



2018-2019 District Calendar





Staff Directory

Board of Education

Carol Woodward, President	965-2675
Amy Drozdziel, Vice President	679-8575
David Caccamise	965-4161
Sylvester Cleary	965-2077
Michael LoManto	965-9998
Michelle Merritt	467-2469
Stacey Mierzwa	965-4121

Central Administration

Renee Garrett, Superintendent	965-6539
June Prince,	965-6539
Superintendent Secretary/District Clerk	
Karl Kofod, School Business Administrator	965-6533
James Hart, Director of Facilities	965-2711
Theresa Brown, Cafeteria Manager	965-2711
Michael Murphy, Director of Technology and Communications	965-2711
Michael Gajewski, Head Bus Driver, Transportation	965-2104

Secondary School 965-2711

Daniel Grande, Middle/High School Principal
Melody Voigt, Middle/High School Secretary
Ashley Cross, School Nurse
Brianne Hazelton, School Counselor
Melissa Press, School Counselor

Elementary School 965-2742

Lindsay Marcinelli, Elementary Principal
Christine Bowker, Elementary Secretary
Vanessa Zeller, CSE and CPSE Secretary
Sheila Fiebelkorn, School Nurse

Elementary/Secondary

Leone, Faith, Instrumental Music
Gier, Amy, Vocal Music
Borowiak, Melissa, Physical Therapist
Scott, Emily, Occupational Therapist
Kaczor, Heather, Speech Pathologist
Severyn, Allyson, School Psychologist
Wienke, Carla, School Psychologist

Elementary

Borrello, Anne, Third Grade
Borrello, Sarah, Special Education
Brewster, Lisa, Special Education
Buehler, Janet, Sixth Grade
Cook, Debora, Third Grade
Dolce, Michele, Sixth Grade
Dunn, Jennifer, Reading/Computers
Gorczyca, Katherine, Fourth Grade
Greenough, Gregory, Physical Education
Hazelton, Scott, Second Grade/ Athletic Director
Jackson, Ralph, Fifth Grade
Janiak, Debra, Kindergarten
Kwilos, Allison, First Grade
Papia, Tracey, Title 1 Math
Patton, Anna, Kindergarten
Prince, Margaret, Fourth Grade
Raichel, Kelly, Fifth Grade
Ruffo, Lindsey, First Grade
SanGeorge, Heidi, Art
Schneider, Brenda, Library
Thompson, Dawn, Second Grade
Worosz, Gary, Title 1 Reading
TBD, Pre-Kindergarten
TBD, Special Education

Secondary

Barrick, Alison, Mathematics
Becker, Laurie, Spanish
Britz, Kristin, Art
Chau, Samantha, Special Education
Dempsey, Thomas, Mathematics
Elersic Henry, Rachel, Social Studies
Greenough, Scot, Physical Education
Gunnersen, Erika, Social Studies
Huyck, Ann, Special Education
Klubek, Simone, English
Kordon, Philip, Science
Kubera, Stephanie, Special Education
Langworthy, Todd, Social Studies
LeBaron, Jon, Science
Leichner, Shari, Media Specialist
Marsh, Emily, Mathematics
Marvin, Kristen, Spanish
Miller, Roberta, Science
O'Leary, Michael, Science
Oddo-Tonelli, Amanda, English
Pettit, Brandi, Physical Education
Prinzi, Frank, English
Tippens, Kelly, Mathematics
Wisniewski, Matthew, Technology
TBD, Special Education



AUGUST 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Board of Education Meeting 5:00 p.m. High School Library	2	3	4
5	6	Athletic Night 6:00 p.m. Auditorium	7	8	9	10 Register September ACT
11	12 JV/Varsity Fall Sports Begin Modified Fall Sports Begin	13	14	15	16 N.Y.S. Regents Exams • August 16-17	17
18	19	20	21	22 Marching Band 6:00 p.m.-8:00 p.m.	23 Marching Band 6:00 p.m.-8:00 p.m.	24 SAT
25	26 Marching Band Camp 3:00 p.m.-8:00 p.m.	27	28 Marching Band Camp 3:00 p.m.-8:00 p.m. 7th & 9th Grade Orientation 7:00 p.m. Auditorium	29 Marching Band Camp 3:00 p.m.-8:00 p.m.	30 Marching Band Camp 3:00 p.m.-8:00 p.m.	31



SEPTEMBER 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3 Labor Day	Superintendent's Conference Day 4	Students' First Day of School 5	Board of Education Meeting 5:00 p.m. High School Library 6	Register October SAT 7	Seneca Nation Fall Festival Parade 12:00 p.m. ACT 8
Class of 2019 Fundraiser • September 2-8						
9	10	Marching Band 6:00 p.m.-8:00 p.m. Financial Aid Night 6:00 p.m. High School Library 11	12	13	14	15
Spanish Club Cookie Dough Sale • September 9-15						
Grape Festival Parade 1:30 p.m. 16	17	Marching Band 6:00 p.m.-8:00 p.m. 18	W.N.Y. College Consortium 8:30 a.m. High School Library 19	MS/HS Open House 6:30 p.m. – 8:00 p.m. 20	Homecoming Football Game 7:00 p.m. @ Silver Creek 21	Homecoming Dance 7:00 p.m.-10:00 p.m. High School Gym 22
Class of 2021 Magazine & Clothing Sale • September 16-22						
23	24	Marching Band 6:00 p.m.-8:00 p.m. 25	Elementary Pictures 26	27	Senior Picture Retakes Grades 7-12 Pictures Fall Sports Pictures Register October ACT 28	29
30						



OCTOBER 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 Marching Band 6:00 p.m.-8:00 p.m.	2	3	4 Board of Education Meeting 5:00 p.m. High School Library	5 Register November SAT Go Home Early Drill 1st Quarter Progress Reports	SAT 6
7 Forestville Fall Festival Parade	8 Columbus Day	9	10 PSAT High School Library	11 Elementary Open House 6:30 p.m.- 8:00 p.m. Title 1 Parent Meeting 6:00 p.m. Elementary Gym	12	13
Elementary Book Fair • October 9-12						
14	15	16	17 MS/HS Fall Concert 7:00 p.m. Auditorium	18	19	20
21	22	23	24	25	26 Superintendent's Conference Day	27 ACT
Band Citrus Fruit Sale • October 21-27						
28	29	30	31	OCT.		



