



Members Present: Sylvester Cleary – President, David Caccamise, Amy Drozdziel, Patricia Dugan, Bruce Ellis, Carol Woodward

Administration: Renee Garrett – Superintendent, Daniel Grande – Elem Principal
Patrick Moses – HS Principal absent

District Clerk: June Prince

Other: Sue Chiappone – Buffalo News, Jeremy Izzio – Observer

Regular Board Meeting

1. Call to Order

Sylvester Cleary opened the meeting in the high school library at 6:00 pm.

2. Pledge to the Flag

3. Presentations

Sylvester Cleary presented Carol Woodward with the Level 3 Board Mastery Award from the New York State School Boards Association, which represents a 250 point achievement by participating in various activities expanding an individual's governance knowledge and skills.

C. Woodward Level 3 NYSSBA Award

4. Approval of Agenda

Bruce Ellis made the motion, seconded by David Caccamise to approve the agenda.

Agenda Approved

All voted yes.

5. Public Comment (Please limit comments to five minutes per person)

6. Supervisory Reports

Mr. Grande described the recent recognition received by our students that participated in Bald for Bucks. He reported on the status of teacher evaluations, Project Know, and the Crisis Intervention Team. He also reminded everyone of the Talent Show tonight.

Supervisory and Board Reports

There was no high school report due to the absence of Mr. Moses.

7. Board Reports

A. President



Mr. Cleary played the song “Stand Up for Education” that he wrote and will be sharing with the National School Boards.

BOCES Annual Meeting will be April 14th at LoGuidice at 6:30 pm.

B. Committees

Policy Committee – 2nd reading of proposed policies is tonight and up for adoption.

Budget Committee Meeting – changed to March 26th HS Library at 6:00 pm.

C. Superintendent

Mrs. Garrett stated that with the changes in the facilities positions and titles, we are looking at different restructuring possibilities in that department.

8. Discussion Items

There will be two Board of Education vacancies at our annual election and budget vote. Petitions are available in the District Office.

The Board will attempt to fill the Board vacancy, that is currently open due to Rodney Rogers resignation, by accepting applications of District residents.

There was no further discussion on the proposed policy updates.

9. Old Business

Carol Woodward made the motion, seconded by Patricia Dugan, upon recommendation of the Superintendent to adopt the following Policy updates:

Policies Adopted

- 1332 – Duties of the School District Treasurer
- 3211 – Animals in School Buildings
- 3220 – Public Expression at Meetings
- 3280 – Use of School Facilities, Materials and Equipment
- 3282 – Use of Facilities by Boy Scouts of America & Patriotic Youth Groups
- 3410 – Code of Conduct on School Property
- 3411 – Prohibition of Weapons on School Grounds
- 4212 – Organizational Chart
- 5110 – Budget Planning and Development
- 5120 – School District Budget Hearing
- 5410 – Purchasing: Competitive Bidding and Offering
- 5411 – Procurement of Goods and Services
- 5412 – Alternative Formats for Instructional Materials
- 5570 – Financial Accountability
- 5601 – Use of School District Trademarks and Service Marks
- 5660 – School Food Service Program



- 5661 – Wellness Policy
- 5730 – Transportation of Students
- 6111 – Testing Misconduct and Mandatory Reporting Requirements
- 6130 – Evaluation of Personnel
- 6470 – Staff Use of Computerized Information Resources
- 6551 – Family & Medical Leave Act
- 6562 – Employment of Retired Persons
- 7210 – Student Evaluation Promotion and Placement
- 7222 – Diploma and/or Credential Options for Students with Disabilities
- 7244 – Student Data Breaches
- 7340 – Bus Rules and Regulations
- 7360 – Weapons in School and the Gun-Free Schools Act
- 7554 – Dignity for All Students
- 7670 – Due Process Complaints; Selection and Board Appointment of Impartial Hearing Officers
- 8242 – Civility, Citizenship and Character Education/Interpersonal Violence Prevention Education
- 8380 – Animals in the School (Instructional Purposes)

All voted yes.

