

FORESTVILLE CENTRAL SCHOOL
REGULAR MEETING MINUTES

BOARD OF EDUCATION

7:00 PM Elementary Technology Room

January 7, 2010

Members Present: Patricia Dugan
Bruce Ellis
Mary Kordon
Adrian Szumigala
Carol Woodward

Members Absent: Nancy Stock
Patrick Valvo

Administration: John O'Connor
Daniel Grande
Charles Leichner
Scott Hazelton
Stephen Arnold
Neil Waterman
Mike Murphy

Other: Jon Redfield
Sean Redfield
Jeanne Polisoto
Mike Rukavina – Observer Reporter

Public Comment (Combined Public Comments limited to ten minutes)
Jeanne Polisoto

Supervisory Reports reviewed and received

- A. Elementary School – Mr. Grande
- B. CSE Report – Mr. Grande
- C. Middle/High School, Guidance – Mr. Leichner
- D. Athletic Department – Mr. Hazelton
- E. Facilities – Mr. Arnold - verbal report given
- F. Cafeteria Report – Ms. Grant
- G. Transportation Report – Mr. Waterman
- H. Technology Report – Mr. Murphy – verbal report given
- I. President's Report – Mary, Nancy, John and Carol attended the CCSBA meeting
Hodgson Russ Law Conference on January 15
- J. Board Committee Reports – None
- K. Superintendent's Report – CCSBA Legislative Breakfast February 5
Building Project "Grand Opening"
"Race To The Top" Grant submitted

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Patricia Dugan moved, seconded by Adrian Szumigala, regarding the following resolution as recommended by the Superintendent:

BE IT RESOLVED, the Board of Education approve the minutes of the December 3rd meeting as written and distributed.

The motion was carried.

Bruce Ellis moved, seconded by Mary Kordon, regarding the following resolutions as recommended by the Superintendent:

BE IT RESOLVED, the Board of Education has reviewed the December warrant report for the Multi Fund Account.

BE IT RESOLVED, the Board of Education approve the Treasurer's Report for the General, Lunch, Federal Aid, Capital and Payroll Funds for the period ending November 30, 2009 as written and distributed.

BE IT RESOLVED, the Board of Education approve the following purchase orders:

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| Purchase Orders Approved |
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| | | | |
|-------------|---------------------|-----------------------|--------|
| PO10-00396 | Jim Ando Plumbing | Hot Water Tank | 6,664 |
| PND – 00389 | Boyle's Motor Sales | Repair Parts | 3,500 |
| | Maple Leaf | Food Items & Supplies | 12,500 |
| | Upstate Farms | Milk | 9,000 |

BE IT RESOLVED, the Board of Education approve the following budget transfer:

| | DESCRIPTION | A-FUND ACCOUNT CODE | AMOUNT | ACCOUNT CODE | AMOUNT |
|-------|-------------------------------|------------------------|----------|--------------|----------|
| TO: | | | | | |
| | Description | | | | |
| | PLANT MAINTENANCE - EQUIPMENT | A1621-200-00-41 | 6,123.34 | | |
| | | | | | |
| | | | 6,123.34 | | |
| FROM: | | | | | 6,123.34 |
| | Description | | | | |
| | UNCLASSIFIED | A1989-000-00-00 | 6,123.34 | | |

BE IT RESOLVED, the Board of Education agree to close unemployment expense through the unemployment reserve for October 2009 in the amount of \$6,527.06.

The motion was carried.

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Reports Received and Reviewed

January 7, 2010

Budget Status
Cash Receipts
Revenue Status
Extra Curricular Report
Claims Auditor Report

Old Business - None

Mary Kordon moved, seconded by Patricia Dugan, regarding the following resolutions as recommended by the Superintendent:

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| Substitutes Approved – Instructional and Support Staff |
|---|

BE IT RESOLVED, the Board of Education approve Jenna Dewe as a certified K-12 substitute teacher.

BE IT RESOLVED, the Board of Education approve Alexandria Kataskas as a certified K-12 substitute teacher.

BE IT RESOLVED, the Board of Education approve Lindsay Borrello as an uncertified K-12 substitute teacher.

BE IT RESOLVED, the Board of Education approve Ashley Overend as an uncertified K-12 substitute teacher.

BE IT RESOLVED, the Board of Education approve Colin Moyer as an uncertified K-12 substitute teacher.

BE IT RESOLVED, the Board of Education approve Aaron Borowczyk as an uncertified K-12 substitute teacher.

BE IT RESOLVED, the Board of Education approve Emily Keddie as an uncertified K-12 substitute teacher.

BE IT RESOLVED, the Board of Education approve Nicole Richmond Keys as an uncertified K-12 substitute teacher.

BE IT RESOLVED, the Board of Education approve Shauna Condon as an uncertified K-12 substitute teacher

BE IT RESOLVED, the Board of Education approve Cathleen Higgs as a substitute in the custodial department.