NOVEMBER 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				Board of Education Meeting 5:00 p.m. High School Library 1	Register December SAT 2 Register December ACT 1st Quarter Ends	SAT 3
4	JV/V Winter Sports Begin Modified Winter Sports Begin 5	Elementary Picture Retakes 6	7	8	MS/HS Report Cards 9	10
Middle School Project KNOW and High School Project KNOW • November 5-9					Musical Seussical 7:00 p.m. Auditorium	Musical Seussical 2:00 p.m. and 7:00 p.m. Auditorium
Class of 2019 Poinsettia & Wreath Sale • November 4-10						
11	12 Veterans' Day	ASVAB High School Library 13	14	Grades 7-11 Picture Retakes National Honor Society Induction 1:00 p.m. Auditorium 15	16	17
Middle School Project KNOW and High School Project KNOW • November 13-16					Senior High Area All-State at SUNY Fredonia	
18	MS Project KNOW Ends HS Project KNOW Ends 19	20	21	22	23	24
Thanksgiving Recess • November 21-23						
Chorus Coffee Sale • November 18-24						
25	26	27	K-8 Parent/Teacher Conferences 12:30 p.m. Dismissal 28	K-8 Parent/Teacher Conferences 12:30 p.m. Dismissal 29	K-8 Parent/Teacher Conferences 12:30 p.m. Dismissal 30	
NOV.				Conference All-State Rochester		



DECEMBER 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						SAT All-State Conference Rochester 1
2	3	4	5	Board of Education Meeting 5:00 p.m. High School Library 6	2nd Quarter Progress Reports 7	ACT 8
9	10	11	MS/HS Winter Concert 7:00 p.m. Auditorium 12	Elementary Winter Concert 1:00 p.m. and 7:00 p.m. Auditorium Winter Sports Pictures 13	14	15
16	17	18	Project KNOW Grade 5 Parent Orientation 6:00 p.m. Elementary Technology Academy 19	Concert Make-Up Date 20	High School Band/Chorus Trip to Resource Center 21	22
23	24	25	26	27	28	29
30	31	Winter Recess • December 24-January 2				



JANUARY 2019

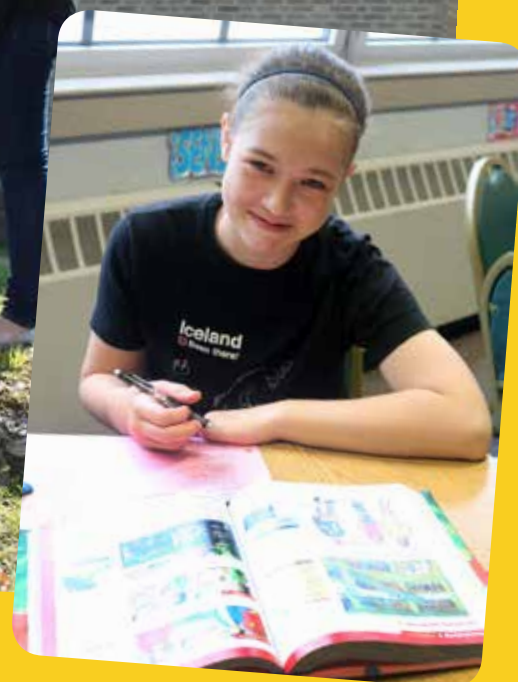
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 Winter Recess • December 24-January 2	2	3	4	5
6	7	8 Project KNOW Grade 5 Parent/Child Night 6:00 p.m. Elementary Technology Academy	9	10 Board of Education Meeting 5:00 p.m. High School Library	11	12
	Project KNOW Grade 5					
	Project KNOW Grade 6					
13	14	15	16	17 Student Council Blood Drive 8:00 a.m. – 2:00 p.m. Auditorium	18 2nd Quarter Ends	19
	Wellness Week					
20	21 Martin Luther King Jr. Day	22	23	24	25 2nd Quarter Report Cards	26
	N.Y.S. Regents Exams					
27	28	29	30	31		

JAN.



FEBRUARY 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	C.C.M.T.A. Solo Festival Fredonia High School 2
3	4	5	6	Board of Education Meeting 5:00 p.m. High School Library 7	Register March SAT 8	C.C.M.T.A. All County Winter Festival Chautauqua Lake High School 9 High School Winter Ball 7:00 p.m.-10:00 p.m. High School Gym
10	11	12	13	14	15	16
Band Easter Candy Sale • February 10-16						
17	18 Presidents' Day	19	20	21	22	23
Mid-Winter Recess • February 19-22						
24	25	26	27	28	FEB.	