10. New Business Consent Agenda

Carol Woodward made the motion, seconded by Amy Drozdziel, upon recommendation of the Superintendent to approve agenda items 10A-D14.

A. Meeting Minutes

- 1) Approve the Board of Education Regular Meeting Minutes of February 5, 2015.
- 2) Approve the Budget Committee Meeting Minutes of February 26, 2015

February Regular and Budget Committee Meeting Minutes Approved

B. Financial Items

- 1) Treasurer’s Report – January 2015 for all funds
- 2) Warrant Summary Report and Claims Auditor Report – February 2015
- 3) Extra-Curricular Report – January 2015
- 4) Budget Transfers

Treasurer’s Report, Warrant & Claims Auditor Report, Extra Curricular Report, Budget Transfers Approved

Transfer From		Transfer To		Amount	Reason
A1620-400-51-41	GAS HEATING	A1621-400-14-41	BOILER REPAIR/ MAINTENANCE	\$7,800	Cover boiler repairs



5) Purchases

Purchases Approved

AIS compressor HS freezer \$5,200

C. Personnel

1) Grant tenure to Carolyn Robertson, who has professional certification as a School District Business Leader, in the tenure area of Business Administration, effective July 1, 2015.

C. Robertson granted tenure effective July 1, 2015

2) Accept with regrets, the retirement resignation of Stephen Arnold, Facilities Manager, effective May 1, 2015. Mr. Arnold has been employed by the District for 14 2/3 years.

S. Arnold Retirement Resignation Effective May 1, 2015

3) Accept with regrets, the retirement resignation of Kenneth Lucas, Custodian, effective May 1, 2015. Mr. Lucas has been employed by the District for 6 1/3 years.

K. Lucas Retirement Resignation Effective May 1, 2015

4) Accept with regrets, the retirement resignation of Barbara Bradigan, Aide, effective June 30, 2015.

B. Bradigan Retirement Resignation Effective June 30, 2015

5) Accept the resignation of Kendelle Sutton, Math teacher and 7th Grade Advisor, effective April 12, 2015. Stipends will be pro-rated.

K. Sutton Resignation Effective April 12, 2015

6) Approve the following uncertified substitute teachers:

Substitutes Approved

Kenneth Mosher
Rebecca Russell

7) Approve the following unpaid assistant coaches for the 2014-15 school year. Jack Dugan Sr. – Varsity softball, Mike Franklin (scorebook)

Unpaid Assistant Softball Coaches Approved

8) Approve the following revised hours for Transportation Department personnel:

Transportation Hours Adjusted

Diana Ermer 5.25 retroactive to February 2, 2015
Steve Waugh 5.50 retroactive to February 2, 2015
Richard Franklin 4.0 retroactive to February 2, 2015
Sara Botticello 3.0 retroactive to February 26, 2015

D. Other

1) Approve IEP Recommendations #1245, 6412, 6393, 4320, 8762, 6348, 6418, 1556, 6424

