE VISIT INFORMATION

The Director of Facilities will answer questions and provide a tour of the school district campus upon request at a reasonable time during the workday.

VII. AWARD OF CONTRACT

- A. The Forestville Central School District reserves the right to accept or reject any or all proposals or any combination of proposals that would be in the best interest of the school district. The Forestville Central School District reserves the right to waive any irregularities in the proposals which are received.
- B. The Forestville Central School District will select and inform the lowest responsible bidder. Upon notification, the contractor will provide lawfully required clearances to board for approval. Failure to do so will result in forfeiture of the contract.
- C. Awarding of contract will be made by the Forestville Central School District at a regularly scheduled school board meeting on January 13, 2022. The awarding of this contract may be based upon, but not necessarily limited to, items specified in this RFP or lowest responsible bidder.
- D. The period of this contract will commence on January 14, 2022.
- E. The contract may be terminated by either party upon thirty (30) days-notice.
- F. Opening of bids will be live on zoom. Please contact Jim Knoop at 965-6531 for link information.

VIII. RFP PROPOSALS

The following information must be included as part of the submitted RFP:

- 1. The Contractor is to include credentials, license(s), resume(s) and references reflecting performance and completion of comparable projects.
- 2. Brief statement/literature piece on the history of the business.
- 3. Brief statement of experience performing this type of renovation and landscape work.
- 4. Evidence of insurability.

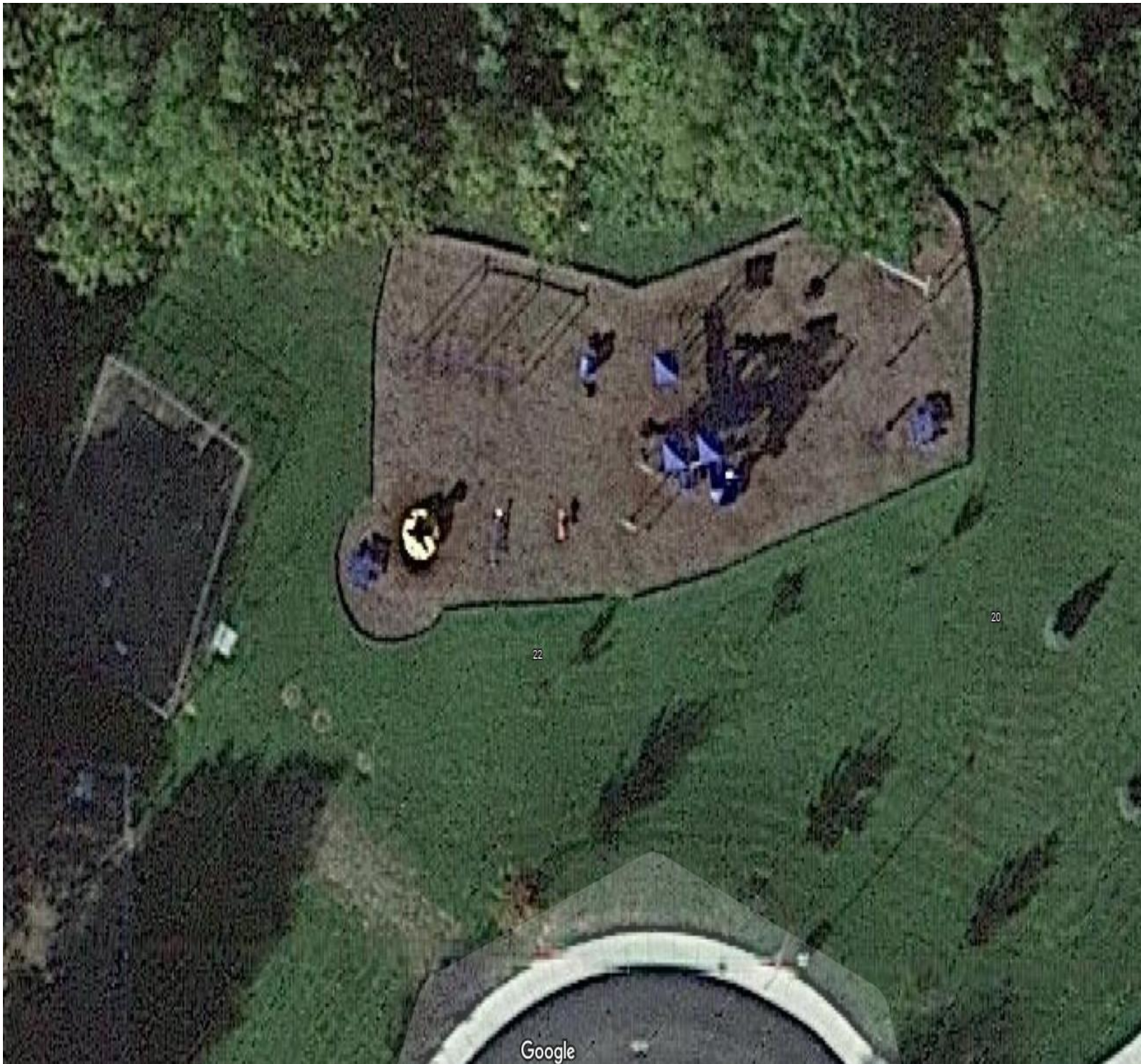
IX. ADDITIONAL INFORMATION

Any questions or requests for additional information should be directed to Jim Knoop, Director of Facilities (716) 965-6531 or jknoop@forestville.com

Additional information regarding the bid process are to be addressed to Mr. John Perry, School Business Executive at (716) 965-6533 or jperry@forestville.com

Attached to this proposal is an aerial map of the Forestville Central School District Campus.







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