MARCH 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					3rd Quarter Progress Reports 1	2
3	Modified Spring Sports Begin JV/Varsity Spring Sports Begin 4	5	MS/HS M.I.O.S.M. Concert 7:00 p.m. Auditorium 6	Board of Education Meeting 5:00 p.m. High School Library High School Band Children's Concert 8:30 a.m. Auditorium 7	Register April ACT 8	Notes N Nibbles XVIII 2:00 p.m.-4:00 p.m. Auditorium SAT 9
Class of 2022 Maple Sale & Hanging Baskets • March 3-9						
10	11	Spring Sports Pictures High School Marching Band 6:00 p.m.-8:00 p.m. 12	13	14	Superintendent's Conference Day 15	16
Chorus Coffee Sale • March 10-16						
17	18	High School Marching Band 6:00 p.m.-8:00 p.m. 19	20	21	22	23
24	25	High School Marching Band 6:00 p.m.-8:00 p.m. 26 Middle School Marching Band 3:30 p.m.-5:30 p.m.	27	28	29	8th Annual Forestville Invitational Band Festival Auditorium 30
Spanish Club Cheesecake Sale • March 31-April 6 31						



APRIL 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY				
	1	Senior Scholarship Packets Distributed Middle School Marching Band 3:00 p.m.-5:30 p.m. High School Marching Band 6:00 p.m.-8:00 p.m.	2	3	Board of Education Meeting 5:00 p.m. High School Library	4	Register May SAT 3rd Quarter Ends	5	Forestville Jazz Festival Auditorium	6
N.Y.S. ELA Grades 3-8 • April 2-4										
Spanish Club Cheesecake Sale • March 31 • April 6										
7	8	Middle School Marching Band 3:00 p.m.-5:30 p.m. High School Marching Band 6:00 p.m.-8:00 p.m.	9	10	11	3rd Quarter Report Cards	12	ACT	13	
Band/Chorus Trip to Atlanta • April 11-14										
14	15	Middle School Marching Band 3:00 p.m.-5:30 p.m. High School Marching Band 6:00 p.m.-8:00 p.m. 2019-20 Kindergarten Round-Up 12:30 p.m.	16	Elementary Spring Pictures Kindergarten Graduation Pictures	17	Senior Scholarship Packets Returned by 3:00 p.m.	18	19	20	
Spring Recess • April 19-26										
21	22	23	24	25	26	27				
Spring Recess • April 19-26										
28	29	Middle School Marching Band 3:00 p.m.-5:30 p.m. High School Marching Band 6:00 p.m.-8:00 p.m.	30	APRIL						
Class of 2020 Chicken BBQ Ticket Sale • April 28-May 4										



MAY 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	Register June SAT Register June ACT 3	SAT 4
			Class of 2019 Senior Trip • May 1-3			
			N.Y.S. Math Grades 3-8 • May 1-3			
			Class of 2020 Chicken BBQ Ticket Sale• April 28-May 4			
5	6	Middle School Marching Band 3:00 p.m.-5:30 p.m. High School Marching Band 6:00 p.m.-8:00 p.m. 7	C.C.M.T.A. Scholarship Auditions 8	Budget Hearing Board of Education Meeting 5:00 p.m. High School Library 9	N.Y.S.S.M.A. Solo Festival Pioneer High School 4th Quarter Progress Reports 10	Prom Holland Tulip Festival Parade 11
12	13	Middle School Marching Band 3:00 p.m.-5:30 p.m. High School Marching Band 6:00 p.m.-8:00 p.m. 14	15	2019-20 Pre-Kindergarten Orientation 6:00 p.m. Elementary Gym 16	Springville Jazz Competition 17	Springville Pageant of Bands 18
19	Spanish Honor Society Induction Ceremony 7:00 p.m. Auditorium 20	Middle School Marching Band 3:00 p.m.-4:00 pm Budget Vote 1:00 p.m.-8:00 p.m. Auditorium Lobby Class of 2020 Chicken BBQ 21	N.Y.S. Science Grade 8 Performance Test MS/HS Spring Concert 7:00 p.m. Auditorium 22	C.C.S.B.A. Honors Night 23	Potential holiday, if 4 or fewer emergency closing days are used 24	25
26	Memorial Day Forestville Parade 10:00 a.m. Sheridan Parade 12:00 p.m. 27	28	Elementary Spring Concert 1:00 p.m. and 7:00 p.m. Auditorium 29	30	31	
			2019-2020 Kindergarten Screening • May 29-30			



June 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						C.C.M.T.A. All-County Chautauqua Institute SAT1
2	N.Y.S. Science Grades 4 and 8 Written Test MS/HS Jazz Concert 7:00 p.m. Auditorium N.Y.S. Regents Exams3	Sports Awards 6:30 p.m. Auditorium4	5	Board of Education Meeting 5:00 p.m. High School Library6	MS/HS Yearbook Dedication 8:00 a.m. Auditorium7	ACT 32nd Alumni/Community Band Concert 7:00 p.m. Auditorium8
Baccalaureate 7:00 p.m. Auditorium9	10	11	12	13	HS Academic Awards 8:30 a.m. Auditorium MS Academic Awards 9:30 a.m. Auditorium Class Night 7:00 p.m. Auditorium14	Alumni Banquet15
16	Last Day Café Grades 7 -1217	18	19	Pre-Kindergarten Moving Up Day 9:00 a.m. Auditorium Grades 1-5 Academic Awards 12:45 p.m. Auditorium20	Last Day Café Grades K-621	22
N.Y.S. Regents Exams • June 18-21						
23	Kindergarten Graduation 9:00 a.m. Auditorium24	6th Grade Moving Up Day 9:00 a.m. Auditorium Elementary Early Release 11:30 a.m. Last Day K-6 Students 4th Quarter Elementary Report Cards25	Superintendent's Conference Day N.Y.S. Rating Day 4th Quarter Ends26	Graduation Rehearsal 12:00-1:30 p.m. Auditorium27	28	High School Graduation 2:00 p.m. Auditorium29
30	Elementary Early Release 11:30 a.m.	N.Y.S. Regents Exams • June 24-26				

General Information

Your School Calendar and Directory

We are hopeful that this calendar will assist you throughout the coming year by notifying you of important school events that are scheduled at this time. In the event that changes are necessary regarding dates, events and times, announcements of such changes will be made through the proper channels.