IEP Recommendations



- 2) Approve Annual Meeting and Budget Vote Place and Time set as May 19, 2015, High School Auditorium Lobby with voting hours from 1 – 8 pm. The following are hereby appointed as election inspectors: Aimee Rogers (site coordinator) \$10/hour, Marlene Bradigan \$8.80/hour, Arlene Miller \$8.80/hour, alternate Linda Fairbanks \$8.80/hour. Chairperson of Annual Meeting to open and close polls – June Prince
- 3) Approve a Band trip to Chicago April 16-19 with the following chaperones: Jeff Geblein, Amy Gier, Marc Kabigting, Mike Murphy, Molly Merrill, Karen Kaminski, Christine Pleva, Diane Meinzer, Luz Logan.
- 4) Approve the following chaperones for the Class of 2015 Class Night Trip on June 12, 2015: Becky Ostrye, Mark Ostrye, Stacey Mierzwa, Heidi Forbes, Luz Logan, Keith VanVlack.
- 5) Approve combining the following 2015-16 athletic programs for Section 6:
Silver Creek Host School: Girls Soccer, Boys Soccer, Cross Country, Varsity Football, JV Football, Modified Football.
- 6) Approve the Superintendent entering into an agreement with the Silver Creek Central School District to share the following 2014-15 spring sports:
Varsity Baseball (Boys), JV Baseball (Boys), Modified Boys Baseball, Varsity Track (Boys and Girls), Modified Track (Boys and Girls), Modified Lacrosse (Boys)
- 7) Approve the date change for the next Budget Committee meeting from March 19 to March 26, 2015.
- 8) Eliminate one special education bus run to Randolph Academy effective February 2, 2015.
- 9) Establish one special education bus run to Baker Victory effective February 2, 2015.
- 10) Surplus the following items from the elementary PE program/athletics:
8 Spaulding Basketballs, 6 Rawlings Basketballs, 3 Wilson Basketballs, 4 Yolf Sticks, 4 Yolf Goals, 1 Sportime 4 Square Ball, 8 Tachikara Volleyballs
- 11) Accept the resignation of L. Rodney Rogers as a Board of Education member effective March 2, 2015.
- Annual Meeting Vote Information Set, Inspectors and Rates Approved, Chairperson Chosen
- Band Trip April 16-19 and Chaperones Approved
- Class of 2015 Class Night Chaperones Approved
- Approve 2015-16 Fall Athletic Program Combinations for Section 6
- Shared Spring Athletic Program with Silver Creek Approved
- Budget Committee Meeting Date Change to March 26, 2015
- Special Education Transportation Run Changes Approved
- Surplus Items
- L. R. Rogers Resignation BOE Member Accepted



- 12) Nominate the following to serve on the Board of Cooperative Educational Services, Second Supervisory District of Erie, Chautauqua and Cattaraugus Counties for three year terms commencing July 1, 2015 and ending June 30, 2018.

BOCES Board
Nominations

Nancy Stock
7955 Aldrich Hill Rd
Cherry Creek, NY 14723

Gary DeLellis
8698 Bailey Hill Road
Sherman, NY 14781

Sylvester Cleary
10109 Bradigan Road
Forestville, NY 14062

- 13) Board of Education casts its vote in the annual election of officers and members of the CCSBA Executive Committee for the person, Kurt Gustafson, who is indicated on the ballot for the 2015-18 term.

Cast Vote for
CCSBA Executive
Committee

- 14) Approve Erie 2 – Chautauqua – Cattaraugus County BOCES joint bidding resolution.

E2CCB BOCES
Bidding Resolution
Approved

WHEREAS, It is the plan of a number of public school districts in Erie 2-Chautauqua-Cattaraugus County BOCES, New York, to bid jointly those items indicated on the attachment,

WHEREAS, The Forestville Central School District is desirous of participating with other school districts in Erie 2-Chautauqua-Cattaraugus County BOCES in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, and,

WHEREAS, The Forestville Central School District wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the boards of education and making recommendations thereon; therefore,

BE IT RESOLVED, That the Board of Education of the Forestville Central School District hereby appoints Peter Ciminelli, BOCES and a committee chosen by him to represent it in all matters related to the above, and,

BE IT FURTHER RESOLVED, That the Forestville Central School District Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED, That the Forestville Central School Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,

BE IT FURTHER RESOLVED, That the Forestville Central School Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations directly with the successful bidder(s).

- Art Supplies
- Athletic Supplies and Equipment
- Cafeteria Bread



Cafeteria Ice Cream
Cafeteria Milk
Cafeteria Food and Supplies
Custodial Supplies
Garbage/Refuse services
Ink Cartridges
Magazine Subscriptions
Music Supplies and Equipment
Nurse Supplies
Office Supplies
Paper Supplies
Produce
Science Supplies

All voted yes.

Bruce Ellis made the motion, seconded by Patricia Dugan, upon recommendation of the Superintendent to approve 10D15, the resolution authorizing a proposition for the purchase and financing of school buses and related equipment.