BE IT RESOLVED, the Board of Education approve Nicole Richmond Keys as a substitute food service helper and monitor/aide.

BE IT RESOLVED, the Board of Education approve Diana Ermer as a substitute bus driver pending successful completion of all requirements.
The motion was carried.

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Mary Kordon moved, seconded by Patricia Dugan, regarding the following resolutions as recommended by the Superintendent:

BE IT RESOLVED, the Board of Education approve the following IEP recommendations 4194, 6200, 8675, 4325, 1398, 8793, 9098, 4437, 1418.

IEP
Recommendations

BE IT RESOLVED, the Board of Education surplus the following items:

2-Samsung 4915 cash registers

1-Esper 7100 cash register

15 rolls cash register tape

Surplus Items

BE IT RESOLVED: The Board of Education approve the first reading of the following policies:

First Reading of
Policies

- a. Policy 5670 Records Management
- b. Policy 5674 Employee Personal Identifying Information
- c. Policy 5771 Idling School Buses on School Grounds
- d. Policy 6170 Safety of Students (Fingerprinting Clearance)
- e. Policy 6191 Professional Service Providers
- f. Policy 6192 Employment of Retired Persons
- g. Policy 6194 Determination of Employment Status: Employee or Independent Contractor
- h. Policy 7240 Student Records: Access and Challenge
- i. Policy 7420 Sports and the Athletic Program
- j. Policy 7514 Student Health Records
- k. Policy 7516 Students with Life-Threatening Health Conditions
- l. Policy 7680 Independent Educational Evaluations
- m. Policy 8280 Instruction for English Language Learners or Students with Limited English Proficiency

Second reading will be February 4th

BE IT RESOLVED, the Board of Education adopt the 2010-2011 Budget Calendar as submitted. Additional dates will be set later.

2010-11 Budget Calendar
Approved

Forestville C.S.D. 2010-2011 Budget Calendar

Activity

Deadline

Budget calendar adopted by the Board of Education.....January 7

Board of Education Budget Committee work session #1January 27

Preliminary BOCES requests dueFebruary

Board of Education Budget Committee work session #2February 10

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Budget committee report to the Board of EducationMarch

Budget guidelines and requisition forms distributed to staff.....March

Board of Education Budget Committee work session #3March 17

All staffing for the proposed budget finalizedMarch

Board of Education Budget Committee work session #4March 27

BOCES Annual Meeting.....April

Budget Committee reports to the Board of Education.....April 1

Property tax report card electronically sent to State Education Dept.....April 2
(Submit to official newspaper) (April 24th last day to be submitted)

Budget document available upon request in each buildingApril

First publication of school budget vote legal notice (Annual Meeting).....April 3

Second publication of school budget vote legal notice (Annual Meeting)..... April 17

Deadline date for submission of requisition forms to building
administrators.....April

Deadline for submission of petitions for Board of Education candidates April 19

Drawing by District Clerk for candidate order on ballot April 20

Approve BOCES administrative budget and appoint election clerksApril
Proposed budget approved by Board of Education

Distribute budget newsletter to district residents and schools.....April

Final BOCES requests dueMay

Third publication of school budget vote legal notice (Annual Meeting)..... May 6

Budget hearing May 6th 6:00PM
(At least seven days but not more than 14 days prior to May 18)

School budget notice mailedMay
(Mail budget notice-May 7-14)

Fourth publication of school budget vote legal notice (Annual Meeting)..... May 14

Annual Meeting (budget vote and election of board members)May 18th

Building administrators consult with staff and submit edited
requisitions to Business Office by.....May

BE IT RESOLVED, the Board of Education approve Westfield Family Physicians, PC as the school physician for the remainder of the 2009-2010 school year.

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| Westfield Family Physicians approved |
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BE IT RESOLVED, that the Board of Education of the Forestville Central School District ("District") hereby authorizes Siemens Industry, Inc., through its Building Technologies Division ("Siemens"), to proceed with a comprehensive energy audit and project design for energy improvements to District facilities, at a cost not to exceed \$17,400, with the understanding that if the District elects to proceed with an energy performance project with Siemens, such cost shall be included in the final cost of the energy performance project; and

Siemens
approved to
conduct energy
audit

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby authorized to execute a Letter of Intent with Siemens in substantially the form presented by Siemens in its response to the District's request for proposals for an energy performance project.

The motion was carried.

Discussion Items

Correspondence/Information

- A. CCSBA Annual Legislative Breakfast
Feb 6, 2010 8:15 AM Webb's Captain's Table
Reservations due Mon. Jan 25
- B. Newsletter from Erie 1 BOCES

Mary Kordon moved, seconded by Adrian Szumigala, regarding the following resolution as recommended by the Superintendent:

BE IT RESOLVED, that the regular meeting be adjourned at 8:00 pm.

The motion was carried

Elenor Hebner
District Clerk