New Students Register Early

Students should register as follows:

All new students to the Forestville Central School District must bring the following with them when registering

- Birth Certificate
- Custodial Papers
- Proof of Residency
- Immunization Records
- Report Card

Students in grades Kindergarten – 6 should register at the elementary building as soon as possible between 8:00 and 3:00 pm.

Students in grades 7-12 should register in the in the high school building as soon as possible between the hours of 8:00 a.m. and 3:00 p.m. Pre-registration makes it possible to approve and prepare each student's schedule in advance, avoiding delays on opening day.

Welcome Back

All Forestville Central School students will report back to school on Wednesday, September 5, 2018.

Elementary children will report directly to rooms assigned on report cards

issued in June. New students will report to the office for directions. Students may arrive at 7:20 a.m. for breakfast and must be in class by 7:50 a.m. Students riding the bus will be released at 7:35 a.m. Bus dismissal is at 2:35 p.m. Parent pick-up is at 2:45 p.m., when buses leave the elementary school.

Students in the middle/high school building (grades 7-12) will report to homeroom upon arriving at school. Opening bell will be at 7:35 a.m. Homeroom will be from 7:40 a.m. - 7:45 a.m. Regular dismissal will be at 2:24 p.m. and academic help dismissal will be at 3:05 p.m.

Automated Calling System

We will use several reliable methods to communicate this important information in a timely fashion. Our first mode of communication will be our automated calling system. This system automatically calls all parents of students within the district, as well as staff members, notifying them of the closing/cancellation. The system will not only be used in the case of closing/cancellations, but also whenever there is an important announcement from the District. If you are not currently on the automated call system, and would like to be included, please send an e-mail request to Mr. Murphy at mmurphy@forestville.com

Emergency Closing

When the need arises to close school, parents should tune in to stations: WDOE 1410AM / 94FM, WBKX 96.5FM /100.3 FM, WBEN 930AM, WGR 55 AM, WKSE 98.5 FM, WTSS 102.5 FM WBUF 92.9FM, WBLK 93.7 FM, WECK 1230 AM/102.9 FM, WJYE 96.1 FM, OR WYRK 106.5FM, WGRZ-TV Channel 2, WKBW-TV Channel 7, WIVB-TV Channel 4, to learn whether school is open, delayed, or closed.

If school needs to be closed during school hours, radio and television stations will be contacted and an automated call will be sent out. It is very important that the school office has your latest contact information. Alerts and notifications will be posted to our school website www.forestville.com

You may also contact our offices:

- Elementary Main Office 965-2742
- High School Main Office 965-2711
- Superintendent's Office 965-6539

School Health Requirements

- Hearing tests are required at least once in each school year for new entrants, and grades Pre-K or K, 1, 3, 5, 7, 11 and at such other times as may be deemed necessary. These tests will be made by approved audiometers.
- The Public Health Laws of the State of New York require that prior to entry to school; each child must be adequately immunized against diphtheria, poliomyelitis, measles, rubella, and mumps. They must also have hib series, varicella, and hepatitis B vaccine. The T-dap is required for all entering grades 6, 7, or 8. The meningococcal vaccine is required for all entering grades 7 & 12. Children will not be admitted to school until all required immunization records have been received by the school nurse.
- As required, a health examination may be done by a private physician or school physician for each pupil in the public schools upon his/her entrance into such schools, and by each child entering grades Pre-K, K, 1, 3, 5, 7, 9, and 11. An examination of any child may be required by the local school authorities at any time. This examination would be at the discretion of the local school authorities and to promote the educational interests of this child.
- All students wishing to participate in interscholastic sports must be examined by the school physician or their private medical doctor prior to their participation in that sport. If the student suffers an injury during that sport season, s/he must be re-examined before s/he can again participate in that sport. A release from the doctor is required also.
- All accidents happening to the school staff and/or students during the school day should be reported immediately to the school nurse. If the accident happens to students during interscholastic sports participation either in practice or games, it should be reported to the coach immediately and to the school nurse the first school day following the accident.
- New York State Child Abuse Law (Section 383-a, Social Services Law) requires physicians, registered nurses, school officials, peace officers, etc., to report cases of suspected child abuse to their local department of social services. The social services organization receiving the report is required by law to investigate the situation and to offer protective social services to prevent injury to the child, to safeguard the youngster's welfare, and to preserve and stabilize family life whenever possible.
- New York State law requires that any student taking medication during school hours must have an order from his/her physician. This medication must be delivered to the school by the student's parent or legal guardian in its labeled original container from the drugstore and must remain in the Health Office.
- New York State Education Law now requires girls in grades 5 and 7 and boys in grade 9 to receive a scoliosis screening. If your child has a possible problem, you will be contacted promptly.
- Vision Screening is required for all new entrants, grades Pre-K or K, 1, 3, 5, 7, and 11.

Sickness of a Child

Those children who have been absent must see the nurse before school starts. The school nurse will notify the elementary office whenever a child leaves school because of illness and/or injury. An emergency release form must be on file for a student to be released to any individual other than a parent or guardian. A new form must be completed each school year.

Head Lice

Head lice are a recurring infestation that requires a collaborative effort at home, school and community to keep it under control. If you suspect or know that your child has lice, please notify the school nurse so that others may be screened. When the school nurse confirms that a student has lice, s/he is sent home for treatment. Only after successful treatment and the school nurse clearance, will a child be allowed to return to school. Your child cannot come back to school until s/he has been treated and is free of all nits (eggs). Parental accompaniment is required during re-entry inspection by school personnel.