School Bus and Related Equipment Proposition Approved
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- 15) **RESOLUTION DATED MARCH 5, 2015 CALLING FOR THE SUBMISSION, TO THE VOTERS OF THE FORESTVILLE CENTRAL SCHOOL DISTRICT (THE "DISTRICT") OF A PROPOSITION AUTHORIZING THE PURCHASE AND FINANCING OF SCHOOL BUSES AND RELATED EQUIPMENT IN THE OVERALL AMOUNT OF 188,000, AFTER TRADE-INS AND DIRECTING THAT SUCH PROPOSITION BE INCLUDED IN THE DISTRICT'S NOTICE OF ANNUAL MEETING AND VOTE.**

BE IT RESOLVED BY THE BOARD OF EDUCATION AS FOLLOWS:

1. That provisions in substantially the following form (subject to final review and approval of the appropriate District officials and the District's bond counsel) shall be added to the District's notice of annual meeting and vote for 2015, to wit:

AND NOTICE IS ALSO GIVEN that the following Proposition No. 2 will be submitted for voter approval at such time:

PROPOSITION #2 – ACQUISITION OF SCHOOL BUSES AND SMILIAR VEHICLES, AFTER TRADE-INS

Shall the following resolution be adopted, to-wit:

RESOLVED, that the Board of Education (the "Board") of the Forestville Central School District (the "District") is hereby authorized to purchase school buses and related equipment for use in the transportation program of the District, at an estimated maximum cost of \$188,000, after trade-ins, and to expend for such buses



and related equipment at aggregate sum not to exceed \$188,000, after trade-ins, and that the sum of \$188,000, being the aforesaid estimated maximum cost, or so much thereof as may be necessary, shall be raised by the levy of a tax upon the taxable property of the District and collected in annual installments as provided by Section 416 of the Education Law, and, in anticipation of such tax, bonds or other obligations (including, without limitation, obligations arising under leases, lease/purchase contracts or installment purchase contract having a term of not more than five years) of the District shall be issued or entered into in accordance with applicable provisions of New York State law.

2. The District Clerk or the Clerk's designee is hereby directed to add the above referenced provisions (in substantially the stated form) to the notice of the annual meeting and vote of the District for 2015, working in consultation with the appropriate District officials and the District's bond counsel.

3. This resolution shall take effect immediately.

All voted yes.

Bruce Ellis made the motion, seconded by David Caccamise, upon recommendation of the Superintendent, to approve 10D16, the resolution authorizing a proposition to establish Capital Reserve Fund-2015?

Capital Reserve Fund-2015 Proposition Approved

16) RESOLUTION DATED MARCH 5, 2015 CALLING FOR THE SUBMISSION, TO THE VOTERS OF THE FORESTVILLE CENTRAL SCHOOL DISTRICT (THE "DISTRICT") OF A PROPOSITION AUTHORIZING THE ESTABLISHMENT OF CAPITAL RESERVE FUND – 2015 AND DIRECTING THAT SUCH PROPOSITION BE INCLUDED IN THE DISTRICT'S NOTICE OF ANNUAL MEETING AND VOTE.

BE IT RESOLVED BY THE BOARD OF EDUCATION AS FOLLOWS:

1. That provisions in substantially the following form (subject to final review and approval of the appropriate District officials and the District's bond counsel) shall be added to the District's notice of annual meeting and vote for 2015, to wit:

AND NOTICE IS ALSO GIVEN that the following Proposition No. 3 will be submitted for voter approval at such time:

PROPOSITION #3-CAPITAL RESERVE FUND-2015

Shall the following resolution be adopted, to wit:

RESOLVED, that the Board of Education (the "Board") of the Forestville Central School District (the "District") is hereby authorized to establish a capital reserve fund pursuant to Section 3651 of the Education Law of the State of New York (the "Fund"); that the Fund shall be known as the "Capital Reserve Fund-2015" of the



District; that the Fund shall be established for the purpose of funding all or a portion of the costs of the acquisition, construction, reconstruction, expansion, renovation, alteration and improvement of District buildings, facilities, grounds and real property, including the acquisition of original furnishings, equipment, machinery and apparatus required in connection therewith; that the ultimate amount of the Fund shall be not greater than \$4,000,000 plus interest earned thereon; that the probable term of the Fund shall be not longer than ten years; and that the sources of the monies for the Fund shall be (a) amounts applied thereto from budgetary appropriations of the District from time to time, (b) amounts from the fund balance of the District as directed by the Board from time to time; (c) to the extent specifically directed by the Board, State aid received as reimbursement for expenditures by the District in connection with District capital improvements projects and (d) such other sources the Board or the voters of the District may direct from time to time, all as may be permitted by law.