Head lice are tiny insects about the size of a sesame seed. They can only move from one person to another by head-to-head (hair-to-hair) contact. They cannot jump to another person's head. Head lice lay eggs which hatch after 7-10 days. It takes about 10 days for a recently hatched louse to grow into an adult and start to lay eggs. Children who get head lice may feel embarrassed or ashamed, but they shouldn't. Anyone can get head lice. It has nothing to do with being dirty or clean. Lice do not spread disease or illness.

The following guidelines will be implemented at Forestville Central School for students identified during school hours to have an active case of head lice (live lice or nits):

- The parent will be notified, provided with written information about lice treatment, and the student will be sent home.
- Upon returning to school following the diagnosis, the student will be permitted to return to the classroom only after treatment confirmation and a lice check by the nurse. A parent or designated adult must accompany their child to the school and confirm that treatment was provided.
- In the elementary school, when a one child is identified to have an active case of lice, all other children in the classroom will be checked.
- In the elementary school, when more than one child is identified to have an active case of lice, written notification will be sent home with all children in the classroom to alert parents/guardians to be vigilant in monitoring for lice in their own children.
- Siblings of students identified with lice will be checked.

Unfortunately, mass screenings of all pupils in a classroom and/or school does not control the spread of head lice. Rather, the spread of head lice can be minimized with routine inspection for live head lice and nits by all parents and full treatment of those pupils with live head lice. Encourage children to avoid sharing personal items, such as combs, hats and scarves. Please feel free to contact Mrs. Fiebelkorn or Mrs. Cross our school nurses with any questions.

Absences

If a student is absent, we ask that the parent call, after 7:50 a.m., the high school health office, 965-6518 or the elementary health office, 965-6536 to verify the reason for the absence. Students are not authorized to write or sign excuses even with the parent's knowledge or consent. Any necessary exception to this rule must be approved by the Administration. When students return to school, they must go to the Health Office with their excuse. It is the responsibility of the student to bring in a written excuse after every absence. Students will be marked with an unexcused absence/tardy unless a legal excuse is provided within two days.

All excuses for absences must:

- Be dated with the day the excuse was written
- State the name of the student being excused
- List the date(s) of the absence
- Indicate the reason for the absence
- Include the signature of person in parental relationship

Attendance Policy

The Forestville Board of Education recognizes that excellent attendance is a prerequisite for academic success, and that school should be a setting where students learn the benefits of punctuality and reliable attendance. The Board of Education acknowledges the following legitimate reasons for absence:

- Personal illness
- Illness or death in the family
- Impassable roads due to inclement weather
- Religious observances
- Quarantine
- Required court appearances
- Attendance at health clinics
- Approved college visits
- Approved cooperative work programs
- Military obligations
- Road tests
- Other reasons as may be approved by the Board

Each student absence must be accounted for. It is the parent or guardian's responsibility to notify the Health Office on the morning of the absence, if at all possible. Upon returning to school, any student who was absent must

submit a written note signed by the parent/guardian explaining the absence. If the note is not submitted within two school days after the student's return, the absent days will be considered unexcused absences. Skipping school will be considered truancy and will result in in-school suspension. For more information on your child's attendance requirements be sure to refer to each parent/student handbook for building specific guidelines.

Truancy is any absence during the instructional day that does not have the permission of the school. Under New York State attendance regulations, habitual truancy tolerated by the parent/guardian will be deemed neglect and shall be reported to Social Services as a person in need of supervision. Refusal on the part of the student to comply with attendance regulations may lead to being petitioned to Family Court.

The District has the right to require that a physician exempt or examine the student in the case of chronic attendance problems. If the District deems that a student has excessive absences, a hearing between the District and parents may be held. A student who is identified as having a disability and has an attendance problem will be referred to the Committee on Special Education.

The Forestville Central School District Board of Education expects that students will be in school every day that school is in session. The Board of Education believes that student participation in the classroom is an integral part of the learning process. Therefore, attendance at school will impact the student's ability to receive course credit. In order to receive course credit, students must meet academic requirements and comply with attendance requirements.

The following information provides course credit information that will be used to determine course credit:

- Secondary students with unexcused absences exceeding 10% in any class may be denied credit for the course.
- Elementary school students with unexcused daily absences in excess of 10% will be considered for retention.
- Transferees and re-enrollees will attend 90% of the time remaining in the course to obtain credit.
- Students will have the opportunity to make up classes and work missed as determined by the Principal and as outlined in the student handbook.
- An Attendance Review Committee comprised of the principal, counselor, and at least one teacher will review cases which resulted in students being denied course credit. The committee will ensure that due process was provided, proper notification of parents was made, and reasonable opportunities were afforded to students for making up missed academic work.
- A properly excused pupil absence, for which the pupil has performed any assigned make-up work, shall not be counted as an absence for the purpose of determining the pupil's eligibility for course credit.

The MS/HS Principal will use the disciplinary referral form when a pupil has an unexcused tardy or unexcused absence from school. A written notice will be mailed to the parent or legal guardian when it becomes apparent to the Principal that a student might be in jeopardy of being denied course credit due to excessive absences. The Principal will also attempt to meet with the parent or legal guardian, as well as the student, to clarify the ramifications of continued absences and denying course credit for the particular course.

Elementary Attendance Procedure

Attendance will be taken at 7:50 each morning. Anyone entering the building after 7:50 am will be marked tardy, and should report to the school office. Any child who has been absent for any reason must report to the Health Office as soon as he/she has reported to the room. Children being picked up will not be dismissed before the buses leave unless they have an appointment. Students being picked up before 2:45 p.m. will be considered an early dismissal.

Bus Dismissal: 2:35 p.m.

Parent Pick-Up and Walkers Dismissed: 2:45 p.m.

Bus Information

Children should be at their bus stops and ready to board the bus when it arrives. It should be pointed out that some buses are filled to capacity with over 60 students. If each student was late only one minute for the bus, it would result in the bus arriving one hour later to school. The buses cannot wait for students who are not ready when the bus arrives. Children should always remember to be safe by standing back from the curb. If children need to cross in front of the bus, make sure to wait for the bus driver to signal and look both ways before crossing. When exiting, move away from the bus. Your bus driver's number one interest is your safety. Follow his or her directions. All passengers need to behave, stay in their seats, and be respectful of others so that the driver is not distracted. Reminder: It is illegal to pass a stopped school bus when the red lights are flashing and the stop sign is out. All vehicles must stop even in parking lots for buses with their red lights flashing. The bus is either loading or unloading students. Students attending BOCES will have transportation provided.

Morning Bus Runs

Anytime your student(s) will not need bus pick-up, please call the bus garage at 965-2104. With the number of turn-a-rounds our buses encounter each day, we greatly appreciate any notice you could offer.

Bus Rules of Conduct

Listed below are the rules of conduct on all Forestville Central School Buses

- There will be no profanity, fighting or other unruly conduct permitted.
- There will be no talking back to the driver.
- There will be no lighting of matches, firecrackers, or other incendiary articles, nor any other forms of vandalism.
- Students will be expected to be at the exact pick-up point in the mornings, and on time.

Students are expected to show respect for the bus driver and to act in a safe manner. Students who do not will be subject to discipline which includes suspension of riding privileges for a period of time.

Bus Drills

The NYS Education Department Regulations require 3 emergency bus drills per school year. The first drill is to be conducted within the first 7 days of school. Your student's bus driver will announce to the riders what day they plan to conduct this drill. The 2nd and 3rd drills will happen at the beginning of winter and the beginning of spring.

Emergency/Fire Drills

State law requires at least twelve fire drills each year, four of which must be lock-down drills, eight of the required drills must be executed by December 31st. Signal for fire drill is continuous sounding of the fire alarm. Fire drill instructions are posted in each room. Students must leave quickly, in an orderly manner without running. In the event of a fire alarm, where adults are present, all must evacuate the building. Public should be aware of all emergency exits when attending school events.

Rules of Conduct at School Events

- Refreshments are to be consumed in designated areas only.
- Elementary pupils grades 4 and under are to be accompanied by an adult.
- Pupils who go under the bleachers are subject to expulsion from an event and any future event.
- Congregating in the lavatories, hallway or near the gymnasium doors is not permitted.
- Sitting or standing on or near the stage is not permitted.
- Since athletic events are public events, all spectators are expected to display good taste in attitude and behavior. Those who do not will be given a warning from the chaperone. Subsequent offenses will result in removal from the activity in accordance with Education Law.
- Forestville Central School and grounds are designated smoke free areas. Students and adults are prohibited from the use tobacco products at all times. This includes electronic cigarettes (e-cigs)
- Students deemed to be unruly will be removed from an event. Parents will be contacted for pupils under the age of 15.
- If students leave an event they are not allowed to return.

Procedural Steps to Address Parent Concerns

To ensure that parental concerns involving pupils and teachers are be addressed in a satisfactory fashion and to bring about better communication between the school staff and the school district parents.

Procedural steps to follow:

- The parent(s) to meet with the teacher at a mutually convenient time; either with or without the pupil involved. The latter to be agreed upon by the parent/teacher.
- If this first meeting does not resolve the issue then a subsequent (or if possible at that time) meeting to be held with the above parties involved now including the building principal.
- If this second meeting does not resolve the issue then a subsequent (or if possible at that time) meeting to be held with the parties in step 2 with the Superintendent.
- If the meeting in step 3 does not resolve the issue then parents can contact the Board of Education.

Parent/Teacher Conferences

Teachers encourage all parents/guardians in grades K-8 to come to school for conferences. Parent/Teacher Conferences will take place in the fall. In March/April, the parent of any child that might be retained will be contacted for a conference.

Cafeteria Rules

- Speak softly.
- Practice good table manners.
- Go through the lunch line only once.
- Stay in your seat. Raise your hand to get help.
- Get permission to empty your tray.
- Food is to be eaten in the cafeteria only. No food is to be taken out of the cafeteria

Breakfast Hours

Elementary: 7:20 a.m.-7:50 a.m.
Middle/High School: 7:20 a.m.-8:30 a.m.

Athletics

All Forestville Central School sports schedules for the 2018-2019 school year can be viewed at <http://arbiterlive.com> or www.forestville.com.

Computer Acceptable Use Policy

The Board of Education will provide access to various computerized information resources through the District's computer system ("DCS" hereafter) consisting of software, hardware, computer networks and electronic communications systems. This may include access to email, on-line services and the "Internet." It may include the opportunity for some students to have independent access to the DCS from their home or other remote locations. All use of the DCS, including independent use off school premises, will be subject to this policy. Further, all DCS use must be in support of education and/or research and consistent with the goals and purposes of the District.

Access to Inappropriate Content/Material and Use of Personal Technology or Electronic Devices

This policy is intended to establish general guidelines for the acceptable student use of the DCS and also to give students and parents/guardians notice that student use of the DCS will provide student access to external computer networks not controlled by the District. The District cannot screen or review all of the available content or materials on these external computer networks. Thus some of the available content or materials on these external networks may be deemed unsuitable for student use or access by parents/guardians.

It is virtually impossible to completely prevent access to content or material that may be considered inappropriate for students. Students may have the ability to access such content or material from their home, other locations off school premises and/or with a student's own personal technology or electronic device on school grounds or at school events. Parents and guardians should establish boundaries and standards for the appropriate and acceptable use of technology and communicate these boundaries and standards to their children. The acceptable use standards outlined in this policy apply to student use of technology via the DCS or any other electronic media or communications, including by means of a student's own personal technology or electronic device on school grounds or at school events.