2. The District Clerk or the Clerk's designee is hereby directed to add the above referenced provisions (in substantially the stated form) to the notice of the annual meeting and vote of the District for 2015, working in consultation with the appropriate District officials and the District's bond counsel.

3. This resolution shall take effect immediately.

All voted yes.

Patricia Dugan made the motion, seconded by Amy Drozdziel, upon recommendation of the Superintendent to approve 10D17, the legal notice for the annual meeting and election?

Legal Notice for Annual Meeting and Vote Approved

17) NOTICE OF ANNUAL MEETING AND ELECTION OF THE FORESTVILLE CENTRAL SCHOOL DISTRICT

NOTICE IS HEREBY GIVEN that the annual meeting and election of the Forestville Central School District, Chautauqua and Cattaraugus Counties, New York (the "District"), will be held on **Tuesday, May 19, 2015**, from **1:00 p.m.** prevailing time to **8:00 p.m.** prevailing time **in the Middle/High School auditorium lobby at 4 Academy Street, Forestville, NY**, for the purpose of (a) voting on the District's budget for the 2015-16 fiscal year, (b) voting on a proposition to purchase school buses and similar vehicles for use in the transportation program of the District, (c) establishment of a capital reserve fund, (d) electing two at-large members of the Board of Education and (e) transacting such other business as is authorized by law.

TAKE FURTHER NOTICE that a public hearing for the voters of the District on the 2015-16 budget will be held on **Thursday, May 7, 2015, at 6:00 p.m.** prevailing time in the Forestville High School Library, 4 Academy Street, Forestville, NY.



TAKE FURTHER NOTICE that the business to be conducted at such annual meeting and election shall consist of voting on the following propositions, and any other propositions authorized to be voted upon by law and the rules of the Board of Education:

PROPOSITION #1 - BUDGET

Shall the following resolution be adopted, to-wit:

RESOLVED, that the budget for the Forestville Central School District (the "District"), for the fiscal year of the District commencing July 1, 2015, and ending June 30, 2016, as presented by the Board of Education, is hereby approved and adopted and the required funds therefor are hereby appropriated and the necessary real property taxes required shall be raised by a tax on the taxable property in the District to be levied and collected as required by law.

PROPOSITION #2 – ACQUISITION OF SCHOOL BUSES AND SIMILAR VEHICLES, AFTER TRADE-INS

Shall the following resolution be adopted, to-wit:

RESOLVED, that the Board of Education (the "Board") of the Forestville Central School District (the "District") is hereby authorized to purchase school buses and related equipment for use in the transportation program of the District, at an estimated maximum cost of \$188,000, after trade-ins, and to expend for such buses and related equipment an aggregate sum not to exceed \$188,000, after trade-ins, and that the sum of \$188,000, being the aforesaid estimated maximum cost, or so much thereof as may be necessary, shall be raised by the levy of a tax upon the taxable property of the District and collected in annual installments as provided by Section 416 of the Education Law, and, in anticipation of such tax, bonds or other obligations (including, without limitation, obligations arising under leases, lease/purchase contracts or installment purchase contracts having a term of not more than five years) of the District shall be issued or entered into in accordance with applicable provisions of New York State law.