Standards of Acceptable Use

Generally, the same standards of acceptable student conduct which apply to any school activity shall apply to use of the DCS. This policy does not attempt to articulate all required and/or acceptable uses of the DCS; nor is it the intention of this policy to define all inappropriate usage. .

District students must also adhere to the laws, policies and rules governing computers including, but not limited to, copyright laws, rights of software publishers, license agreements, and student rights of privacy created by federal and state law.

Students who engage in unacceptable use of the DCS may lose access in accordance with applicable due process procedures, and may be subject to further discipline in accordance with the District Code of Conduct.

Student data files and other electronic storage areas are considered District property subject to control and inspection. The Director of Technology may access all files and communications without prior notice to ensure system integrity and that users are complying with the requirements of this policy. Students should not expect that information stored on the DCS will be private.

Notification

The District's Acceptable Use Policy will be disseminated to parents and students in order to provide notice of the school's requirements, expectations, and students' obligations when accessing the DCS.

Care of School Property

Students are responsible for the proper care of all books, supplies and furniture supplied by the school. Students who disfigure property, break windows or do other damage to school property or equipment will be required to pay for the damage done or replace the item.

Student Accident Information

If your child is hurt at school during the day or at a school sponsored event, make sure the incident is reported to the school nurse in the appropriate building as soon as possible. A form should be filled out detailing the facts of the accident. (This is in addition to reporting to coaches or teachers.) Any insurance claims should be made with your family's primary insurance first. The school offers secondary insurance once the primary coverage is exhausted.

Student Accident Insurance Information

- In the event of an accidental injury to your child while participating in a school sponsored and supervised activity, and when you have incurred medical expenses, you need to file a student accident claim. By following these procedures, you will help settle your claim as swiftly as possible. Submitting incomplete claim information will delay your settlement.
- The student accident insurance is excess coverage. This means that you must submit medical expenses to your own personal health insurance carrier first, and then to the student accident carrier.
- When your child is injured in a school sponsored activity, a written notice of claim must be given to the company or its designated agent within 30 days after the occurrence of the insured persons covered loss. Also you have 90 days from the date of injury to seek medical treatment.
- You must obtain a claim from the District. The School completes Part 1 of the claim form and the Parent/Guardian completes Part 2 and 3. Attach copies of itemized medical bills (showing treatment codes) and any Explanation of Benefits (EOB's) received from your personal health insurance carrier(s) directly to the Company. An itemized medical bill includes specific patient and medical provider data. Please ask your medical provider to submit standardized billing statements (YB04 for hospital charges and HCFA 1500 for physician charges) to expedite claim processing and payment. "Balance Due" statements often do not provide enough detail to process the claim.
- If your child is injured while participating in an interscholastic sport, the physician's discharge date and allowance to return to participation terminates benefits for that injury. Coverage will be reactivated on that date for any subsequent injury.
- Expenses resulting from injuries to sound and natural teeth should be submitted to your medical insurance even though dental coverage is not available. When an accidental dental injury occurs, your medical coverage should consider charges first.

Determination of the amount of each Covered Expense, and where applicable, each Usual and Customary Charge, will be made solely by the Company.

Bus Accident

If your child was transported by ambulance, received medical attention or treatment because of a recent school bus incident or accident, you need to protect your rights under the New York no-fault law. The law requires that you file a claim through your Family Auto Policy and not with the School District. The law requires "any resident relative" of the injured person (parents, guardians, grandparents, siblings) who resides in the same household as the injured party to file claims under their automobile policies. The no-fault law only allows you to present your claim for a limited period, currently 30 days from the date of the accident. Also, medical claims must be submitted to your automobile insurance company within 45 days of service.

Documents

The Policies, Code of Conduct, and other documents for the Forestville Central School may be found at www.forestville.com under Our District/Board of Education/Board of Education Public Documents.

AHERA Compliance

AHERA is a federal law enacted in 1987 which requires all school districts to re-inspect facilities for asbestos containing building materials. Our facilities have been inspected and response actions are planned to insure a continued safe environment for our students and employees. Activities include training of maintenance staff to prevent disturbance of asbestos and periodic re-inspection and surveillance activities by trained personnel. Details of such activities are described in the district's AHERA Management Plan, which is available for your review in the office of the Director of Facilities. If you have any questions or concerns in this regard, feel free to contact the Superintendent at her office on 12 Water Street or by phone 965-6539.

Pesticide Notification

The Forestville Central School District may use pesticides periodically. The school district is required to maintain a list of those people who wish to receive 48 hour notice prior to the application of pesticides. Please contact June Prince at the District Office at 965-6539 to register to receive such notice or to receive more information if needed.

Voting Information

All residents who meet the qualifications listed below are eligible to vote in the Annual Election of school board members and adoption of a school budget, as well as any special votes regarding property, renovation or acquisition of major items which are financed by bond issues. Registration is held at the same time of voting and all voters must register and vote in person. Absentee ballots are available from the District Clerk.

Qualifications for Voting:

To Vote, You Must Be

- At least 18 years of age
- A U.S. citizen
- A legal resident of the district at least 30 days immediately prior to the vote

Your legal residence is:

- The address on your driver's license, Federal income tax forms, car registration, or other government registration forms.
- Where you are registered to vote in county, state, and federal elections.

Your legal residence is NOT:

- A temporary address, even if you have lived there 30 or more consecutive days before the vote.
 - Related to whether you pay property taxes in the school district
- To vote, You:
- Do NOT have to own property.
 - Do NOT have to be a parent or have children in school.