PROPOSITION #3-CAPITAL RESERVE FUND-2015

Shall the following resolution be adopted, to wit:

RESOLVED, that the Board of Education (the "Board") of the Forestville Central School District (the "District") is hereby authorized to establish a capital reserve fund pursuant to Section 3651 of the Education Law of the State of New York (the "Fund"); that the Fund shall be known as the "Capital Reserve Fund-2015" of the District; that the Fund shall be established for the purpose of funding all or a portion of the costs of the acquisition, construction, reconstruction, expansion, renovation, alteration and improvement of District buildings, facilities, grounds and real property, including the acquisition of original furnishings, equipment, machinery and apparatus required in connection therewith; that the ultimate amount of the Fund shall be not greater than \$4,000,000 plus interest earned thereon; that the probable term of the Fund shall be not longer than ten years; and that the sources of the monies for the Fund shall be (a) amounts applied thereto from budgetary appropriations of the District from time to time, (b)



amounts from the fund balance of the District as directed by the Board from time to time; (c) to the extent specifically directed by the Board, State aid received as reimbursement for expenditures by the District in connection with District capital improvements projects and (d) such other sources the Board or the voters of the District may direct from time to time, all as may be permitted by law.

TAKE FURTHER NOTICE that an optical scanning voting machine will be used to record the vote on the budget, on all propositions, and on the election of Board members. Two at-large vacancies will be filled on the Board of Education by reason of the expiration of the term of office of the one incumbent and the resignation of one incumbent. The candidate receiving the largest number of votes shall be elected to a term commencing July 1, 2015 and expiring June 30, 2019. The candidate receiving the second largest number of votes shall be elected to a term commencing upon election and expiring June 30, 2018.

TAKE FURTHER NOTICE that all candidates for the office of member of the Board of Education shall be nominated by petition. Each petition shall be directed to the Clerk of the District, shall be signed by at least twenty-five (25) qualified voters of the District, shall state the residence of each signer and shall state the name and residence of the candidate. Each petition shall be filed in the office of the Clerk of the District between the hours of **8:00 a.m. and 5:00 p.m.** not later than the thirtieth (30th) day preceding the annual meeting and election, to-wit, **April 20, 2015.**

TAKE FURTHER NOTICE that applications for absentee ballots may be obtained at the office of the Clerk of the District between the hours of **8:00 a.m.** prevailing time and **4:00 p.m.** prevailing time except Saturdays, Sundays and holidays. Completed applications must be received by the District Clerk at least seven days before the election, if the ballot is to be mailed to the voter, or on the day before the election, if the ballot is to be delivered personally to the voter. A list of all persons to whom absentee ballots shall have been issued will be available in the office of the Clerk of the District, where it shall be open for inspection by any qualified voter of the District between the hours of **8:00 a.m. and 4:00 p.m.**, prevailing time, until the day set for voting, except Saturdays, Sundays and holidays.

TAKE FURTHER NOTICE that the Board of Education of the District will have prepared and completed a detailed statement in writing of the amount of money which will be required during the 2015-16 fiscal year for school purposes, specifying the several purposes and the amount for each. Such statement shall be completed at least seven days before the budget hearing at which it is to be presented and copies thereof shall be prepared and made available, upon request, to residents within the District during the period of seven days before the budget hearing and/or fourteen days immediately preceding the annual meeting and election (exclusive of Saturdays, Sundays and holidays), and may be



obtained by any resident in the District at each school building in the District between the hours of **8:00 a.m. and 4:00 p.m.** prevailing time during the fourteen days immediately preceding the annual meeting and election, and in the District Office.

TAKE FURTHER NOTICE that the Board of Education of the District has adopted rules for the submission of propositions to be considered at the annual meeting and election, and printed copies for general distribution in the District are available at the office of the District Clerk.

Board of Education
Forestville Central School District
Publish: April 3, 17, May 1, 15

All voted yes.

11. Adjournment

Amy Drozdziel made the motion, seconded by David Caccamise to adjourn the meeting at 6:21 pm.

All voted yes.

12. Correspondence/Information

BOCES Annual Meeting Notice
BOCES Call For Nominations
CCSBA Executive Committee Ballot
Nancy Stock Nomination Request
Gary DeLellis Nomination Request
Sylvester Cleary Nomination Request
Mid-Year Club Advisor Reports
2 Baldwin e-mails

June Prince
District Clerk