DASA

The Dignity for All Students Act (DASA) was signed into law on September 13, 2010 and took effect on July 1, 2012. The Act prohibits harassment and discrimination of students by peers and by school personnel. In addition, amendments to the regulation have added explicit references prohibiting bullying and cyber bullying. The Act covers all public elementary and secondary aged students and applies to behaviors on school property, in school buildings, on a school bus, as well as school-sponsored events or activities. Lindsay Marcinelli serves as the DASA Coordinator at the Elementary building (965-2742- lmarcinelli@forestville.com) and Daniel Grande serves as the DASA Coordinator at the Middle/High School (965-2711- dgrande@forestville.com). Please contact one of them should you have any concerns or wish to report an incident.

Free and Reduced Lunch Applications

Children need healthy meals to learn. Forestville Central School offers breakfast and lunch every school day. Your child may qualify for free meals or for reduced price meals if your household income is within the reduced price limits on the Federal Eligibility Guidelines. You may apply at any time during the school year. Acceptance into the free and reduced lunch program can also help you in other ways. PSAT, SAT, and ACT test fees are waived. Many colleges waive their application fees as well for participants in the program. In addition to these benefits, the number of students eligible for free or reduced priced meals plays an important role in the school's eligibility for Federal and State Funding. Those numbers are also used for a variety of purposes including competing for grants. If your household income has decreased or the size of your household has increased, we encourage you to apply right away. Applications and full criteria are in the school calendar or you may call 965-6539 to request one be sent to you.

My School Bucks

There's an app for that! My School Bucks is an electronic program you can use to pay for your child(ren)'s lunch and/or breakfast. Besides having an online way to access your child(ren)'s account, you can also use the My School Bucks app. Check your app store using your phone.

Either online or through the app, you can receive low balance alerts (email or text), set auto payments, and/or pay with a check. This system allows you to monitor your child(ren)'s lunch and/or breakfast transactions. What a great way to stay connected. Learn more online at www.myschoolbucks.com or through the app store using your smart phone.

Low Balance Alerts

You can custom set what you believe is the low balance threshold for each child on your account and you can be notified by email/text when your child's balance falls below that amount.

Auto Payments

Set it and forget it! With auto payments, you'll never have to worry about making sure your kids have money on their accounts. Just add a credit card to your account, tell us when to process the payment, and My School Bucks will take care of the rest.

Pay With A Check

eCheck is a great alternative to making a payment with a debit or credit card. Provide your check information during the checkout process and My School Bucks will deduct the payment amount directly from your bank account.

Take MySchoolBucks Wherever You GO

Make payments on-the-go, check balances, view purchases, and more! Download the MySchoolBucks app for iOS or Android today.

Substitutes

We are currently accepting applications for substitute teachers and various other substitute positions at the school. Applications may be found at www.forestville.com ***In particular, we are in need of substitute bus drivers. Please contact Mike Gajewski in the bus garage for information and the appropriate applications.

Current Contact Information

Please be sure to let our school office know if your telephone number or mailing address changes. It is very important that we have your current information in case of a student emergency. In addition, our automated calling system uses these numbers to advise you of cancellations and other important news. If you have any questions or concerns about which contact numbers are used, please speak to your child's school office.

Board of Education Meetings

The Forestville Central School District Board of Education has seven active and visible members. Our current Board Members are: Carol Woodward, President, Amy Drozdziel, Vice President, David Caccamise, Sylvester Cleary, Michael LoManto, Michelle Merritt and Stacey Mierzwa. Our board members serve as representatives of our community. They serve as advocates that work toward the best interest of our students. They donate countless hours attending meetings, representing our district at local events, serving on committees such as: Policy, Audit, Negotiations, Staff Recognition, Legislative, and Athletics. Our Board of Education Meetings are generally on the first Thursday of the month at 5:00 pm in the High School Library. All meetings are open to the public and District residents are urged to attend. Dates and locations of any additional special meetings, as well as changes in regular meetings, are listed on our school website at www.forestville.com

Sex Offender Registry

Access to the Sex Offender Registry is available on the For Our Parents section of our district website at www.forestville.com. A link is also provided to Parents for Megan's Law. This site allows users to search each state's registry and also provides resources for helping children stay safe.

Smoking on School Premises

In accordance with state law, students, staff and public are forbidden to use or possess tobacco and tobacco-related products (also known as "smokeless" or "chewing" tobacco) on school premises, on school buses, or at school-sponsored activities. The use of e-cigarettes and any other products containing nicotine are also prohibited.

School Supplies

Some school supplies needed by the student are not provided by the school. It is the responsibility of the parent to provide these items. If you are unable to purchase these items due to financial difficulty, please contact the school office and we will try to help.

Non-Discrimination Statement

The Forestville Central School District does not discriminate in its employment and admission to programs and activities as applicable, on the basis of actual or perceived race, color, creed, sex, sexual orientation, national origin, religion, age, economic status, marital status, veterans' status, political affiliation, domestic victim status, use of a guide dog, hearing dog or service dog, disability, or other classifications protected under federal or state law, and provides equal access to the Boy Scouts and other designated youth groups. The designated district compliance officers will coordinate compliance with the nondiscrimination requirements of Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, as amended, the Boy Scouts of America Equal Access Act, and the New York State Human Rights Law.

The Forestville Central School District Compliance Officers are:
Superintendent, 12 Water Street, Forestville, NY 14062 (716) 965-6539,
MS/HS Principal, 4 Academy Street, Forestville, NY 14062 (716) 965-2711,
Elementary Principal, 12 Water Street, Forestville, NY 14062
(716) 965-2742. Complaints may also be filed with the Office for Civil Rights,
New York Office, U.S. Department of Education, 32 Old Slip, 26th Floor,
New York, NY 10005-2500, phone (646) 428-3800, fax (646)428-3843,
email: OCR.NewYork@ed.gov.





Notes

